



NEVADA STATE BOARD OF DENTAL EXAMINERS



Meeting Location:

Nevada State Board of Dental Examiners
6010 S Rainbow Blvd, Suite A-1
Las Vegas, NV 89118

Zoom Video and Teleconferencing was available for this meeting

Meeting Call-In Number: (669) 900 6833
Meeting ID#: 927 9655 3924
Zoom Video (via app): 937054

Meeting Date & Time

Tuesday, June 23, 2020
5:41 p.m.

MINUTES

NOTICE OF AGENDA & TELECONFERENCE MEETING - BUDGET & FINANCE COMMITTEE

PUBLIC NOTICE:

The Nevada State Board of Dental Examiners may hold board meetings via video conference or telephone conference call. ****Due to the Governor's Executive Order in response to the COVID-19 pandemic, the Board office will not be open to the general public for this meeting. The general public is encouraged to participate via teleconference****

Public Comment time is available after roll call (beginning of meeting) and prior to adjournment (end of meeting). Public Comment is limited to three (3) minutes for each individual. You may provide the Board with written comment to be added to the record.

Persons wishing to comment may appear at the scheduled meeting/hearing or may address their comments, data, views, arguments in written form to: **Nevada State Board of Dental Examiners, 6010 S. Rainbow Blvd, A-1, Las Vegas, Nevada 89118; FAX number (702) 486-7046; e-mail address nsbde@nsbde.nv.gov**. Written submissions should be received by the Board on or before **Friday, June 19, 2020 by 5:00 p.m.** in order to make copies available to members and the public.

The Nevada State Board of Dental Examiners may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. See NRS 241.030. Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment. See NRS 233B.126.

Persons/facilities who want to be on the mailing list must submit a written request every six (6) months to the Nevada State Board of Dental Examiners at the address listed in the previous paragraph. With regard to any board meeting or telephone conference, it is possible that an amended agenda will be published adding new items to the original agenda. Amended Nevada notices will be posted in compliance with the Open Meeting Law.

We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Board, at (702) 486-7044, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

Pursuant to NRS 241.020(2) you may contact the Board office at (702) 486-7044, to request supporting materials for the public body or you may download the supporting materials for the public body from the Board's website at <http://dental.nv.gov> In addition, the supporting materials for the public body are available at the Board's office located at 6010 S Rainbow Blvd, Ste. A-1, Las Vegas, Nevada.

Note: Asterisks (*) "**For Possible Action**" denotes items on which the Board may take action.

Note: Action by the Board on an item may be to approve, deny, amend, or tabled.

1. Call to Order

Roll call/ Quorum

Board Member Moore called the meeting to order at approximately 5:41 p.m. Ms. Candice Stratton conducted the following roll call:

Dr. David Lee (Chair) ----- PRESENT
Dr. W. Todd Thompson ----- PRESENT
Dr. Ron West ----- PRESENT
Ms. Gabrielle Cioffi ----- PRESENT

Others Present: Phil W. Su, Esquire, Board General Counsel; Rosalie Bordelove, Deputy Attorney General/Board Co-Counsel; Candice Stratton, Licensing and Credentialing Specialist; Frank DiMaggio, Executive Director.

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2. **Public Comment:** The public comment period is limited to matters specifically noticed on the agenda. No action may be taken upon the matter raised during public comment unless the matter itself has been specifically included on the agenda as an action item. Comments by the public may be limited to three minutes as a reasonable time, place and manner restriction, but may not be limited based upon viewpoint. The Chairperson may allow additional time at his/her discretion.

No public comment.

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- *3. **Chairman's Report:** (For Possible Action)

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- *a. Request to remove agenda item(s) (For Possible Action)

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No items were removed.

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- *b. Approve Agenda (For Possible Action)

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MOTION: Committee Member Thompson motioned to approve the agenda. Motion seconded by Committee Member Cioffi. All were in favor, motion passed.

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- *4. **Committee to discuss/consider proposals for Bookkeeping and Forensic Accounting Services, for recommendation to the Board** (For Possible Action)

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- *a. **Bookkeeping Services** (For Possible Action)

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- (1) Berkley & Berkley CPAs LLC
 - (2) Carol Woods dba Numbers, Inc.
 - (3) Clifton Larson Allen (CLA) LLP
 - (4) Larry L Bertsch, CPA
 - (5) Piercy Bowler Taylor & Kern (PBTK)

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Committee Member Lee stated that currently the Board does not have a bookkeeper and they would like forensic accounting done to review the Boards financials from previous times. Mr. DiMaggio noted that the proposals were provided in their committee books for their reviews. He stated that all were CPA firms with the exception of Carol Woods dba Numbers, Inc. He briefly discussed some of the details of each firm as they pertained to proposed rates for services. Committee Member Thompson inquired of Executive Director DiMaggio of the day-to-day in-office accounting procedures and what the CPA firm's part would be. Executive Director DiMaggio gave a brief overview of the current in-office accounting procedures that is split up amongst staff to ensure there are checks and balances. He added what the CPA's role would be in overseeing the overall bookkeeping. There was additional discussion regarding what would be expected of the CPA firm. There was additional discussion regarding the CPA's and what they offered the Board. The committee was in favor of the proposal from PBTK.

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MOTION: Committee Member West motioned to approve to recommend PBTK firm to the Board. Motion seconded by Committee Member Thompson. All were in favor, motion passed.

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- *b. **Forensic Accounting** (For Possible Action)

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- (1) Anthem Forensics
 - (2) Clifton Larson Allen (CLA) LLP
 - (3) Larry L Bertsch, CPA
 - (4) Piercy Bowler Taylor & Kern (PBTK)

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Mr. DiMaggio briefly went over each firm listed and their proposals. Committee Member Thompson stated that he favored the idea of recommended PBTK to conduct the forensic accounting so that the Board's financials would all be overseen by the same firm. Ms. Cioffi stated that she has used Anthem Forensics for forensic accounting in her personal and business matters, and therefore, wondered if she would need to recuse herself from voting. DAG Bordelove stated that if Committee Member Cioffi had a current working relationship with the firm then so long as she disclosed it and if she felt the need to recuse herself then she may choose to do so. There was additional discussion regarding placing a cap on total charges. Ms. Bordelove stated that when creating the contract it will have a maximum amount listed and is therefore they do not have to determine a maximum amount at this time if they didn't wish to. Additional discussion followed regarding the contract.

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MOTION: Committee Member Thompson motioned to recommend PBTK to the Board to conduct the forensic accounting. Motion seconded by Committee Member West. Discussion: Committee Member Cioffi decided not to recuse herself. All were in favor. Motion passed.

- 5. **Public Comment:** This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon the matter raised during public comment unless the matter itself has been specifically included on the agenda as an action item. The Chairperson of the Board will impose a time limit of three (3) minutes. The Chairperson may allow additional time at his/her discretion.

Dr. Joseph Wineman commented that he was the new Secretary of the NDA and stated that as a practicing dentist in Nevada and expressed his hope that the Nevada Governor will quickly appoint a dentist and two dental hygienists to the Board so that the board can obtain a quorum to continue with holding meetings to continue business that affects new licensees.

6. **Announcements**

No announcements were made.

*7. **Adjournment** (For Possible Action)

Committee Member Lee called for adjournment.

MOTION: Committee Member Thompson motioned to adjourn the meeting. Motion seconded by Committee Member Cioffi. All were in favor of the motion, motion passed.

Meeting Adjourned at 6:10 p.m.

Respectfully submitted by:



Frank DiMaggio, Executive Director