



NEVADA STATE BOARD OF DENTAL EXAMINERS
 6010 S Rainbow Boulevard, Suite A-1
 Las Vegas, Nevada 89118
 (702) 486-7044



Video Conferencing was available for this meeting at the Nevada State Board of Medical Examiners Office
 Conference Room located at: 9600 Gateway Drive; Reno, NV 89521

NOTICE OF PUBLIC MEETING

Friday, August 24, 2018
 10:41 a.m.

BUDGET AND FINANCE COMMITTEE

(Jason Champagne, DDS, Chair; Byron Blasco, DMD; Timothy Pinther, DDS; and Betty Pate, RDH)

Meeting Agenda

Please Note: The Nevada State Board of Dental Examiners may hold board meetings via video conference or telephone conference call. The public was welcomed to attend the meeting at the Board office located at 6010 S. Rainbow Blvd, Suite A1; Las Vegas, Nevada 89118; or in the Conference room of the Nevada State Board of Medical Examiners office located at 9600 Gateway; Reno, NV 89521 (when applicable).

The Nevada State Board of Dental Examiners may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. See NRS 241.030. Prior to the commencement and conclusion of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment. See NRS 233B.126.

Public Comment time is available after roll call (beginning of meeting) and prior to adjournment (end of meeting). Public Comment is limited to three (3) minutes for each individual. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. You may provide the Board with written comment to be added to the public record.

Asterisks () denote items on which the Board may take action.
 Action by the Board on an item may be to approve, deny, amend, or table.*

1. Call to Order, roll call, and establish quorum

Dr. Jason Champagne called the committee meeting to order and Mrs. Shaffer-Kugel conducted the following roll call:

Dr. Jason Champagne ("Dr. Champagne") ----- Present (via teleconference)
 Dr. Byron Blasco ("Dr. Blasco") ----- Present (via teleconference)
 Dr. Timothy Pinther ("Dr. Pinther") ----- Present (via teleconference)
 Ms. Betty Pate ("Ms. Pate") ----- Present

Others Present: Melanie B. Chapman, Board General Counsel; Debra Shaffer-Kugel, Executive Director; Stacie Hummel, NSBDE Accountant;

Public Attendees: No public attendees present.

2. Public Comment: (Public Comment is limited to three (3) minutes for each individual)

There was no public comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

63 *3. Review, Discussion and Recommendations to the Board regarding FY2019 Draft/Proposed Budget -
64 NRS 631.190 (For Possible Action)
65

66 Dr. Champagne directed the attention to Mrs. Stacie Hummel to go over the proposed budget. Mrs. Shaffer-Kugel
67 stated that they should have received the proposed budgets and hoped they had a chance to review them. Mrs.
68 Hummel reviewed the income section of the proposed budget and discussed in brief detail her annotations. She
69 discussed licensure fees in some detail. Mrs. Hummel noted that the Board held a Continuing Education (CE)
70 course and that the income derived from the course will be used to host a free CE course within the year. Mrs.
71 Shaffer-Kugel noted to the Board that different subjects for courses they may consider hosting, be it one course, or
72 multiple smaller courses.

73
74 Mrs. Hummel went on to review the expense section. She noted further, that the costs for travel had increased in
75 the past year, and therefore, was proposing an increase in the budget to accommodate the increase in travel
76 expenses. She added that security features were installed in the office. Mrs. Hummel stated that while Inlumon
77 has not completed their work on the new licensing system software, they do anticipate beginning to pay
78 maintenance fees in April 2019. Lastly, she stated that they did increase the cost to have security present at board
79 meetings and hearings.

80
81 Mrs. Hummel directed the Board's attention to Mrs. Shaffer-Kugel to discuss the expenses for legal costs. Mrs.
82 Shaffer-Kugel stated that the Board has seen an increase in the number of complaints received. She stated further,
83 that with the passing of AB474, there will most likely be an increase in authorized investigations for potential
84 violations. She discussed the grounds that require the board to investigate, especially if other agencies notify the
85 Board of potential violations with information that supports the allegations.

86
87 Mrs. Shaffer-Kugel noted that there were 2 lawsuits filed against the Board, select board staff, and board agents,
88 which the Board appointed Mr. Lee Drizin to represent them in the matters. There was brief discussion on the fees
89 associated and thus, budgeted for. She added that should the fees go beyond the contracted amount, an
90 amendment would have to be filed to approve the increase in fees. Mrs. Bernstein Chapman briefly discussed the
91 possibility of the Board recouping any or all expenses to defend the board in the cases. It was noted that the board
92 may have to consider increasing licensure fees in the near future, especially if they nearly exhaust their reserves in
93 defending the Board, board staff, and its agents.

94
95 Mrs. Hummel stated that there were no proposed changes to staff expenses. Mrs. Hummel noted an increase to
96 the Anesthesia evaluation committee as they will be doing some calibration meetings and that they are proposing
97 to do a video of the calibration for future use with new evaluators, so that they can be calibrated via video.

98
99 Mrs. Hummel stated to the Board that there were significant increases in the budget for complaints this year. She
100 added that increases were for DSO fees, review panel fees, travel costs, legal fees, investigation fees, AG office fees,
101 etc. She went over, in detail, the costs for investigations. Lastly, she noted that they increased the budget
102 significantly in the complaints category.

103
104 Mrs. Hummel noted that ultimately by end of the fiscal year, they will see more expenses than income.
105 Additionally, that they are expecting to utilize all of the revenue and some of the reserves to cover all anticipated
106 expenses. Ms. Pate inquired if the only way to balance the budget was to either raise the fees for licensure or to cut
107 costs? Mrs. Hummel answered affirmatively. Mrs. Shaffer-Kugel stated that the budget figures are what they
108 anticipate the budget to be, however, that they do not know for certain what the actual costs, expenses, and
109 revenue will be until they near the end of the fiscal year.

110
111 Dr. Champagne stated that with the proposed expenses they could make licensees aware of the budgetary
112 challenges and how it could affect the possibility of increased licensing fees should the budget proposed come to
113 fruition. Additionally, that the board will have to do what they need to, to curtail the expenses.

114
115 MOTION: Dr. Blasco moved that the committee approve the proposed FYE 2019 budget to be presented to
116 the Board at the next scheduled meeting on September 14, 2018. Motion seconded by Dr.
117 Pinther; with no discussion, the motion was unanimously approved by the committee members
118 present at the meeting.
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122 4. Public Comment: (Public Comment is limited to three (3) minutes for each individual)

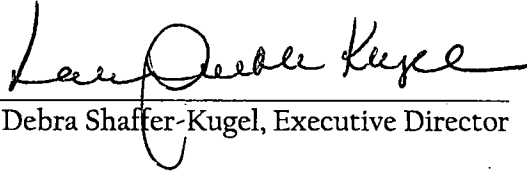
123
124 There was no public comment.

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127 Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically
128 included on an agenda as an item upon which action may be taken. (NRS 241.020)

129
130 *5. Adjournment (For Possible Action)

131
132 MOTION: Dr. Pinther moved that the August 24, 2018 committee meeting of the Nevada State Board of
133 Dental Examiners be adjourned. Motion seconded by Dr. Blasco, and without discussion,
134 unanimously approved by the Board. Meeting adjourned at 11:09 a.m.

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139 Minutes approved at the September 14, 2018 Board Meeting
140 Respectfully Submitted by:

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144 Debra Shaffer-Kugel, Executive Director
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