



## Nevada State Board of Dental Examiners

6010 S. Rainbow Blvd., Bldg. A, Ste. 1

Las Vegas, NV 89118

(702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

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### FACT SHEET

#### APPLICANTS FOR A DENTAL THERAPY LICENSE

Thank you for your interest in applying for a dental therapy license in the State of Nevada. Senate Bill 366 was enacted by the Legislature and became law in July 2019.

#### ELIGIBILITY REQUIREMENTS

1. A person may be eligible to apply for a license to practice dental therapy in this State who:
  - (a) Is of good moral character;
  - (b) Is over 18 years of age;
  - (c) Is a graduate of a program of dental therapy from an institution which is accredited by a regional educational accrediting organization that is recognized by the United States Department of Education. The program of dental therapy must:
    - (1) Be accredited by the Commission of Dental Accreditation of the American Dental Association or its successor specialty accrediting organization; and
    - (2) Include a curriculum of not less than 2 years of academic instruction in dental therapy or its academic equivalent; and
  - (d) Is in possession of a current special health endorsement of his or her license pursuant to NRS 631.287 to practice public health dental hygiene.
2. To determine whether a person has good moral character, the Board may consider whether his or her license to practice dental therapy or dental hygiene in another state has been suspended or revoked or whether he or she is currently involved in any disciplinary action concerning his or her license in that state.
1. Any person desiring to obtain a license to practice dental therapy, after having complied with section 60.2 of this act and the regulations of the Board to determine eligibility:
  - (a) Except as otherwise provided in NRS 622.090, must pass a written examination given by the Board upon such subjects as the Board deems necessary for the practice of dental therapy or must present a certificate granted by the Joint Commission on National Dental Examination which contains a notation that the applicant has passed the applicable national examination with a score of 75; and
  - (b) Except as otherwise provide in this chapter, must:
    - (1) Successfully pass a clinical examination approved by the Board and the American Board of Dental Examiners, or

- (2) Present to the Board a certificate granted by the Western Regional Examining Board which contains a notation that the applicant has passed a clinical examination administered by the Western Regional Examining Board.
2. The Board shall examine each applicant in writing on the contents and interpretation of this chapter and the regulations of the Board.
3. All persons who have satisfied the requirements for licensure as a dental therapist must be registered as licensed dental therapists on the board register, as provided in this chapter, and are entitled to receive a certificate of registration, signed by all members of the Board.

The holder of a license or renewal certificate to practice dental therapy may practice only in the settings provided in subsection 3, under the authorization of a dentist meeting the requirements of subsection 4 and in accordance with a written practice agreement signed by the dental therapist and the authorizing dentist. A dental therapist may provide only the services that are within his or her scope of practice, the scope of practice of the dentist, are authorized by the dentist, and are provided according to written protocols or standing orders established by the authorizing dentist. A dental therapist may not provide any services that are outside the scope of practice of the authorizing dentist. A dental therapist shall provide such services only under the direct supervision of the authorizing dentist until such time as the dental therapist has obtained the following hours of clinical practice as a dental therapist:

- (a) Not less than 500 hours, if the dental therapist has a license to practice dental therapy issued pursuant to the laws of another state or territory of the United States, or the District of Columbia;
- (b) Not less than 1,000 hours, if the dental therapist has practiced dental hygiene pursuant to the laws of this State, another state or territory of the United States, or the District of Columbia, for 5 years or more; or
- (c) Not less than 1,500 hours, if paragraphs (a) and (b) are not applicable.

**Note:** A written practice management agreement is required between the Nevada licensed dentist and the dental therapist.

## APPLICATION PROCESS

### Jurisprudence Examination/Fingerprints

You will receive written confirmation via US Mail of the receipt of your application and application fee along with the on-line jurisprudence examination username/password and the fingerprint materials within twenty one (21) business days from the date the application is received.

**NOTE:** Pursuant to the laws of the State of Nevada, you are required to utilize the official fingerprint cards and documents approved by the Nevada Department of Public Safety. The Board is unable to accept any other fingerprint documents. To avoid additional expense, please wait to receive the fingerprint package from the Board.

**NOTE:** Each applicant shall successfully pass the jurisprudence examination which is based on the contents and interpretation of Chapter 631 and the regulations of the Board. In addition, the applicant must file all required documents to the Board office before an application will be deemed complete and ready for review by the Board's Secretary-Treasurer.

### **Checklist**

The Board has provided you a checklist of the items you will be responsible for requesting and/or submitting to the Board. Please be advised, National Board Scores, Certified Copies of School Transcripts and Verification of Licensure documents if hand delivered must be in sealed envelopes.

### **Application Review:**

Upon receipt of all required documentation, your application for licensure will be reviewed by the Secretary Treasurer to ensure compliance (NAC 631.050). If the application is found to be in compliance the Secretary Treasurer shall instruct the Executive Director to issue the license.

### **Activation/Renewal of License:**

Upon approval of your application for licensure by the Board, you will receive an approval packet to include, but not limited to, the license number assigned, the activation/renewal form to include fee amounts specific for your licensure type (prorated), information regarding, continuing education requirements and business license information.



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*2" x 2" color photo of applicant taken within the last 6 months must be affixed to this space.*

I hereby make application for Nevada Dental Therapy licensure by: (Please check one below)

Licensure by ADEX Exam (SB 366): \$1000 <input type="checkbox"/>	Licensure by WREB Exam (SB 366): \$1000 <input type="checkbox"/>
Current Dental Hygiene No: _____	Special Health Endorsement Permit    Yes <input type="checkbox"/> No <input type="checkbox"/>
Military by Reciprocity/Credential: \$1000.00 <input type="checkbox"/>	License by Endorsement: \$1000 (Must be licensed as a dental therapist for 5 years) <input type="checkbox"/>

**NOTE:** An application is considered complete when the application, all required documents, background information, and fees are on file with the Board office. APPLICATION FEES MUST BE PAID IN ADVANCE AND MAY NOT BE REFUNDED PURSUANT TO NEVADA REVISED STATUTE (NRS) 631.345.

Please type or print legibly. All questions must be answered. If additional space is needed, attach a separate sheet identifying additional information by Section number. Applicants acknowledge they have a continuing responsibility to update all information contained in this application until such time as the Board takes final action on this application. Failure of an applicant to update the information prior to final action of the Board is grounds for subsequent disciplinary action.

Last:		First:		Middle:		Suffix:	
Soc. Security #:	Age:	Male <input type="checkbox"/>	Birthdate:	Birthplace (City, County, State, & Country):			
		Female <input type="checkbox"/>					
Have you ever been known by any other name? <span style="float: right;">Yes <input type="checkbox"/>    No <input type="checkbox"/></span>							
If yes, state in full every other name by which you have been known, the reason therefore, and the inclusive dates so known:							
If a married woman, state maiden name:							
<i>If a name change was made by court order, attach a CERTIFIED COPY of the court order.</i>							
Are you a U.S. born citizen? <span style="float: right;">Yes <input type="checkbox"/>    No <input type="checkbox"/></span>							
If no, are you naturalized? <span style="float: right;">Yes <input type="checkbox"/>    No <input type="checkbox"/></span>							
If yes, naturalization #	Naturalization Date:			Pla	ce:		
If no, were you born abroad of US citizens? <span style="float: right;">Yes <input type="checkbox"/>    No <input type="checkbox"/></span>							
If no, are you a legal resident? <span style="float: right;">Yes <input type="checkbox"/>    No <input type="checkbox"/></span>							
Is your application for naturalization pending? <span style="float: right;">Yes <input type="checkbox"/>    No <input type="checkbox"/></span>							
Date of Application:		Place:					
<b>*You must submit appropriate proof of Citizenship or legal documentation for lawful entitlement to remain in the U.S. and work in the U.S.*</b>							

<b>(A) HOME ADDRESS &amp; PREVIOUS ADDRESS HISTORY</b>				
Current Home Address:		City:	State:	Zip code:
Telephone Residence:	Telephone Cell:	Email address:		
<b>Mailing Address: This is the address that all correspondence from NSBDE will be mailed.</b> <input type="checkbox"/> <b>If same as current home address please check box.</b>				
Mailing Address (if different):		City:	State:	Zip Code:
Telephone Residence:	Telephone Cell:	Email address:		

<b>(B) PREVIOUS STREET ADDRESS</b>			
List all home addresses for the past seven (7) years. If you cannot recall certain information please indicate cannot recall. Do not leave blank. Please be sure that if you were in school you have a home address listed in the same state you went to school. <b>(Please add additional pages as needed)</b>			
1. Address :	City:	State:	Zip Code:
<b>County:</b>	<b>Dates: to</b>		
2. Address :	City:	State:	Zip Code:
<b>County:</b>	<b>Dates: to</b>		
3. Address :	City:	State:	Zip Code:
<b>County:</b>	<b>Dates: to</b>		
4. Address :	City:	State:	Zip Code:
<b>County:</b>	<b>Dates: to</b>		
5. Address :	City:	State:	Zip Code:
<b>County:</b>	<b>Dates: to</b>		
6. Address :	City:	State:	Zip Code:
<b>County:</b>	<b>Dates: to</b>		
7. Address :	City:	State:	Zip Code:
<b>County:</b>	<b>Dates: to</b>		
8. Address :	City:	State:	Zip Code:
<b>County:</b>	<b>Dates: to</b>		
9. Address :	City:	State:	Zip Code:
<b>County:</b>	<b>Dates: to</b>		

**(C) MILITARY SERVICE**Have you ever served in the military? *(if yes, you must answer the questions below)*Yes  No 

Date of Service:

From \_\_\_\_\_ to \_\_\_\_\_

Military Occupation Specialty/Specialties:

Branch of Service:

Army/Army Reserve Marine Corps/Marine Corps Reserve Navy/Navy Reserve Air Force/ Air force Reserve Coast Guard/ Coast Guard Reserve National Guard 

Date of Service:

From \_\_\_\_\_ to \_\_\_\_\_

Military Occupation Specialty/Specialties:

Branch of Service:

Army/Army Reserve Marine Corps/Marine Corps Reserve Navy/Navy Reserve Air Force/ Air force Reserve Coast Guard/ Coast Guard Reserve National Guard **(D) EDUCATION & CERTIFICATIONS (CODA Accredited Programs)**

Dental Hygiene Program:

Dental Therapy Program:

University/  
College:University/  
College:

City:

City:

State:

State:

Years Attended: (month/year)

to

Years Attended: (month/year)

to

Graduation Date:

Graduation Date:

Degree Earned: RDH Degree Earned: Dental Therapy (DT) **(E) LASER USE AND CERTIFICATION**

I utilize laser radiation in the performance of my practice of dental therapy.

Yes  No 

I certify that each laser I use in my practice of dental therapy has been cleared by the United States Food and Drug Administration for use in dentistry.

Yes  No *Attach a copy of proof of course completion of laser proficiency indicating successful completion of a recognized course pursuant to Board regulation NAC 631.033 and NAC 631.035 based on the curriculum guidelines and standards for dental laser education as adopted by the Academy of Laser Dentistry.***(F) CONTINUED CLINICAL COMPETENCY**

Have you been out of active practice for two or more years just prior to completing this application?

Yes  No *If yes, attach a separate sheet with details of how you have maintained your clinical skills.***(G) HISTORY OF IMPAIRMENT**(1) Do you now, or have you ever, abused alcohol, other chemical substances, or do you have any medical/mental impairments or emotional condition(s) that would impair your ability to perform as a licensee pursuant to NRS and NAC Chapters 631? *(If yes, submit details on separate sheet)*Yes  No 

(2) Do you now, or have you ever had, any contagious or infectious disease(s) that would impair your ability to perform as a licensee pursuant to NRS and NAC Chapters 631?

Yes  No *(If yes, submit details on separate sheet)*

**(H) DENTAL PRACTICE & EMPLOYMENT HISTORY**

Have you ever been engaged in private dental therapy, been employed as a dental therapist, been self-employed or done business under a fictitious name (D.B.A.)? Yes  No

*If yes, list the following information for the past ten years including the dates you practiced dental therapy: the names of all employers; partners, associates or persons sharing office space; list dates of self-employment and nature of business; list all fictitious names (D.B.A.), dates and nature of business; and the reason for leaving each practice. **If you were unemployed for any period of time please write the month and year of unemployment. (Use additional sheets if necessary)***

Current Practice Address (If any):		City:	State:	Zip Code:
Telephone:	Fax:	Email address:		

**(I) PREVIOUS EMPLOYMENT**

1. Practice Address:	City:	State:	Zip Code:
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From:	To:	(Include month/year)	Telephone:
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Name of Employers, Associates, Etc...	Reason for leaving:
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2. Practice Address:	City:	State:	Zip Code:
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From:	To:	(Include month/year)	Telephone:
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Name of Employers, Associates, Etc...	Reason for leaving:
---------------------------------------	---------------------

3. Practice Address:	City:	State:	Zip Code:
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From:	To:	(Include month/year)	Telephone:
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Name of Employers, Associates, Etc...	Reason for leaving:
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4. Practice Address:	City:	State:	Zip Code:
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From:	To:	(Include month/year)	Telephone:
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Name of Employers, Associates, Etc...	Reason for leaving:
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5. Practice Address:	City:	State:	Zip Code:
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From:	To:	(Include month/year)	Telephone:
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Name of Employers, Associates, Etc...	Reason for leaving:
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**(J) EXAMINATION AND LICENSURE HISTORY**

**NATIONAL BOARD EXAMINATION: Joint Commission Examination**

Date Taken: PASS  FAIL

Please list below all Dental Therapy clinical examinations in which you have participated: *(Use additional sheets if necessary)*

**REGIONAL CLINICAL EXAMS:**

ADEX  Date(s) of Clinical Examination: \_\_\_\_\_ to \_\_\_\_\_ PASS  FAIL

WREB  Date(s) of Clinical Examination: \_\_\_\_\_ to \_\_\_\_\_ PASS  FAIL

**STATE/OTHER EXAMS:**

State, Territory, DC:

Date(s) of Clinical Examination: \_\_\_\_\_ to \_\_\_\_\_ PASS  FAIL

State, Territory, DC:

Date(s) of Clinical Examination: \_\_\_\_\_ to \_\_\_\_\_ PASS  FAIL

Have you ever applied for a license to practice dental therapy? Yes  No

*If yes, list the following for each state, territory or the District of Columbia. Use additional sheets if necessary:*

State, Territory, DC:

Date of Application:

Result of Application (Granted, Denied,Pending):

State, Territory, DC:

Date of Application:

Result of Application (Granted, Denied,Pending):

State, Territory, DC:

Date of Application:

Result of Application (Granted, Denied,Pending):

- |   |   |                              |                             |
|---|---|------------------------------|-----------------------------|
| 1 | Have any proceedings been initiated against you to revoke or suspend your dental hygiene and/or dental therapy license?   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 2 | At the time you filed this application, were any disciplinary proceedings pending against you, including complaints or investigations, in any other state, territory or the District of Columbia? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 3 | Have you ever been terminated or attempted to terminate or surrender a dental therapy license in any state, territory or the District of Columbia?  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4 | Have you ever been denied a dental therapy license in this state, another state, or a territory of the U.S. or the District of Columbia?  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

*If you answered 'yes' to questions J1, J2, J3 and/or J4, provide a full explanation of each answer on a separate sheet and attach to this application.*



**(K) MALPRACTICE**

Have you ever had any claims of malpractice filed against you?

Yes  No

*If yes, list all malpractice, negligence lawsuits and claims you have ever had against you. Include dates, names, settlements or resolutions. Please include malpractice and lawsuits that were dismissed. Provide additional pages as needed.*

Do you or have you ever carried malpractice (professional liability) insurance?

Yes  No

*List all malpractice carriers since licensed or for the past 10 years (which ever is longer). Leave no time gaps and account for periods with no insurance. Provide additional pages as needed.*

<b>Carrier:</b>		<b>Policy Number:</b>	
<b>Address :</b>	<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>

<b>From:</b>	<b>To:</b>	<b>Telephone:</b>
(Include month/year)		

<b>Carrier:</b>		<b>Policy Number:</b>	
<b>Address :</b>	<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>

<b>From:</b>	<b>To:</b>	<b>Telephone:</b>
(Include month/year)		

<b>Carrier:</b>		<b>Policy Number:</b>	
<b>Address :</b>	<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>

<b>From:</b>	<b>To:</b>	<b>Telephone:</b>
(Include month/year)		

<b>Carrier:</b>		<b>Policy Number:</b>	
<b>Address :</b>	<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>

<b>From:</b>	<b>To:</b>	<b>Telephone:</b>
(Include month/year)		

<b>Carrier:</b>		<b>Policy Number:</b>	
<b>Address :</b>	<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>

<b>From:</b>	<b>To:</b>	<b>Telephone:</b>
(Include month/year)		

<b>Carrier:</b>		<b>Policy Number:</b>	
<b>Address :</b>	<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>

<b>From:</b>	<b>To:</b>	<b>Telephone:</b>
(Include month/year)		

**(L) MORAL CHARACTER**

- |   |  |     |                          |    |                          |
|---|--|-----|--------------------------|----|--------------------------|
| 1 | Have you ever been reprimanded, censored, restricted or otherwise disciplined?   | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 2 | Have any claims or complaints of malpractice, formal or informal, ever been made or filed against you, or have any proceedings been instituted against you?            | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 3 | Have you ever been arrested, convicted, charged with, entered a plea of nolo contendere or pleaded guilty to the violation of any law [misdemeanor(s) or felony(ies)]? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

*If your answer is 'yes' to any of the foregoing questions (1-3), furnish a written statement of each occurrence giving the complete facts. For each incident, state the date, case number, the nature of the charge the disposition of the matter, and the name and address of the authority in possession of the records thereof. You must provide certified copies of any arrest or conviction and/or any plea agreements entered into for any felony(ies) or misdemeanor(s).*

- |   |   |     |                          |    |                          |
|---|---|-----|--------------------------|----|--------------------------|
| 4 | Have you ever been denied participation in, or suspended from the Medicaid or Medicare benefit program? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
|---|---|-----|--------------------------|----|--------------------------|

*If your answer is 'yes' to questions 4, furnish a written statement of each occurrence giving the complete facts. For each incident, state the date, the nature of the charge the disposition of the matter, and the name and address of the authority in possession of the records thereof.*

**(M) STATEMENT OF CHILD SUPPORT**

Pursuant to state and federal mandated requirements, I further certify that (CHECK the appropriate box):

- |    |  |                          |
|----|--|--------------------------|
| 1  | I am <b>NOT</b> subject to a court order for the support of one or more children.  | <input type="checkbox"/> |
| 2  | I <b>AM</b> subject to a court order for the support of one or more children and: <i>(continue to 2a or 2b below)</i>  | <input type="checkbox"/> |
| 2a | I am NOT in compliance with a plan approved by the district attorney or other public agency enforcing the order for the payment of the amount owed pursuant to the court order for the support of one or more children.    | <input type="checkbox"/> |
| 2b | I <b>AM</b> in compliance with a plan approved by the district attorney or other public agency enforcing the order for the payment of the amount owed pursuant to the court order for the support of one or more children. | <input type="checkbox"/> |

**(N) AFFIDAVIT AND PLEDGE**

*I hereby expressly waive all provisions of law forbidding any physician or other person who has attended or examined me or who may hereafter attend or examine me from disclosing any knowledge or information that is thereby acquired, and I hereby consent that such knowledge or information may be disclosed to the Nevada State Board of Dental Examiners.*

*The person named as the applicant in the foregoing application and questionnaire, being first duly sworn, deposes and says: I am the applicant for dental licensure referred to; and I have carefully read and understand the questions in the foregoing questionnaire and have answered them truthfully, fully, and completely, without mental reservation of any kind. I further understand I have a continuing obligation to inform the Board should any of my answers since filing this application change prior to the Board issuing my license. In the event I fail to update the answers which have changed since submitting this application, I understand that such failure is ground for revocation of any license issued or denial of the application.*

*I hereby authorize educational and other institutions, my references (past and present), business and professional associates (past and present), insurance carriers, professional societies, governmental agencies and instrumentalities (local, state, federal or foreign), and independent information gathering services to release to the Nevada State Board of Dental Examiners any information, files or records requested by the Board in connection with the processing of this application.*

*I hereby pledge myself to the highest standards and ethics in the Practice of Dentistry and further pledge to abide by the laws and regulations pertaining to the practice of dentistry. I understand that a violation of this pledge may be deemed sufficient cause for the revocation of a license issued by the Board.*

*I hereby understand and agree that the title of all licenses shall remain with the Nevada State Board of Dental Examiners and subject to surrender by Order of said Board.*

***I UNDERSTAND THAT ANY OMISSIONS, INACCURACIES, OR MISREPRESENTATIONS OF INFORMATION ON THIS APPLICATION ARE GROUNDS FOR REJECTION OF THIS APPLICATION AND THE REVOCATION OF A LICENSE WHICH MAY HAVE BEEN OBTAINED THROUGH THIS APPLICATION.***

**APPLICANT**

\_\_\_\_\_  
*Applicant Signature*

\_\_\_\_\_  
*Applicant (printed) Last Name, First, MI, Suffix (e.g., Jr.)*

\_\_\_\_\_  
*Date of Signature (must correspond with notary date)*

\_\_\_\_\_  
*Applicants Date of Birth (month/day/year)*

\_\_\_\_\_  
*Social Security Number*

**NOTARY**

State of \_\_\_\_\_ County of \_\_\_\_\_

*The statement on this document are subscribed and sworn before me this*

\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
*Notary Public*

\_\_\_\_\_  
*My Commission Expires*



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## NOTARIZED AUTHORIZATION FOR RELEASE OF INFORMATION, DOCUMENTS AND RECORDS

I, \_\_\_\_\_, designate the Nevada State Board of Dental Examiners to collect, verify and maintain information, and copies of documents and records that can subsequently be provided to professional licensing boards, hospitals and other entities when I apply for licensure, staff membership, employment, or other privileges.

I request and authorize every person, institution, professional licensing board or any state in which I hold or may have held a license to practice my professional, Joint Commission on National Dental Examinations, hospital, clinic, government agency (local, state, federal or foreign), law enforcement agency, or other third parties and organizations, and their representatives to release information, records, transcripts, and other other documents, concerning my professional qualifications and competence, ethics, character, and other information pertaining to me to the Nevada State Board of Dental Examiners.

I further request and authorize that the requested information, documents and records be sent directly to:

Nevada State Board of Dental Examiners  
6010 S Rainbow Blvd., Suite A-1  
Las Vegas, NV 89118

I hereby release, discharge, and hold harmless the Nevada State Board of Dental Examiners, or representatives and any person furnishing information, records, or documents of any and all liability. I authorize the Nevada State Board of Dental Examiners to release information, material, documents, orders or the like relating to me or this application to any entity at my request.

By my signature below, I acknowledge that information, documents and records required to be furnished by another organization, educational institutions, individual, or any person or groups must be sent directly by such persons to Nevada State Board of Dental Examiners. I understand that Nevada State Board of Dental Examiners will not accept such information, records, or documents forwarded by me.

A photocopy or facsimile of this authorization shall be as valid as the original and shall be valid for a period of one (1) year from the date of signature.

### APPLICANT

\_\_\_\_\_  
*Applicant Signature*

\_\_\_\_\_  
*Applicant (printed) Last Name, First, MI, Suffix (e.g., Jr.)*

\_\_\_\_\_  
*Date of Signature (must correspond with notary date)*

\_\_\_\_\_  
*Applicants Date of Birth (month/day/year)*

\_\_\_\_\_  
*Social Security Number*

### NOTARY

State of \_\_\_\_\_ County of \_\_\_\_\_

*The statement on this document are subscribed and sworn before me this*

\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
*Notary Public*

\_\_\_\_\_  
*My Commission Expires*



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## National Practitioner Data Bank Self-Query Report

All applicants for dental or dental hygiene licensure are required to self-query the National Practitioner Data Bank. The self-query must be completed on the internet. You will need a credit card for payment of the querying fees. Instructions for accessing the self-query forms are as follows:

Go to: <https://www.npdb.hrsa.gov/ext/selfquery/SQHome.jsp>

- Click on 'Start a New Order'; read the agreements, accept the terms and click 'Submit and Continue'
- Complete steps 1-4 on-line following the instructions

Federal law requires that the self-query results be provided directly to you, the applicant/practitioner, and not a third party. You will be provided with an electronic copy (accessible online) and a paper copy (by mail) of your report. You may submit the original report you receive by mail to the Board office to the address at the top of this page, or submit the completed report by email by following these instructions:

- Open the email you received from the NPDB *indicating the electronic copy of your self-query response is available* and click on the link provided in that email
- Sign-in to open/view your report
- From the open report, save a copy of the report PDF to your computer
- Close the report and sign-out of the NPDB
- Return to the open email from the NPDB and click 'Forward'
- Enter the Board email address of [nsbde@nsbde.nv.gov](mailto:nsbde@nsbde.nv.gov) in the 'To' field, attach a copy of the PDF report to the email and click 'Send'. The original email from the NPDB is required to view the email thread and confirm authenticity.

It is important you follow these instructions for the Board staff to verify the authenticity of the report.

**PLEASE NOTE:** You must use a non-Apple product (i.e. – anything but an iPhone, iPad, Mac, etc.) to forward the information by email. The Board staff is unable to view all required information if submitted using an Apple product. We apologize for the inconvenience.

If you have questions pertaining to your self-query, you may contact: **Data Bank Customer Service at 800-767-6732.**



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## LICENSURE APPLICATION CREDIT CARD PAYMENT AUTHORIZATION FORM

<b>Applicant Name:</b>	<b>Telephone #:</b> (     ) _____ - _____
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<b>Dental Licensure Application</b>	<b>Dental Hygiene Licensure Application</b>
<b>Select Application Type:</b>	<b>Select Application Type:</b>
<input type="checkbox"/> License by Examination – WREB (\$1200)	<input type="checkbox"/> Licensure by Examination – WREB (\$600)
<input type="checkbox"/> License by Examination – ADEX (\$1200)	<input type="checkbox"/> Licensure by Examination – ADEX (\$600)
<input type="checkbox"/> License by Endorsement (\$1200)	<input type="checkbox"/> Licensure by Endorsement (\$600)
<input type="checkbox"/> Specialty License by Credential (\$1200)	<input type="checkbox"/> Geographically Restricted (\$150)
<input type="checkbox"/> Geographically Restricted (\$600)	<input type="checkbox"/> Limited License (\$125)
<input type="checkbox"/> Limited License – Faculty / Resident (\$125)	<input type="checkbox"/> Military by Reciprocity (\$600)
<input type="checkbox"/> Limited Licensed for Supervision (\$100)	<b>Dental Therapy Licensure Application</b>
<input type="checkbox"/> Restricted License (\$125)	<b>Select Application Type:</b>
<input type="checkbox"/> Military by Reciprocity (\$1200)	<input type="checkbox"/> Licensure by Examination – WREB (\$1000)
<input type="checkbox"/> Specialty License by Application [NV licensed Dentist only] (\$125)	<input type="checkbox"/> Licensure by Examination – ADEX (\$1000)
<input type="checkbox"/> General Dental License AND Specialty License (\$1325) <i>(must select general dental license option above, also)</i>	<input type="checkbox"/> Licensure by Endorsement (\$500)
	<input type="checkbox"/> Military by Reciprocity (\$1000)
<b>Other/Memo:</b>	

<b>Miscellaneous (optional):</b>
<input type="checkbox"/> Nevada Revised Statutes (NRS) 631 Booklet (\$3)
<input type="checkbox"/> Nevada Administrative Codes (NAC) 631 Booklet (\$3)

<b>Payment Information</b>		
<b>Name on Credit Card:</b>		<b>Method of Payment:</b>
		<input type="checkbox"/> MasterCard   <input type="checkbox"/> Visa   <input type="checkbox"/> Discover
<b>Credit Card Billing Address:</b>		<b>Ste. /Apt. No.:</b>
<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>

<b>Credit Card Number:</b>	<b>CVV Code:</b>	<b>Expiration Date</b>	<b>Amount Authorized:</b>
_____ - _____ - _____ - _____	_____	MM / 20YY	\$ _____

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_