

NEVADA STATE BOARD  
of  
DENTAL EXAMINERS



FORMAL HEARING &  
BOARD MEETING

JULY 15, 2016

10:00 A.M.

**\*ADDITIONAL ITEMS\***

**PUBLIC BOOK**

**Nevada State Board of Dental Examiners**  
**Balance Sheet**  
As of May 31, 2016

May 31, 16

**ASSETS**

<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Wells Fargo-Operating	351,818.02
10015 · Wells Fargo - Saving	530,586.22
10010 · Wells Fargo-Reserves	<u>1,053,340.15</u>
<b>Total Checking/Savings</b>	<b>1,935,744.39</b>
<b>Accounts Receivable</b>	
11000 · Accounts Receivable	<u>139,211.03</u>
<b>Total Accounts Receivable</b>	<b>139,211.03</b>
<b>Other Current Assets</b>	
11050 · Reimbursements Receivable	277.13
11200 · Prepaid Expenses	27,886.10
11210 · Prepaid Insurance	3,677.32
18000 · Deferred Outflows-Pension	<u>66,562.00</u>
<b>Total Other Current Assets</b>	<b>98,402.55</b>
<b>Total Current Assets</b>	<u><b>2,173,357.97</b></u>
<b>TOTAL ASSETS</b>	<u><b>2,173,357.97</b></u>

**LIABILITIES & FUND BALANCE**

<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	<u>45,614.47</u>
<b>Total Accounts Payable</b>	<b>45,614.47</b>
<b>Other Current Liabilities</b>	
22125 · DDS Deferred Revenue	
22126-7 · 2017 DDS Retired/Disabled	2,362.46
22126-6 · 2017 DDS Inactive	33,914.45
22126-5 · 2017 DDS Active Licenses	575,022.38
22900 · DDS-Permits	41,212.07
22901 · DDS-Limited License	4,669.50
22902 · DDS-Ltd Lic-Supervised	<u>1,527.28</u>
<b>Total 22125 · DDS Deferred Revenue</b>	<b>658,708.14</b>
22136 · RDH Deferred Revenue	
22138-5 · 2018 RDH Inactive/Retired	7,300.00
22138-4 · 2018 RDH Active	120,850.00
22138-1 · 2016 RDH Active	18,101.73
22138-2 · 2016 RDH Inactive/Retired	<u>592.06</u>
<b>Total 22136 · RDH Deferred Revenue</b>	<b>146,843.79</b>
20500 · Fines Payable-State of Nevada	4,200.00
23750 · Accrued Vacation/Sick Leave	<u>39,268.01</u>
<b>Total Other Current Liabilities</b>	<b>849,019.94</b>
<b>Total Current Liabilities</b>	<b>894,634.41</b>
<b>Long Term Liabilities</b>	
20601 · Pension Liability	429,013.00
21001 · Deferred Inflows-Pension	<u>110,641.00</u>
<b>Total Long Term Liabilities</b>	<b>539,654.00</b>
<b>Total Liabilities</b>	<u><b>1,434,288.41</b></u>
<b>Fund Balance</b>	<u><b>739,069.56</b></u>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<u><b>2,173,357.97</b></u>

**Nevada State Board of Dental Examiners**  
**Statement of Revenues, Expenses and Fund Balance**  
July 2015 through May 2016

	<u>Jul '15 - May 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>40000 · Dentist Licenses &amp; Fees</b>			
40100 · DDS Active License Fee	474,740.12	509,150.00	(34,409.88)
40102 · DDS Inactive License Fee	30,723.09	29,114.00	1,609.09
40135 · DDS Activate/Inactive/Suspend	18,625.00	9,586.50	9,038.50
40136 · DDS Activate Revoked License	1,000.00	1,075.00	(75.00)
40140 · Specialty License App	1,875.00	1,125.00	750.00
40145 · Limited License App	2,000.00	875.00	1,125.00
40115 · Limited License Renewal Fee	12,030.50	10,975.00	1,055.50
40116 · LL-S Renewal Fee	2,522.72	3,325.00	(802.28)
40150 · Restricted License App	0.00	2,291.67	(2,291.67)
40180 · Anesthesia Site Permit App	19,500.00	14,500.00	5,000.00
40182 · CS/GA/Site Permit Renewals	32,537.93	30,754.00	1,783.93
40183 · GA/CS/DS or Site Permit Relnp	16,350.00	19,923.75	(3,573.75)
40175 · Conscious Sedation Permit Appl	8,250.00	11,770.00	(3,520.00)
40170 · General Anesthesia Permit Appl	4,850.00	3,475.00	1,375.00
40184 · Infection Control Inspection	17,750.00	14,500.00	3,250.00
40212 · DDS ADEX License Application	22,325.00	24,000.00	(1,675.00)
40205 · DDS Credential Appl Fee-Spclty	18,600.00	25,200.00	(6,600.00)
40211 · DDS WREB License Application	103,200.00	91,200.00	12,000.00
<b>Total 40000 · Dentist Licenses &amp; Fees</b>	<u>786,879.36</u>	<u>802,839.92</u>	<u>(15,960.56)</u>
<b>50000 · Dental Hygiene Licenses &amp; Fees</b>			
40105 · RDH Active License Fee	194,270.72	190,630.00	3,640.72
40106 · RDH Inactive License Fee	6,512.77	6,690.00	(177.23)
40130 · RDH Activate/Inactive/Suspend	2,225.00	6,000.00	(3,775.00)
40126 · RDH Reinstate Revoked License	500.00	1,600.00	(1,100.00)
40110 · RDH LAN2O Permit Fee	3,600.00	3,450.00	150.00
40224 · RDH ADEX License Application	1,500.00	1,800.00	(300.00)
40222 · RDH WREB License Application	33,600.00	20,000.00	13,600.00
<b>Total 50000 · Dental Hygiene Licenses &amp; Fees</b>	<u>242,208.49</u>	<u>230,170.00</u>	<u>12,038.49</u>
<b>50750 · Other Licenses &amp; Fees</b>			
40220 · License Verification Fee	5,675.00	4,950.00	725.00
40227 · CEU Provider Fee	7,875.00	8,708.00	(833.00)
40225 · Duplicate License Fee	1,450.00	1,150.00	300.00
40185 · Lists/Labels Printed	7,607.00	9,350.00	(1,743.00)
40600 · Miscellaneous Income	340.00	344.00	(4.00)
<b>Total 50750 · Other Licenses &amp; Fees</b>	<u>22,947.00</u>	<u>24,502.00</u>	<u>(1,555.00)</u>
<b>Total Income</b>	<u>1,052,034.85</u>	<u>1,057,511.92</u>	<u>(5,477.07)</u>

**Nevada State Board of Dental Examiners**  
**Statement of Revenues, Expenses and Fund Balance**  
July 2015 through May 2016

	<u>Jul '15 - May 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Expense</b>			
<b>60500 · Bank Charges</b>			
60500-1 · Bank Service Fees	175.46	40.00	135.46
60500-2 · Merchant Fees	11,477.66	8,100.00	3,377.66
<b>Total 60500 · Bank Charges</b>	<u>11,653.12</u>	<u>8,140.00</u>	<u>3,513.12</u>
<b>68000 · Conferences &amp; Seminars</b>			
68000 · Conferences & Seminars	8,845.69	30,000.00	(21,154.31)
<b>63000 · Dues &amp; Subscriptions</b>			
63000 · Dues & Subscriptions	4,972.39	4,492.00	480.39
<b>65100 · Furniture &amp; Equipment</b>			
65100 · Furniture & Equipment	20,740.64	15,600.00	5,140.64
<b>65500 · Finance Charges</b>			
65500 · Finance Charges	367.45	100.00	267.45
<b>66500 · Insurance</b>			
66500-1 · Liability	5,907.03	6,014.03	(107.00)
66500-2 · Workers Compensation	2,651.20	962.50	1,688.70
<b>Total 66500 · Insurance</b>	<u>8,558.23</u>	<u>6,976.53</u>	<u>1,581.70</u>
<b>66520 · Internet/Web/Domain</b>			
66520-1 · GL Suites	35,925.12	36,212.00	(286.88)
66520-2 · E-mail, Website Services	2,597.98	1,907.00	690.98
66520-3 · Internet Services	1,700.16	1,453.00	247.16
66520-4 · Jurisprudence Exam Website	198.00	198.00	0.00
<b>Total 66520 · Internet/Web/Domain</b>	<u>40,421.26</u>	<u>39,770.00</u>	<u>651.26</u>
<b>73500 · Information Technology</b>			
73500-1 · Computer Repair/Upgrade	715.00	642.00	73.00
<b>Total 73500 · Information Technology</b>	<u>715.00</u>	<u>642.00</u>	<u>73.00</u>
<b>66600 · Office Supplies</b>			
66600 · Office Supplies	6,301.53	6,967.00	(665.47)
<b>66650 · Office Expense</b>			
68710 · Miscellaneous Expenses	599.88	2,292.00	(1,692.12)
<b>68700 · Repairs &amp; Maintenance</b>			
68700-1 · Janitorial	5,500.00	5,500.00	0.00
68700-2 · Copier Maintenance (7545P)	4,051.50	3,420.00	631.50
68700-3 · Copier Maintenance (7435P)	2,068.69	2,131.25	(62.56)
<b>Total 68700 · Repairs &amp; Maintenance</b>	<u>11,620.19</u>	<u>11,051.25</u>	<u>568.94</u>
68725 · Security	889.60	770.00	119.60
68715 · Shredding Services	418.80	825.00	(406.20)
68720 · Utilities	3,950.14	4,377.00	(426.86)
<b>Total 66650 · Office Expense</b>	<u>17,478.61</u>	<u>19,315.25</u>	<u>(1,836.64)</u>
<b>67000 · Printing</b>			
67000 · Printing	9,101.45	4,848.54	4,252.91
<b>67500 · Postage &amp; Delivery</b>			
67500 · Postage & Delivery	11,795.84	13,292.00	(1,496.16)
<b>68500 · Rent/Lease Expense</b>			
68500-1 · Equipment Lease	1,515.16	1,515.00	0.16
68500-2 · Office	61,846.17	61,118.75	727.42
68500-4 · Storage Warehouse	1,377.97	2,796.00	(1,418.03)
<b>Total 68500 · Rent/Lease Expense</b>	<u>64,739.30</u>	<u>65,429.75</u>	<u>(690.45)</u>

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	<u>Jul '15 - May 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>75000 · Telephone</b>			
75000-1 · Telephone-Office	2,056.93	2,337.50	(280.57)
75000-2 · Board Teleconference	93.81	360.00	(266.19)
<b>Total 75000 · Telephone</b>	<u>2,150.74</u>	<u>2,697.50</u>	<u>(546.76)</u>
<b>75100 · Travel (Staff)</b>	1,118.62	2,600.00	(1,481.38)
<b>73550 · Per Diem (Staff)</b>	355.00	130.00	225.00
<b>73600 · Professional Fee</b>			
73600-1 · Accounting/Bookkeeping	19,020.00	24,000.00	(4,980.00)
73600-4 · Legislative Services	17,016.13	16,500.00	516.13
73600-2 · Legal-General	69,678.53	28,210.00	41,468.53
<b>Total 73600 · Professional Fee</b>	<u>105,714.66</u>	<u>68,710.00</u>	<u>37,004.66</u>
<b>73700 · Verification Services</b>	11,011.37	9,200.00	1,811.37
<b>72000 · Employee Wages &amp; Benefits</b>			
72100 · Executive Director	120,634.25	115,468.34	5,165.91
72300 · Credentialing & Licensing Coord	50,706.26	49,758.92	947.34
72132 · Site Inspection Coordinator	36,922.37	36,022.67	899.70
72200 · Technology/Finance Liaison	44,266.46	46,361.75	(2,095.29)
72130 · Public Info & CE Coordinator	29,722.83	28,843.34	879.49
72140 · Administrative Assistant (P/T)	14,989.08	14,519.50	469.58
72010 · Payroll Service Fees	1,566.50	1,552.25	14.25
72005 · Payroll Tax Expense	5,470.36	5,385.42	84.94
72600 · Retirement Fund Expense (PERS)	74,776.24	69,758.34	5,017.90
65525 · Health Insurance	45,434.95	44,297.92	1,137.03
<b>Total 72000 · Employee Wages &amp; Benefits</b>	<u>424,489.30</u>	<u>411,968.45</u>	<u>12,520.85</u>
<b>72400 · Board of Directors Expense</b>			
72400-1 · Director Stipends	7,140.00	5,940.00	1,200.00
72400-2 · Committee Mtgs-Stipends	1,350.00	1,050.00	300.00
72400-3 · Director Travel Expenses	7,094.35	4,900.00	2,194.35
72400-9 · Refreshments - Board Meetings	1,754.76	2,000.00	(245.24)
<b>Total 72400 · Board of Directors Expense</b>	<u>17,339.11</u>	<u>13,890.00</u>	<u>3,449.11</u>
<b>60001 · Anesthesia Eval Committee</b>			
60001-1 · Evaluator's Fee	12,804.33	11,917.00	887.33
60001-4 · Travel Expense	4,206.62	5,362.50	(1,155.88)
60001-5 · Calibration Expense	0.00	3,000.00	(3,000.00)
<b>Total 60001 · Anesthesia Eval Committee</b>	<u>17,010.95</u>	<u>20,279.50</u>	<u>(3,268.55)</u>
<b>73650 · Investigations/Complaints</b>			
72550 · DSO Coordinator	3,075.00	3,850.00	(775.00)
73650-1 · DSO Consulting Fee	37,475.00	38,147.09	(672.09)
73650-2 · DSO Travel Expense	4,908.84	5,843.75	(934.91)
73650-3 · Legal Fees-Investigations	225,105.88	270,416.67	(45,310.79)
73650-5 · BOD Hearing Stipend	800.00	1,540.00	(740.00)

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73650-4 · Staff Travel & Per Diem	194.32	2,750.00	(2,555.68)
73650-8 · DSO Calibration Expense	0.00	3,000.00	(3,000.00)
73650-7 · Miscellaneous Investigation Exp	15,827.80	1,833.34	13,994.46
73650-6 · Reimb Investigation Expenses	(209,893.94)	(206,250.00)	(3,643.94)
<b>Total 73650 · Investigations/Complaints</b>	<u>77,492.90</u>	<u>121,130.85</u>	<u>(43,637.95)</u>
60002 · Infection Control Inspection			
60002-1 · Initial Inspection Expense	10,669.04	7,654.17	3,014.87
60002-2 · Reinspection Expense	1,015.76	756.25	259.51
60002-3 · Random Inspection Expense	437.50	756.25	(318.75)
60002-4 · Travel Expense	2,014.44	2,887.50	(873.06)
<b>Total 60002 · Infection Control Inspection</b>	<u>14,136.74</u>	<u>12,054.17</u>	<u>2,082.57</u>
<b>Total Expense</b>	<u>876,509.90</u>	<u>878,233.54</u>	<u>(1,723.64)</u>
<b>Net Ordinary Income</b>	175,524.95	179,278.38	(3,753.43)
<b>Other Income/Expense</b>			
<b>Other Income</b>			
40800 · Interest Income	873.60	504.17	369.43
<b>Total Other Income</b>	<u>873.60</u>	<u>504.17</u>	<u>369.43</u>
<b>Net Other Income</b>	<u>873.60</u>	<u>504.17</u>	<u>369.43</u>
<b>Net Income Over Expenses</b>	<u><u>176,398.55</u></u>	<u><u>179,782.55</u></u>	<u><u>(3,384.00)</u></u>

AMENDMENT # 1 TO CONTRACT

Between the State of Nevada  
Acting By and Through Its

NEVADA STATE BOARD OF DENTAL EXAMINERS  
6010 S. Rainbow Blvd, A-1  
Las Vegas, NV 89118  
(702) 486-7044

And

John A Hunt, Esq.  
MORRIS, POLICH & POLICH, LLP  
3800 HOWARD HUGHES PARKWAY, SUITE 500  
LAS VEGAS, NV 89169  
PHONE: (702) 862-8300 FAX (702) 862-8400

1. AMENDMENTS. For and in consideration of mutual promises and/or their valuable consideration, all provisions of the original contract, resulting from Request for Proposal # 64, and dated 05/12/2016 attached hereto as Exhibit A, remain in full force and effect with the exception of the following:

A. Item 6: The amend maximum amount of the contract for the term of the contract in the amount

**Current Contract Language:**

Item 6: The maximum amount of the contract for the term of the contract is \$700,000.

**Amended Contract Language:**

Item 6: The maximum amount of the contract for the term of the contract is \$1,200,000.00 with no annual limit. Contract expires 06/30/2017.

2. INCORPORATED DOCUMENTS. Exhibit A (Original Contract) is attached hereto, incorporated by reference herein and made a part of this amended contract.

3. REQUIRED APPROVAL. This amendment to the original contract shall not become effective until and unless approved by the Nevada State Board of Examiners.

IN WITNESS WHEREOF, the parties hereto have caused this amendment to the original contract to be signed and intend to be legally bound thereby.

Independent Contractor's Signature

6-10-16

Date

MARICELA PARTIDA

Independent's Contractor's Title

Executive Director or Board Member Signature

Date

Title

Signature

Date

Title

\_\_\_\_\_  
Signature - Board of Examiners

Approved as to form by:

\_\_\_\_\_  
Deputy Attorney General for Attorney General

APPROVED BY BOARD OF EXAMINERS

On \_\_\_\_\_  
(Date)

On \_\_\_\_\_  
(Date)