

NEVADA STATE BOARD
of
DENTAL EXAMINERS



BUDGET & FINANCE COMMITTEE
TELECONFERENCE MEETING

TUESDAY, JUNE 9TH, 2024

6:00 P.M.

PUBLIC BOOK

Nevada State Board of Dental Examiners



2651 N. Green Valley Pkwy, Ste. 104 • Henderson, NV 89014 • (702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

Notice of Agenda & Teleconference Meeting for The Budget & Finance Committee

Meeting Date & Time

Tuesday, July 9th, 2024
6:00 P.M.

Meeting Location:

Nevada State Board of Dental Examiners
2651 N. Green Valley Pkwy., Suite 104
Henderson, NV 89014

Video Conferencing / Teleconferencing Available

To access by phone, call TEAMS teleconference Phone Number: +1 (775) 321-6111

Phone conference ID: 984 762 117#

To access by video webinar,

visit <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting> or use the TEAMS app

Teams Webinar/Meeting ID: 273 788 725 849

Teams Webinar/Meeting Passcode: qRtRMo

PUBLIC NOTICE:

Public Comment by pre-submitted email/written form, only, is available after roll call (beginning of meeting); **Live Public Comment by teleconference** is available prior to adjournment (end of meeting). Live Public Comment is limited to three (3) minutes for each individual.

Pursuant to Section 2 of Directive 006, members of the public may participate in the meeting by submitting public comment in written form to: **Nevada State Board of Dental Examiners, 2651 N Green Valley Pkwy, Ste 104, Henderson, Nevada 89014; FAX number (702) 486-7046; e-mail address nsbde@dental.nv.gov**. Written submissions received by the Board on or before **Monday, July 8, 2024, by 4:00 P.M.** may be entered into the record during the meeting. Any other written public comment submissions received prior to the adjournment of the meeting will be included in the permanent record.

The Nevada State Board of Dental Examiners may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. See NRS 241.030. Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment. See NRS 233B.126.

Persons/facilities who want to be on the mailing list must submit a written request every six (6) months to the Nevada State Board of Dental Examiners at the address listed in the previous paragraph. With regard to any board meeting or telephone conference, it is possible that an amended agenda will be published adding new items to the original agenda. Amended Nevada notices will be posted in compliance with the Open Meeting Law.

We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Board, at (702) 486-7044, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

Pursuant to NRS 241.020(2) you may contact at (702) 486-7044, to request supporting materials for the public body or you may download the supporting materials for the public body from the Board's website at <http://dental.nv.gov> In addition, the supporting materials for the public body are available at the Board's office located at 2651 N Green Valley Pkwy, Ste 104, Henderson, Nevada 89014.

Note: Asterisks (*) "**For Possible Action**" denotes items on which the Board may take action.

Note: Action by the Board on an item may be to approve, deny, amend, or tabled.

1. Call to Order

- Roll call/Quorum

2. Public Comment (By pre-submitted email/written form): The public comment period is limited to matters specifically noticed on the agenda. No action may be taken upon the matter raised during public comment unless the matter itself has been specifically included on the agenda as an action item. Comments by the public may be limited to three (3) minutes as a reasonable time, place, and manner restriction, but may not be limited based upon viewpoint. The Chairperson may allow additional time at his/her discretion.

Pursuant to Section 2 of Directive 006, and extended by Directives 016, 018, 021, 026, and 029, members of the public may participate in the meeting without being physically present by submitting public comment via email to nsbde@dental.nv.gov, or by mailing/faxing messages to the Board office. Written submissions received by the Board on or before **Monday, July 8, 2024, by 4:00 P.M.** may be entered into the record during the meeting. Any other written public comment submissions received prior to the adjournment of the meeting will be included in the permanent record.

In accordance with Attorney General Opinion No. 00-047, as restated in the Attorney General's Open Meeting Law Manual, the Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the Nevada State Board of Dental Examiners, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers.

*3. Chairman's Report: Tejpaul Johl, DDS (For Possible Action)

***a. Request to Remove Agenda Item(s)** (For Possible Action)

***b. Approve Agenda** (For Possible Action)

*4. New Business: (For Possible Action)

a. Review, consider and discuss proposed budget for Fiscal Year Ending (FYE) June 30th, 2025 and possible recommendation to the Board regarding approval/rejection of the proposed budget for FYE June 30th, 2025 – NRS 631.190 (For Possible Action)

(1) Rich, Wightman & Co. – Tyler Frigaard, CPA

b. Review, consider and discuss potential salary increase and/or bonus for serving as Interim Executive Directors - Blair Parker, Esq. and Mark Karris, Esq. – NRS 631.190 (For Possible Action)

5. Public Comment (Live public comment by teleconference): This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon the matter raised during public comment unless the matter itself has been specifically included on the agenda as an action item. Comments by the public may be limited to three (3) minutes as a reasonable time, place and manner restriction, but may not be limited based upon viewpoint. The Chairperson may allow additional time at his/her discretion.

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In accordance with Attorney General Opinion No. 00-047, as restated in the Attorney General's Open Meeting Law Manual, the Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the Nevada State Board of Dental Examiners, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers.

6. Announcements

*7. Adjournment (For Possible Action)

PUBLIC NOTICE POSTING LOCATIONS

Office of the N.S.B.D.E., 2651 N Green Valley Pkwy, Ste 104, Henderson, Nevada 89014
Nevada State Board of Dental Examiners website: www.dental.nv.gov
Nevada Public Posting Website: www.notice.nv.gov

Agenda Item 4(a):

**Review, Consider and Discuss Proposed Budget for Fiscal
Year Ending (FYE) June 30th, 2025 and Possible
Recommendation to the Board Regarding Approval/
Rejection of the Proposed Budget for FYE June 30th, 2025
NRS 631.190 (*For Possible Action*)**

NRS 631.190 Powers and duties. [Effective January 1, 2020.] In addition to the powers and duties provided in this chapter, the Board shall:

1. Adopt rules and regulations necessary to carry out the provisions of this chapter.
2. Appoint such committees, review panels, examiners, officers, employees, agents, attorneys, investigators and other professional consultants and define their duties and incur such expense as it may deem proper or necessary to carry out the provisions of this chapter, the expense to be paid as provided in this chapter.
3. Fix the time and place for and conduct examinations for the granting of licenses to practice dentistry, dental hygiene and dental therapy.
4. Examine applicants for licenses to practice dentistry, dental hygiene and dental therapy.
5. Collect and apply fees as provided in this chapter.
6. Keep a register of all dentists, dental hygienists and dental therapists licensed in this State, together with their addresses, license numbers and renewal certificate numbers.
7. Have and use a common seal.
8. Keep such records as may be necessary to report the acts and proceedings of the Board. Except as otherwise provided in [NRS 631.368](#), the records must be open to public inspection.
9. Maintain offices in as many localities in the State as it finds necessary to carry out the provisions of this chapter.
10. Have discretion to examine work authorizations in dental offices or dental laboratories.

[Part 4:152:1951; A [1953, 363](#)] — (NRS A [1963, 150](#); [1967, 865](#); [1993, 2743](#); [2009, 3002](#); [2017, 989, 2848](#); [2019, 3205](#), effective January 1, 2020)

NEVADA STATE BOARD OF DENTAL EXAMINERS

PROPOSED BUDGET

FYE 6/30/2024

Ordinary Income/Expense	ACTUAL '23 - Apr 24	Jul ESTIMATE May '24 - Jun 24	TOTAL BUDGET Jul '23 - Jun 24	Increase Decrease %	PROPOSED BUDGET FYE 2025
Income					
Uncategorized Revenue	128,235.33	25,647.07	153,882.40		
401894 - temp unrestricted lic	250.00	50.00	300.00		
401893 - 5 Year General Anesthesia Admin	4,500.00	900.00	5,400.00		
401892 - 5 Year Pediatric Sedation Admi	150.00	30.00	180.00		
401890 - 5 year Moderate Sedation Admin	3,850.00	770.00	4,620.00		
401899 - 5 year site permit	6,300.00	1,260.00	7,560.00		
40000 - Dentist Licenses & Fees					
40181 - Site Permit Pro Rate	3,950.00	790.00	4,740.00		
40191 - Activation Site Permit pro rate	200.00	40.00	240.00		
40178 - Renewal Site Sedation	2,150.00	430.00	2,580.00		
40177 - Renewal Moderate Sedation	200.00	40.00	240.00		
40176 - Renewal General Anesthisa	700.00	140.00	840.00		
40320 - Lic Reactivation DDS	1,350.00	270.00	1,620.00		
40118 - Geographically Restricted App	600.00	120.00	720.00		
40141 - Lic App Specialty NV DDS	875.00	175.00	1,050.00		
40216 - Lic App Fee Military DDS	2,400.00	480.00	2,880.00		
40117 - Activation Lim Lic DDS Pro Rate	200.00	40.00	240.00		
40108 - Renewal Inactive	400.00	80.00	480.00		
40101 - Renewal Active DDS	1,800.00	360.00	2,160.00		
40104 - Renewal DDS Retired/Disabled	500.00	100.00	600.00		
40100 - DDS Active License Pro Rated	223,488.47	44,697.69	268,186.16		
40102 - DDS Inactive License Pro Rated	6,250.00	1,250.00	7,500.00		
40135 - DDS Suspended License	32,100.00	6,420.00	38,520.00		
40136 - DDS Revoked License	1,000.00	200.00	1,200.00		
40140 - Specialty Lic App-Credential	7,825.00	1,565.00	9,390.00		
40145 - Limited License App Faculty/res	1,100.00	220.00	1,320.00		
40115 - Limited License Renewal Fee	2,056.00	411.20	2,467.20		
40116 - Limit LicSupervise Renewal Fee	550.00	110.00	660.00		
40150 - Geograph/Restrictive Pro Rate	600.00	120.00	720.00		
40180 - Site Permit Application	11,900.00	2,380.00	14,280.00		
40182 - GA Permit activation pro rated	11,300.00	2,260.00	13,560.00		
40183 - Mod/Sed activation pro rated	5,050.00	1,010.00	6,060.00		
40175 - Peds/MS activation fee pro rate	4,550.00	910.00	5,460.00		
40170 - Application GA Permit Fee	3,900.00	780.00	4,680.00		
40155 - Application MS Permit Fee	5,750.00	1,150.00	6,900.00		
40186 - Applicaion Peds Moderate Sed	1,500.00	300.00	1,800.00		
40184 - Infection Control Inspection	13,250.00	2,650.00	15,900.00		
40212 - DDS ADEX License Application	105,756.00	21,151.20	126,907.20		
40205 - DDS Credential Appl Fee-Spcity	1,325.00	265.00	1,590.00		
40211 - DDS WREB License Application	24,600.00	4,920.00	29,520.00		
40214 - DDS License by Endorsement	34,800.00	6,960.00	41,760.00		
40000 - Dentist Licenses & Fees - Other	700.00	140.00	840.00		
50000 - Dental Hygiene Licenses & Fees					
10321 - Reactivation RDH AFTER inact	1,400.00	280.00	1,680.00		
40560 - Inial Retired/Disable pro rate	50.00	10.00	60.00		
40250 - Application Militay RDH	600.00	120.00	720.00		
40109 - Renewal Active RDH	1,500.00	300.00	1,800.00		
40111 - RDH N2O Permit Fee	675.00	135.00	810.00		
40105 - RDH Active Lic Fee pro rate	30,465.86	6,093.17	36,559.03		
40106 - Renewal Inactive RDH License	425.00	85.00	510.00		
40130 - RDH Activate/Inactive/Suspend	1,500.00	300.00	1,800.00		

Nevada State Board of Dental Examiners
Profit & Loss
July 2023 through April 2024

Accrual Basis

	ACTUAL '23 - Apr 24	Jul	ESTIMATE May '24 - Jun 24	TOTAL BUDGET Jul '23 - Jun 24	Increase Decrease %	PROPOSED BUDGET FYE 2025
40110 · RDH Local Anesthesia Permit Fee		2,975.00	595.00	3,570.00		
40224 · RDH ADEX License Application		17,700.00	3,540.00	21,240.00		
40222 · RDH WREB License Application		3,600.00	720.00	4,320.00		
40226 · RDH License by Endorsement		11,400.00	2,280.00	13,680.00		
50000 · Dental Hygiene Licenses & Fees - Other		450.00	90.00	540.00		
50750 · Other Licenses & Fees						
401789 · Site Re-inspection fee 5yr		2,400.00	480.00	2,880.00		
40189 · re-inspection admin 5 yr		2,200.00	440.00	2,640.00		
40616 · Request Duplicat DH local Anes		25.00	5.00	30.00		
40613 · DUPLICATE RDH PERMIT		50.00	10.00	60.00		
40612 · Name Change fee		25.00	5.00	30.00		
40611 · List of Permit Holders		52.00	10.40	62.40		
40610 · Duplication Wall Certification		275.00	55.00	330.00		
40260 · List of Current RDH/DDS		200.00	40.00	240.00		
40291 · NAC Booklets		70.00	14.00	84.00		
40290 · NRS Booklet		67.00	13.40	80.40		
43650 · Reimbursed Investigation Costs		1,725.00	345.00	2,070.00		
40229 · CE Course Income		2,950.00	590.00	3,540.00		
40220 · License Verification Fee		7,725.00	1,545.00	9,270.00		
40227 · CEU Provider Fee		500.00	100.00	600.00		
40225 · Duplicate License Fee		75.00	15.00	90.00		
40185 · Lists/Labels Printed		60.00	12.00	72.00		
40600 · Miscellaneous Income		1,684.82	336.96	2,021.78		
50750 · Other Licenses & Fees - Other		58.00	11.60	69.60		
Total Income		750,843.48	150,168.70	901,012.18		
Expense						
Uncategorized expense		38,443.30	7,688.66	46,131.96		
60500-1 · Bank Service Fees		6,876.85	1,375.37	8,252.22		
60500-2 · Merchant Fees		7,108.77	1,421.75	8,530.52		
68000 · Conferences & Seminars		8,105.00	1,621.00	9,726.00		
63000 · Dues & Subscriptions		77.90	15.58	93.48		
66520-1 · Licensing Software		27,766.23	5,553.25	33,319.48		
66520-3 · Internet Services		4,662.38	932.48	5,594.86		
73500 · Information Technology						
73500-1 · Computer Repair/Upgrade		5,963.34	1,192.67	7,156.01		
73500 · Information Technology - Other		10,572.05	2,114.41	12,686.46		
66600 · Office Supplies		32,154.16	6,430.83	38,584.99		
68710 · Miscellaneous Expenses						
refund		875.00	175.00	1,050.00		
68700-1 · Janitorial		9,750.00	1,950.00	11,700.00		
68700-2 · Copier Maintenance		1,541.49	308.30	1,849.79		
68700 · Repairs & Maintenance - Other		1,132.50	226.50	1,359.00		
68725 · Security		1,389.53	277.91	1,667.44		
68715 · Shredding Services		4,595.69	919.14	5,514.83		
66650 · Office Expense - Other		297.77	59.55	357.32		
67000 · Printing		1,390.26	278.05	1,668.31		
67500 · Postage & Delivery		9,063.91	1,812.78	10,876.69		
68500-1 · Equipment Lease		2,477.20	495.44	2,972.64		
68500-2 · Office		32.50	6.50	39.00		
68500-4 · Storage Warehouse		197.31	39.46	236.77		
68500 · Rent/Lease Expense - Other		56,981.49	11,396.30	68,377.79		
75000-1 · Telephone-Office		507.71	101.54	609.25		
75100 · Travel (Staff)		-1,300.30	-260.06	-1,560.36		
73550 · Per Diem (Staff)		3,900.00	780.00	4,680.00		

	ACTUAL Jul '23 - Apr 24	ESTIMATE May '24 - Jun 24	TOTAL BUDGET Jul '23 - Jun 24	Increase Decrease %	PROPOSED BUDGET FYE 2025
736005 · Auditor	39,735.00	7,947.00	47,682.00		
73600-1 · Accounting/Bookkeeping	12,653.82	2,530.76	15,184.58		
73600-4 · Legislative Services	27,653.15	5,530.63	33,183.78		
73600-2 · Legal-General	197,999.43	39,599.89	237,599.32		
73600 · Professional Fee - Other	28,651.69	5,730.34	34,382.03		
73700 · Verification Services	12,151.65	2,430.33	14,581.98		
72851 · Anesthesia Evaluator-Wages	20,257.65	4,051.53	24,309.18		
72850 · Anesthesia Evaluator - Other	429.16	85.83	514.99		
72801 · IC Inspector-Wages	45,079.29	9,015.86	54,095.15		
72800 · Infection Control Inspector - Other	24.17	4.83	29.00		
72146 · Receptionist-Wages	42,088.75	8,417.75	50,506.50		
72101 · Executive Director-Wages	124,149.33	24,829.87	148,979.20		
72301 · Licensing Specialist-Wages	67,406.06	13,481.21	80,887.27		
72133 · Site Inspect & CE Coord-Wages	51,510.75	10,302.15	61,812.90		
72161 · Legal Counsel-Wages	252,418.46	50,483.69	302,902.15		
72166 · Legal Asst - Wages	52,906.20	10,581.24	63,487.44		
72141 · Administrative Assistant-Wages	79,534.22	15,906.84	95,441.06		
72901 · PSC-Wages	31,084.38	6,216.88	37,301.26		
72010 · Payroll Service Fees	8,723.35	1,744.67	10,468.02		
72005 · Payroll Tax Expense	50,737.47	10,147.49	60,884.96		
72600 · Retirement Fund Expense (PERS)	264,271.92	52,854.38	317,126.30		
65525 · Health Insurance	69,538.62	13,907.72	83,446.34		
72000 · Employee Wages & Benefits - Other	6,900.78	1,380.16	8,280.94		
73650-5 · BOD Hearing Stipend	700.00	140.00	840.00		
72400-1 · Director Stipends	15,728.72	3,145.74	18,874.46		
72400-2 · Committee Mtgs-Stipends	7,859.74	1,571.95	9,431.69		
72400-3 · Director Travel Expenses	957.44	191.49	1,148.93		
72400-9 · Refreshments - Board Meetings	463.02	92.60	555.62		
72400 · Board of Directors Expense - Other	175.00	35.00	210.00		
60001-4 · Travel/Misc. Expense	4,264.16	852.83	5,116.99		
60001 · Anesthesia Eval Committee - Other	26.40	5.28	31.68		
73651-1 · Review Panel Fee	2,185.00	437.00	2,622.00		
60002-1 · Initial Inspection Expense	47.87	9.57	57.44		
60002-3 · Random Inspection Expense	-300.00	-60.00	-360.00		
60002-4 · Travel/Misc. Expense	2,613.90	522.78	3,136.68		
60002 · Infection Control Inspection - Other	-381.85	-76.37	-458.22		
Total Expense	1,754,806.74	350,961.35	2,105,768.09		
Other Income					
40800 · Interest Income	8,567.79	1,713.56	10,281.35		
Net Income	-995,395.47	-199,079.09	-1,194,474.56		

Agenda Item 4(b):

**Review, Consider & Discuss Potential Salary Increase
and/or Bonus for Serving as Interim Executive Directors
-Blair parker, Esq. and Mark Karris, Esq.
NRS 631.190 (*For Possible Action*)**

NRS 631.190 Powers and duties. [Effective January 1, 2020.] In addition to the powers and duties provided in this chapter, the Board shall:

1. Adopt rules and regulations necessary to carry out the provisions of this chapter.
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4. Examine applicants for licenses to practice dentistry, dental hygiene and dental therapy.
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8. Keep such records as may be necessary to report the acts and proceedings of the Board. Except as otherwise provided in [NRS 631.368](#), the records must be open to public inspection.
9. Maintain offices in as many localities in the State as it finds necessary to carry out the provisions of this chapter.
10. Have discretion to examine work authorizations in dental offices or dental laboratories.

[Part 4:152:1951; A [1953, 363](#)] — (NRS A [1963, 150](#); [1967, 865](#); [1993, 2743](#); [2009, 3002](#); [2017, 989, 2848](#); [2019, 3205](#), effective January 1, 2020)