



NEVADA STATE BOARD OF DENTAL EXAMINERS



Meeting Location:

Nevada State Board of Dental Examiners
6010 S. Rainbow Blvd, Suite A-1
Las Vegas, NV 89118

Video Conferencing was not Available for this meeting

Meeting Date & Time

Saturday, January 25, 2020
9:02 a.m.

MINUTES

NOTICE OF AGENDA & TELECONFERENCE MEETING FOR THE EMPLOYMENT COMMITTEE

(David Lee, DMD, (Chair); J. Brian Allman, DDS; Ronald West, DMD; D. Kevin Moore, DDS; Jana McIntyre, RDH)

PUBLIC NOTICE:

The Nevada State Board of Dental Examiners may hold board meetings via video conference or telephone conference call. The public is welcomed to attend the meeting at The Board of Dental Examiners office located at 6010 S. Rainbow Blvd, Suite A1 Las Vegas, NV 89118.

Public Comment time is available after roll call (beginning of meeting) and prior to adjournment (end of meeting). Public Comment is limited to three (3) minutes for each individual. You may provide the Board with written comment to be added to the record.

Persons wishing to comment may appear at the scheduled meeting/hearing or may address their comments, data, views, arguments in written form to: **Nevada State Board of Dental Examiners, 6010 S. Rainbow Blvd, A-1, Las Vegas, Nevada 89118, Attn: Angelica Bejar; FAX number (702) 486-7046; e-mail address nsbde@nsbde.nv.gov**. Written submissions should be received by the Board on or before **January 24, 2020** in order to make copies available to members and the public.

The Nevada State Board of Dental Examiners may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. See NRS 241.030. Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment. See NRS 233B.126.

Persons/facilities who want to be on the mailing list must submit a written request every six (6) months to the Nevada State Board of Dental Examiners at the address listed in the previous paragraph. With regard to any board meeting or telephone conference, it is possible that an amended agenda will be published adding new items to the original agenda. Amended Nevada notices will be posted in compliance with the Open Meeting Law.

We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Angelica Bejar, at (702) 486-7044, option 4, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

Pursuant to NRS 241.020(2) you may contact Angelica Bejar at (702) 486-7044 ext. 65847 to request supporting materials for the public body or you may download the supporting materials for the public body from the Board's website at <http://dental.nv.gov> In addition, the supporting materials for the public body are available at the Board's office located at 6010 S Rainbow Blvd, Ste. A-1, Las Vegas, Nevada.

Note: Asterisks (*) "**For Possible Action**" denotes items on which the Board may take action.

Note: Action by the Board on an item may be to approve, deny, amend, or tabled.

1. Call to Order

- Roll call/ Quorum

Dr. Lee called the meeting to order and Ms. Stratton conducted the following roll call:

Dr. James Allman -----	Present
Dr. Ronald West -----	Present
Dr. David Lee -----	Present
Dr. D. Kevin Moore-----	Present
Mrs. Jana McIntyre -----	Present

Others Present: Rosalie Bordelove, Esquire, Deputy Attorney General/Board Co-Counsel; Candice Stratton, Interim Executive Director.

66 **Public Attendees:** Brian Scroggins.
67

- 68 2. **Public Comment:** The public comment period is limited to matters specifically noticed on the agenda. No action may be
69 taken upon the matter raised during public comment unless the matter itself has been specifically included on the agenda as
70 an action item. Comments by the public may be limited to three minutes as a reasonable time, place and manner restriction,
71 but may not be limited based upon viewpoint. The Chairperson may allow additional time at his/her discretion.
72

73 There was no public comment.
74

- 75 ***3. Chairman's Report:** *David Lee, DMD* (For Possible Action)
76

77 **(a) Request to remove agenda item(s)** (For Possible Action)
78

79 No agenda items were removed.
80

81 **(b) Approve Agenda** (For Possible Action)
82

83 MOTION: Committee Member Allman moved to approve the agenda. Motion seconded by Committee
84 Member Moore. With no discussion, motion passed.
85

- 86 ***4. Review, Discuss, and Revise Executive Director job description to recommend to the full Board – NRS**
87 **631.160 & NAC 631.023** (For Possible Action)
88

89 Committee Member Lee proposed a draft of suggested language for the posting of the Executive
90 Director position, and briefly listed the duties outlined. Committee Member Allman commented that he
91 liked the verbiage change from the term "Oversee" to "Facilitate and ensure".
92

93 MOTION: Committee Member Moore motioned to accept the duties as listed. Motion seconded by
94 Committee Member McIntyre. Motion passed.
95

96 DAG Bordelove commented to the committee that the suggested language would need to be
97 presented to the full Board for final approval. Committee Lee clarified that the motion was to include to
98 recommend the approved posting language to the Board for approval.
99

- 100 ***5. Develop and approve position announcement for the Executive Director position to be posted**
101 (For Possible Action)
102

103 Committee Member Lee provided a proposed draft for the job posting outlining the job duties and
104 description of the position. He noted that the salary was determined. Based off the average pay of other
105 Executive Directors of other Boards. Committee Member Allman suggested that they perhaps consider
106 hiring someone with a JD degree. After some discussion, committee members agreed to not limit the
107 position to requiring a JD degree, but would add language to the posting that stated it would be
108 considered.
109

110 MOTION: Committee Member Moore motioned to approve the job posting as presented. Motioned
111 seconded by Committee Member West. Discussion: There lengthy discussion regarding the salary for the
112 ED position. After much discussion, Committee Member Moore amended his motion to change the
113 salary range to \$110,000 - \$135,000. DAG Bordelove noted to the Board they will want to refer to NRS
114 622.220 as it has general requirements regarding employment of an ED. There was no further discussion.
115 All were in favor, motion passed.
116

- 117 ***6. Develop and approve position announcement for the General Counsel position to be posted**
118 (For Possible Action)
119

120 Committee Member Lee provided proposed language for the General Counsel position. It was
121 suggested by Committee Member West stated that the salary be the same as the ED position.
122 Committee Member Lee stated that they would change the salary range to \$110,000 - \$135,000 base
123 salary range.
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125 MOTION: Committee Member Moore motioned to approve the job posting for General Counsel with an
126 annual salary of \$110,000-\$135,000. Motion seconded by Committee Member West. With no further
127 discussion, all were in favor, motion passed.

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7. **Public Comment:** This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon the matter raised during public comment unless the matter itself has been specifically included on the agenda as an action item. The Chairperson of the Board will impose a time limit of three (3) minutes. The Chairperson may allow additional time at his/her discretion.

There was no public comment.

8. **Announcements**

Committee Member Lee announced that there was a teleconference scheduled for the following week.

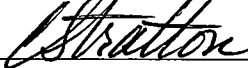
*9. **Adjournment** (For Possible Action)

Committee Member Lee called for adjournment.

MOTION: Committee Member West motioned to adjourn the committee meeting. Motion seconded by Committee Member McIntyre. All were in favor, motion passed.

Meeting adjourned at: 9:31 a.m.

Respectfully submitted:



Candice Stratton, Interim Executive Director