

**NEVADA STATE BOARD
of
DENTAL EXAMINERS**

PUBLIC BOARD MEETING

JANUARY 30, 2015

1:00 P.M.

PUBLIC BOOK



NEVADA STATE BOARD OF DENTAL EXAMINERS
6010 S Rainbow Boulevard, Suite A-1
Las Vegas, Nevada 89118
(702) 486-7044



Video Conferencing available for this meeting at the Nevada State Board of Medical Examiners located at
1105 Terminal Way, Suite 301, Reno, NV 89502

DRAFT MINUTES

Friday, December 12, 2014
9:35 a.m.

Board Meeting

Please Note: The Nevada State Board of Dental Examiners may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. See NRS 241.030. Prior to the commencement and conclusion of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment. See NRS 233B.126.

At the discretion of the Chair, public comment is welcomed by the Board, but will be heard only when that item is reached and will be limited to five minutes per person. A public comment time will also be available as the last item on the agenda. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn.

Asterisks () denote items on which the Board may take action.
Action by the Board on an item may be to approve, deny, amend, or table.*

1. Call to Order, roll call, and establish quorum

Dr. Kinard called the meeting to order and Mrs. Shaffer-Kugel conducted the following roll call:

Dr. J Gordon Kinard -----PRESENT
Dr. J Stephen Sill -----PRESENT
Dr. Timothy Pinther -----PRESENT
Dr. Jade Miller-----PRESENT
Dr. Gregory Pisani-----PRESENT
Dr. Byron Blasco-----PRESENT
Dr. Jason Champagne-----PRESENT
Mrs. Leslea Villigan -----PRESENT
Mrs. Theresa Guillen -----PRESENT
Ms. Caryn Solie -----PRESENT (via teleconference)
Mrs. Lisa Wark -----PRESENT

Others Present: John Hunt, Board Legal Counsel; Debra Shaffer-Kugel, Executive Director.

Public Attendees: Stacie Hummel, Hummel & Associates; Annette Lincicome, NDHA; Brian Gibson, Lionel, Sawyer, & Collins; Chris Garvey, Oral Health Nevada; Terri Chandler, Future Smiles; Robert Smith, Esquire, Lauria Tokunaga Gates & Linn; Karen Dreisbach, Future Smiles; Tyree Davis, Nevada Health Centers, Inc; Annette Lincicome, NDHA; Shari Peterson, CSN/NDHA; Elyse Monroy, Ferrari Public Affairs.

Pledge of allegiance.

58 2. Public Comment: No comments were made.

59
60 Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has
61 been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

62
63 *3. Executive Director's Report (For Possible Action)

64
65 *a. Minutes-NRS 631.190 (For Possible Action)

66
67 (1) 10/03/2014-Board Meeting

68
69 MOTION: Mrs. Villigan made the motion to adopt. Motion seconded by Mrs. Wark. All were in favor

70
71 *b. Financials-NRS 631.180 (For Possible Action)

72
73 (1) Review Balance Sheet and Statement of Revenues, Expenses and Balances for period August
74 and September 2014 (For Possible Action)

75
76 Dr. Kinard inquired what the expense listed under Miscellaneous was for. Mrs. Hummel reminded him that it was for
77 the door replacement for a DSO that was approved at a previous Board meeting. Dr. Sill commented that during the
78 Budget & Finance Committee meeting they discussed adding such an expense to the DSO expenses in the future.

79
80 MOTION: Dr. Blasco made the motion to approve. Motion seconded by Dr. Sill. All were in favor.

81
82 MOTION: Dr. Sill made the motion to go out of order to (6)(s). Motion seconded by Mrs. Villigan. All were in favor.

83
84
85 *6. New Business (For Possible Action)

86
87 *s. Approval for Bonus/Increase for Staff Members-NRS 631.190 (For Possible Action)

88
89 Dr. Sill indicated that the Budget & Finance committee was recommending a \$5,000 bonus for the Executive Director
90 and for staff a bonus of 3% of their salaries. He noted to the Board that bonuses were not budgeted for, however,
91 recognizes the need to budget for it in the future. He added that there was a freeze on salaries that was lifted as of July
92 1, 2014. Mrs. Hummel indicated that there are funds available, and that she projects a surplus this fiscal year and that
93 reserves would be used to cover the recommended bonus. She indicated that the Board has had a significant turn-
94 around financially thanks to the staffs' diligence and the way the disciplinary process has been set up. She projected
95 that they will have a more significant income than what they had budgeted for.

96
97 Mrs. Hummel noted to the Board that it had been over 5 years since the State implemented a freeze and that the
98 increases the staff received 18 months prior was due to the restructure of duties, but that it was a rather nominal
99 increase. Dr. Kinard inquired of Mrs. Hummel that if they were to double the recommendation would there be a
100 problem. Mrs. Hummel responded that she saw no problem in doubling the recommendation, and commented that
101 they had the ability to allocate the budget around. Dr. Kinard commented that in working with staff they have done a
102 tremendous job and that staff had not had a cost of living increase in four-to-five (4-5) years. He noted that a bonus
103 would be a lot less expensive than giving a cost-of-living increase. He commented that he would appropriate if the
104 Budget & Finance committee would begin to budget for bonuses/ pay increases in the future.

105
106 MOTION: Dr. Kinard made the motion to double the recommendation of the Budget and Finance Committee (\$10,000
107 bonus for the Executive Director and 6% bonus to other staff). Motion was seconded by Dr. Sill. Discussion: Mrs.
108 Villigan inquired if they will they ever discuss cost-of-living increases. Dr. Kinard stated that they would start
109 budgeting for it and that they should hold a meeting to discuss. Dr. Sill commented that due to the freeze that was
110 given by the Governor they had not been able to address previously, however, that now with lift of freeze they could
111 compare the positions and compensate fairly. Dr. Blasco stated that the Board could take a look at other state agencies
112 and how see how the employees of similar positions are compensated and align staff accordingly. All were in favor.

115 MOTION: Dr. Sill made the motion to return to agenda order. Motion seconded by Mrs. Guillen. All were in favor.

116
117 *c. Calendar:

118
119 (1) Approval for Revised Calendar of Events 2015-NRS 631.190 (For Possible Action)

120
121 Mrs. Shaffer-Kugel indicated that Dr. Miller requested to change the dates due to conflicts.

122
123 MOTION: Mrs. Villigan made the motion to accept the changes. Motion seconded by Dr. Pisani. All were in favor.

124
125
126 *d. Correspondence: (For Possible Action)

127
128 (1) Review and Discuss correspondence from the Louisiana State Board of Dentistry (For Possible
129 Action)

130
131 Mrs. Shaffer-Kugel indicated to the Board that they seemed to be requesting disclosure to a clearinghouse for all
132 testing agencies. Mr. Hunt noted to the Board if the board is considering having a consolidation where they would
133 only report to the AADB, and would avoid having test reports sent to other testing agencies. Furthermore, that if the
134 Board were to endorse it, that they should do so under the condition that the reports be sent to the AADB, only.

135
136 Mrs. Shaffer-Kugel read the regulation regarding examinations and applications. Clearinghouse is currently strictly
137 being used for reporting discipline actions. She inquired if the Board would like her to write a letter to the Louisiana
138 Board stating that the Board would support the AADB clearinghouse reporting. The Board was in agreement.

139
140
141 (2) American Association of Orthodontists regarding "Doing it Yourself" teeth straightening
142 Company (For Possible Action)

143
144 Mr. Hunt stated that it was important to note that currently there were no complaints regarding this issue. He stated
145 further that should the Board receive a complaint with such allegations that they would investigate. Dr. Pinther
146 pointed out that the letter stated that there is at least one company operating in each state. Dr. Sill commented that
147 he would like Mrs. Shaffer-Kugel to inquire if they are aware of someone in Nevada conducting such a practice.

148
149
150 (3) Letter from NERB requesting appointment of a Board Representative (dentist) from Nevada
151 to serve on the Jurisdiction Caucus at the meeting to be held in Orlando Florida January 2015
152 (For Possible Action)

153
154 (1) Timothy Pinther, DDS

155
156 Dr. Pinther is currently the representative.

157
158 MOTION: Dr. Sill made the motion to approve Dr. Pinther as the representative. Motion seconded by Dr. Blasco. All
159 were in favor.

160
161 *4. Board Counsel's Report (For Possible Action)

162
163
164 *a. Legal Actions/Lawsuit(s) Update (For Possible Action)

165
166 (1) District Court Case(s) Update

167
168 Mr. Hunt was pleased to announce that there was one pending lawsuit that the Board was defending; however, that if
169 the stipulation agreement is approved then there will be no case. Otherwise, there is no pending litigation.

173 *b. Consideration of Stipulation Agreements (For Possible Action)

174 (1) James Wright, DDS

175 Counsel Robert Smith was present on behalf of Dr. Wright. Dr. Blasco was the disciplinary screening officer. Mr.
176 Hunt went over the provisions of the proposed stipulation agreement and recommended approval.

177 MOTION: Dr. Pinther made the motion to adopt the stipulation agreement. Motion was seconded by Dr. Pisani. All
178 were in favor; Dr. Blasco abstained.

179 (2) Don Tiburcio, DDS

180 Mr. Hunt went over the provisions of the proposed stipulation agreement.

181 MOTION: Dr. Blasco made the motion to adopt the stipulation agreement. Motion was seconded by Mrs. Wark. All
182 were in favor.

183 (3) Mark Glyman, MD, DDS

184 Mr. Hunt went over the provisions of the proposed stipulation agreement. Has no prior actions.

185 MOTION: Dr. Pisani made the motion to adopt the stipulation agreement. Motion was seconded by Dr. Miller. All
186 were in favor; Dr. Sill abstained.

187 (4) Howard Chan, DDS

188 Mr. Hunt went over the provisions of the proposed stipulation agreement. No prior actions.

189 MOTION: Dr. Pinther made the motion to adopt the stipulation agreement. Motion was seconded by Dr. Sill. All
190 were in favor.

191 *c. Discussion regarding correspondence disseminated by the Nevada State Board of
192 Psychology Examiners to certain occupational licensing boards-(For Possible Action)

193 Mr. Hunt indicated that he has been involved in a lawsuit with a drug and alcohol counsel, and that they have a
194 laundry list of things the Psychology Board can do. He stated that in the lawsuit they declared that bio-feedback falls
195 under the jurisdiction of their board and not the dental board. He suggested that the Board address this.

196 Mrs. Shaffer-Kugel noted that she contacted their board but they indicated that the Board did not receive a letter
197 because they were looking at physicians only. She explained to them, however, that some Oral and Maxillofacial
198 Surgeon's are dual-licensed with both the Medical Board and Dental Board. Furthermore, that she has requested a
199 copy of the letter they sent out, twice, but has not heard a response. Dr. Kinard stated that he thinks they should wait
200 until they receive a copy of the letter to respond. Dr. Sill commented that there are some practices in dentistry that is
201 considered in bio-feedback, and, therefore, the Board should state that they are trained and do such procedures. Mrs.
202 Shaffer-Kugel indicated that she would send a third request for a copy of the letter.

203 *5. Old Business:

204 *a. Advisory Opinion regarding Investment in Medical Marijuana Dispensary-NAC 631.279
205 (For Possible Action)

206 (1) John Bocchi, II, DDS

207 Mrs. Shaffer-Kugel reminded the Board that back at the October 3rd Board meeting, Dr. Bocchi submitted a request for
208 an advisory opinion but that it was tabled because they wanted the Advisory Opinion given by the Medical Board.
209 She noted, however, that when she contacted the State Medical Board that it wasn't specific to investing, and
210 therefore, did not send her any information. She stated that Mr. Hunt drafted an Advisory Opinion to respond

appropriately regarding this issue. Mr. Hunt indicated that he previously forwarded his draft to them, and that the Board can make a motion or offer a different opinion.

MOTION: Dr. Blasco made the motion to approve Advisory Opinion as drafted by counsel. Motion was seconded by Dr. Sill. All were in favor.

- *b. Discussion and Review of correspondence from WREB regarding local anesthesia and nitrous oxide for dental hygiene and review of other states regulations-NAC 631.210 (For Possible Action)

Dr. Blasco indicated that he went through various states requirements for post-graduate courses. It is his recommendation that no action to be taken at this time, and that they should, perhaps, schedule a meeting with the committee. Mrs. Shaffer-Kugel commented that the Board will have to, perhaps, develop their own criteria. She commented further, that Mrs. Peterson from CSN had stated that each program formulates their criteria. Mrs. Peterson indicated that the formulation of criteria/standards is left to the institutions. Furthermore, that the textbooks used by a majority of the schools were provided to Dr. Blasco. Some figures of hours were given for different states and schools. Dental students typically complete 8 hours of didactic and then are allowed to administer through the remainder of their program.

***6. New Business (For Possible Action)**

- *a. Approval for Representative(s) to participate at CODA Site Visit for CSN on March 3-4, 2015 (For Possible Action)

Mrs. Wark volunteered to attend the site visit with CODA.

MOTION: Dr. Pinther made the motion to approve. Motion was seconded by Mrs. Solie. All were in favor.

- *b. Review of information submitted by the Water Reclamation District regarding proposed EPA changes of pretreatment standards that involve the discharge of dental amalgam (For Possible Action)

The Board was under mutual agreement that they not take a position in this matter.

- *c. Request for Advisory Opinion regarding the use of Botox and Dermal Fillers by General Dentists-NAC 631.279 (For Possible Action)

(1) S. David Moore, DDS and Michael Moore, DDS

Mr. Hunt indicated that Drs. David and Michael Moore were not present. He indicated that they are allowed to administer dermal fillers and Botox in other states by statute, however, that it was not in the statutes currently. He stated that they could go to the legislature and have the statute changed. He recommended that the Board stand by the original Advisory Opinion rendered.

MOTION: Dr. Sill made the motion to affirm the previous advisory opinion from September 21, 2006. Motion was seconded by Dr. Pisani. Discussion: Dr. Sill stated that by statute the Dental Board is unable to allow dentists to administer Botox and Dermal Fillers. Mr. Hunt indicated that the Medical Board issued an Advisory Opinion that Botox and dermal filler falls within the scope of their practice. All were in favor.

- *d. Approval for Dental Licensure by WREB – NRS 631.240(1)(b)(2) (For Possible Action)

(1) Kevin M Andrews DMD

(3) Eryn E Ence DMD

(2) Shannon R Brewer DDS

(4) Jeong H Seo DMD

Dr. Pinther indicated that he reviewed the applications, that all met the criteria, and recommended approval.

MOTION: Dr. Sill made the motion to approve. Motion was seconded by Mrs. Guillen. All were in favor; Dr. Pinther abstained.

289 *e. Approval for Specialty License by Credential (Board Eligible) – NRS 631.255 (For Possible Action)

- 290
291 (1) Phi D Luong DDS – Pediatric Dentistry
292 (2) Patrick Mascarenhas DDS – Prosthodontics
293

294 Dr. Pinther indicated that he reviewed the applications, that all met the criteria, and recommended approval.

295
296 MOTION: Dr. Pisani made the motion to approve. Motion was seconded by Mrs. Villigan. All were in favor; Dr.
297 Pinther abstained.
298

299 *f. Approval for Specialty License by Credential (Board Certified) – NRS 631.255 (For Possible Action)

- 300
301 (1) David P Koelliker DDS – Endodontics
302

303 Dr. Pinther indicated that he reviewed the application, that it met the criteria, and recommended approval.

304
305 MOTION: Mrs. Villigan made the motion to approve. Motion was seconded by Dr. Sill. All were in favor; Dr. Pinther
306 abstained.
307

308 *g. Approval of Restricted Geographical Dentist License – NRS 631.274(1)(a) (For Possible Action)

- 309
310 (1) Rachel A Mismas DDS
311

312 Dr. Pinther indicated that he reviewed the application, that it met the criteria, and recommended approval.

313
314 MOTION: Dr. Sill made the motion to approve. Motion was seconded by Mrs. Villigan. All were in favor; Dr. Pinther
315 abstained.
316

317 *h. Approval for Dental Hygiene Licensure by ADEX – NRS 631.300(1)(b)(1) (For Possible Action)

- 318 (1) Michele M Rettagliata
319

320 Dr. Pinther indicated that he reviewed the application, that it met the criteria, and recommended approval.

321
322 MOTION: Mrs. Villigan made the motion to approve. Motion was seconded by Dr. Sill. All were in favor; Dr. Pinther
323 abstained.
324

325 *i. Approval for Dental Hygiene Licensure by WREB – NRS 631.300(1)(b)(3) (For Possible Action)

- 326
327 (1) Vanessa D Angus
328 (2) Bryn A Davis
329 (3) Hilda V Fuentes
330 (4) Kelsey L Kurth
331 (5) Melanie J Recinos-Lopez
332 (6) Athena T Sack
333

334 Dr. Pinther indicated that he reviewed the applications, that all met the criteria, and recommended approval.

335
336 MOTION: Mrs. Villigan made the motion to approve. Motion was seconded by Mrs. Guillen. All were in favor; Dr.
337 Pinther abstained.
338

339 *j. Approval for Dental Hygiene Licensure by Credential for Military Spouse (For Possible Action)

- 340
341 (1) Judy Garcia
342

343 Dr. Pinther indicated that he reviewed the application, that it met the criteria, and recommended approval.

344
345 MOTION: Mrs. Villigan made the motion to approve. Motion was seconded by Mrs. Guillen. All were in favor; Dr.
346 Pinther abstained.

347 *k. Approval of Voluntary Surrender of License – NAC 631.160 (For Possible Action)

348
349 (1) Kara Peterson, RDH

350
351 MOTION: Dr. Sill made the motion to accept. Motion was seconded by Dr. Pisani. All were in favor.

352
353 *l. Approval for Dental Hygiene Public Health Program - Pursuant to NRS 631.287(2);
354 NAC 631.210(5) (For Possible Action)

355
356 (1) Mary T Chandler, RDH – Future Smiles Program – Revise
357 (2) Tyree Davis, DDS – Nevada Health Centers

358
359 Dr. Pinther indicated that he reviewed the applications and recommended approval.

360
361 MOTION: Dr. Pisani made the motion to approve. Motion was seconded by Dr. Sill. All were in favor; Dr. Pinther
362 abstained

363
364 *m. Approval of Public Health Endorsement – NRS 631.287 (For Possible Action)

365
366 (1) Sydni M Morris, RDH – Future Smiles Program
367 (2) Vicky Mouansengphet, RDH – Future Smiles Program
368 (3) Sharon G Peterson, RDH – Future Smiles Program
369 (4) Janice A P. Raviz, RDH – Future Smiles Program
370 (5) Rachell A Rhein, RDH – Future Smiles Program
371 (6) Claire A Choate, RDH – Nevada Health Centers
372 (7) Brooke M Smith, RDH – Nevada Health Centers

373
374 Dr. Pinther indicated that he reviewed the applications and recommended approval.

375
376 MOTION: Mrs. Villigan made the motion to approve. Motion was seconded by Mrs. Wark. All were in favor.

377
378 *n. Approval for Disciplinary Screening Officers-NRS 631.190 (For Possible Action)

379
380 (1) Edward Gray, DMD-Oral and Maxillofacial Surgeon
381 (2) Mark Degen, DDS, MD-Oral and Maxillofacial Surgeon
382 (3) Gary Geracci, DDS-Oral and Maxillofacial Surgeons

383
384 Mrs. Shaffer in indicated that Dr. Rick Thiriot reviewed the applications and recommended approval.

385
386 MOTION: Dr. Pisani made the motion to approve. Motion was seconded by Dr. Blasco. All were in favor.

387
388 *o. Appointment of Evaluators/Inspectors to the Anesthesia Committee (For Possible Action)

389
390 (1) Paul D Schwarz, DMD – Conscious Sedation

391
392 The application was reviewed and approval was recommended.

393
394 MOTION: Dr. Miller made the motion to approve. Motion was seconded by Dr. Sill. All were in favor.

395
396 *p. Approval for Anesthesia-Temporary Permit – NAC 631.2254 (For Possible Action)

397
398 *(1) Conscious Sedation
399 (a) Patricio N Andres, DDS

400
401 Dr. Miller indicated that he reviewed the applications and recommended approval.

402
403 MOTION: Dr. Pisani made the motion to approve. Motion was seconded by Mrs. Villigan. All were in favor; Dr. Miller
404 abstained.

405 *(2) General Anesthesia

406
407 (a) Shaheen M Moezzi, DDS

408
409 Dr. Miller indicated that he reviewed the applications and recommended approval.

410
411 MOTION: Mrs. Guillen made the motion to approve. Motion was seconded by Dr. Pisani. All were in favor; Dr.
412 Miller abstained.

413
414 *q. Approval for Anesthesia-Permanent Permit – NAC 631.2233 (For Possible Action)

415
416 *(1) Conscious Sedation

417 (a) Ji Ae Cutter, DMD

(e) Erik J Smith, DMD

418 (b) Gregory W Greenwood, DMD

(f) Sandra M Thompson, DMD

419 (c) William T Liu, DDS

(g) Levi J Sorensen, DMD

420 (d) Kevin J Olson, DMD

421
422 MOTION: Dr. Pisani made the motion to approve. Motion was seconded by Mrs. Guillen. All were in favor; Dr.
423 Miller abstained.

424
425 *(2) General Anesthesia

426
427 (a) James J Schlesinger III, DMD, MD

428 (b) Christopher C Hock, DDS

429
430 Dr. Miller indicated that he reviewed the applications and recommended approval.

431
432 MOTION: Dr. Pisani made the motion to approve. Motion was seconded by Dr. Sill. All were in favor; Dr. Miller
433 abstained.

434
435 *r. Approval for a 90-Day Extension of Anesthesia Permit – NAC 631.2254(2)
436 (For Possible Action)

437
438 *(1) Conscious Sedation (For Possible Action)

439 (a) Matthew L Peers, DMD

440 (b) Afshin Arian, DMD

441
442 Dr. Miller indicated that he reviewed the applications and recommended approval.

443
444 MOTION: Guillen made the motion to approve. Motion was seconded by Pisani. All were in favor; Dr. Miller
445 abstained.

446
447 *7. Resource Group Reports

448
449 *a. Legislative and Dental Practice (For Possible Action)

450 (Chair: Dr. Pinther; Dr. Champagne; Dr. Blasco; Dr. Kinard; Mrs. Guillen, Mrs. Wark)

451
452 No report.

453
454 *b. Legal and Disciplinary Action (For Possible Action)

455 (Chair: Dr. Kinard; Dr. Pisani; Dr. Sill; Dr. Blasco; Mrs. Villigan; Mrs. Wark)

456
457 No report.

463 *c. Examinations Liaisons (For Possible Action)

464
465 *(1) WREB Representatives (For Possible Action)
466 (Dr. Blasco and Mrs. Solie)

467
468 Dr. Blasco announced that he has received emails that subsequent dates have opened up for additional examiners.
469

470 *(2) ADEX Representatives (For Possible Action)
471 (Dr. Kinard)
472

473 Dr. Kinard indicated that Dr. Pinther, Mrs. Wark, and he went to the meeting and that there are new bylaws. He
474 noted that there still some confusion on what Nevada's roles are as representatives and which committees they may
475 belong to; however, that he was waiting on clarification. He noted that the Board has not had the opportunity to
476 appoint board members.
477

478 *d. Continuing Education (For Possible Action)
479 (Chair: Dr. Sill; Dr. Blasco; Dr. Pisani; Mrs. Villigan; Ms. Solie)
480

481 Dr. Sill indicated that they were still working on Local Anesthesia guidelines and criteria for dental hygienists.
482

483 *e. Committee of Dental Hygiene (For Possible Action)
484 (Chair: Mrs. Guillen; Mrs. Villigan, Ms. Solie; Dr. Sill)
485

486 No report.
487

488 *f. Specialty (For Possible Action)
489 (Chair: Dr. Pisani; Dr. Miller; Dr. Pinther)
490

491 No report.
492

493 *g. Anesthesia (For Possible Action)
494 (Chair: Dr. Miller; Dr. Pinther; Dr. Champagne, Dr. Kinard)
495

496 Dr. Miller asked if Mrs. Shaffer-Kugel would contact Mr. Drizin in regard to the legislative session coming up.
497 Dr. Kinard indicated that they sent the Boards' lobbyist a letter. Mrs. Shaffer-Kugel noted to the Board that the
498 lobbyist secured a BDR and in it is the language for the regulation regarding military spouse applicants and the
499 potential anesthesia definition changes. Dr. Kinard commented that the communication with the lobbyist and
500 response time is rather slow and wanted the Board to know that communication is not the best, especially when they
501 are trying to ensure that the lobbyist has the most current information. Mrs. Shaffer-Kugel indicated that she will
502 attempt to get a hold of the lobbyist to see if he could send information on the BDR they have in for the upcoming
503 legislative session.
504

505 *h. Infection Control (For Possible Action)
506 (Chair: Mrs. Villigan; Dr. Blasco; Dr. Champagne; Dr. Pisani; Ms. Solie; Mrs. Wark)
507

508 Mrs. Villigan indicated that she would like to attend the OSAP Boot Camp, and therefore travel would have to be
509 made. She suggested, perhaps having Ms. Spilsbury attend the boot camp since she is involved with Infection
510 Control.
511

512
513
514 *i. Budget and Finance Committee (For Possible Action)
515 (Chair: Dr. Sill, Dr. Pinther, Mrs. Wark, Mrs. Guillen)
516

517 Dr. Sill noted to the Board the committee had a meeting earlier in the morning and knows that they will have to hold
518 more meetings, and that they need to discuss possibly budgeting for pay increases and bonuses for office staff in the
519 future.
520

521 8. Public Comment:

522 Mrs. Chandler with Future Smiles commented to the Board that she was working on the statistics for their program.

523 Mrs. Lincicome, on behalf of the Huntridge Teen Clinic, thanked the Board for the support they are receiving thanks
524 to the stipulation agreements.

525 Chris Garvey disseminated a copy of the proposed budget (attached for the record) through Oral Health Nevada. She
526 indicated that they were able to meet with some people and in that conversation discussed many issues and looking at
527 many budgets and fulfilling the promise to fill and fund a dental officer in the State. She simply wanted to keep the
528 Board abreast of what they are currently working on. She added that, as a School board member, she has been
529 approached by Reach-Out-America, and they want to return to Nevada, but want to set-up a consulting office with a
530 Nevada licensed dentist. Mr. Hunt advised her of the approval a dentist will need to seek to set up a non-profit
531 establishment. He noted to her that the Board's concern is the idea of a company coming into Nevada to treat patients
532 for a day and then leaving them with no available follow-up treatment.

533 Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been
534 specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

539 9. Announcements: Mrs. Shaffer-Kugel announced to the Board that on November 20th a dental practice asked her
540 to go their office and go over the regulations, which she and Mr. Hunt did. She read a letter received that was sent by a
541 Dr. Heinrich regarding Mr. Hunt. The letter spoke rather highly of Mr. Hunt, his character, and professionalism. He
542 thanked Mr. Hunt for restoring his faith in dentistry and genuine concern for the wellness of patients.

543 Mrs. Shaffer-Kugel announced that the deadline for newsletter articles was December 26th. She noted to the Board
544 that office staff is revamping the renewal portal. She noted that they will now be able to change their statuses online,
545 with the exception of reactivations. She added that they will also be able to change addresses through renewal portal.
546 She noted to them that the background checks were now being done in-house.

547 Dr. Kinard commented that in the past year each board member has dedicated countless hours towards the board and
548 that he wanted it to be known that many members do not bill the board for their hours and time. He thanked the
549 Board members for their dedication.

550 *10. Adjournment (For Possible Action) Dr. Sill made the motion to adjourn. Motion was seconded by Mrs. Villigan.
551 All were in favor.

552 Meeting Adjourned at 11:56 am.

553 Respectfully submitted by:

554 _____
555 Debra Shaffer-Kugel, Executive Director
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564



NEVADA STATE BOARD OF DENTAL EXAMINERS
6010 S Rainbow Boulevard, Suite A-1
Las Vegas, Nevada 89118
(702) 486-7044



Video Conferencing available for this meeting at the Nevada State Board of Medical Examiners located at
1105 Terminal Way, Suite 301, Reno, NV 89502

DRAFT

MINUTES

Friday, December 12, 2014

8:16 a.m.

BUDGET & FINANCE COMMITTEE

(Chair: Dr. J Stephen Sill, Dr. Timothy Pinther, Theresa Guillen, RDH, and Mrs. Lisa Wark)

Please Note: The Nevada State Board of Dental Examiners may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. See NRS 241.030. Prior to the commencement and conclusion of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment. See NRS 233B.126.

At the discretion of the Chair, public comment is welcomed by the Board, but will be heard only when that item is reached and will be limited to five minutes per person. A public comment time will also be available as the last item on the agenda. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn.

Asterisks () denote items on which the Board may take action.
Action by the Board on an item may be to approve, deny, amend, or table.*

1. Call to Order, roll call, and establish quorum

Dr. Sill called the meeting to order and Mrs. Shaffer-Kugel conducted the following roll call:

Dr. J Stephen Sill -----PRESENT
Dr. Timothy Pinther -----PRESENT
Mrs. Theresa Guillen-----PRESENT
Mrs. Lisa Wark -----PRESENT

Others Present: John Hunt, Board Legal Counsel; Debra Shaffer-Kugel, Executive Director.

Public Attendees: Stacie Hummel, Hummel & Associates; Elyse Monroy, Ferrari Public Affairs; Annette Linicicome, NDHA.

2. Public Comment: No comments were made.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

*3. Review and Discussion of Statement of Revenues, Expenses, and Fund Balance, and Recommendations of Bonus/Increase for Staff (For Possible Action)

57
58 ***(a) Review and Discussion of Statement of Revenues, Expenses and Fund Balance July through**
59 **September 2014 (For Possible Action)**
60

61 Dr. Sill inquired on the miscellaneous expenses listed in the financial statements. Mrs. Hummel reminded him that
62 this expense was for the door the Board approved to replace for Dr. Roberts. Mr. Hunt explained what happened
63 to Dr. Roberts, a DSO's, door due to a patient's discontent with his findings while visiting his office. Dr. Sill
64 indicated that if, feasible, they could categorize it as a DSO expense. It was mentioned that they could potentially
65 add in other expenses such as ct-scans and FedEx shipments. Dr. Sill commented that, perhaps they could require
66 that all licensees provide an email address so that future notices and newsletter could be sent via email, which
67 would save on the costs for postage. Mrs. Shaffer indicated that currently it is a task being worked on with the
68 licensing system. She noted, however, that currently there was nothing in the regulations that granted them the
69 authority to require an email address. Nevertheless, she could work on a possible regulation change in July. Dr.
70 Sill commented to Mrs. Hummel that they have the reimbursement of the cases listed as an expense, but inquired if
71 it should be listed as income. Mrs. Hummel commented to Dr. Sill that it is a contra-account. It is an income with
72 brackets, meaning that it is a credit, and is, therefore, an income. Dr. Sill noted to Mrs. Hummel that he would like
73 to be able to determine how much funds are available to allow for bonuses.
74

75 Mrs. Hummel pulled the audit report and indicated that the fund balance was \$842,000, but that they increased
76 their reserves by \$182,000. She noted that they were rather conservative when making the budget, and that she
77 expects the revenue will come in higher at the end of this fiscal year. She confidently stated to the Committee that
78 whatever the Board decides for bonuses that there will be no issue with covering it.
79

80 ***(b) Committee Recommendations for Bonus/Increase for Staff Members (For Possible Action)**
81

82 Dr. Pinther asked to clarify if they were to discuss giving a bonus versus an increase in pay. Mrs. Shaffer indicated
83 that she wasn't sure which one the Board wanted to discuss so she placed both for possible discussion. Mr. Hunt
84 mentioned to the committee that the Executive order issued by Governor was regarding the freeze on raises was
85 lifted, and therefore they could discuss both if they choose to. Mrs. Wark commented that she only did her
86 research on bonuses, and that her thought was to give Mrs. Shaffer-Kugel a \$5,000 bonus and a \$400 to each staff
87 member. Dr. Sill inquired how long it had been since the office staff had received a raise. Mrs. Shaffer-Kugel
88 indicated that when there was an all around change in office duties the staff received a small increase in pay.
89

90 Dr. Sill suggested a one-time bonus based on a percentage, which wouldn't tie future Board to an increase based
91 salary. He suggested an across-the-board 2% bonus for all the employees. Mr. Hunt advised the committee that he
92 of other salaries paid to the Executive Directors of other state boards. He added further that if they were not
93 inclined to grant a raise, that the bonus should probably be a substantial one. Mrs. Wark commented that the
94 recommended \$5,000 bonus for Mrs. Shaffer was over 20%, but that she was recommending a \$400 bonus for other
95 staff. Dr. Sill indicated that they could eventually reconvene and look at other boards to ensure they're being
96 competitive with salaries for all staff. Mrs. Shaffer-Kugel noted to the committee that a salary increase would
97 incur an increase to staff's PERS/PEBS, which would be incurred by the Board; however, that with a bonus, they
98 will not incur higher costs.
99

100 Dr. Sill commented that they wanted to use the Holiday Bonus to recognize staff. He suggested a year-end salary
101 bonus equal to 3% to all employees.
102

103 MOTION: Dr. Sill made the motion to recommend to the Board a bonus of 3% (net salary) for all staff. Discussion:
104 The committee inquired on what the salaries were for each employee. Mrs. Hummel addressed the salaries of each
105 employee as outlined in the Board's budget:
106

107 Mrs. Shaffer-Kugel asked for clarification for the period in which the bonuses covered. Mrs. Hummel noted to the
108 Committee that the last time bonuses were given was in 2008. Mrs. Guillen commented that 3% did not reflect the
109 Board's appreciation. Dr. Sill was in favor of Mrs. Wark suggestion of giving a \$5000 to Mrs. Shaffer-Kugel and
110 and 3% to all other staff members. Mrs. Hummel indicated that the 'actual' they are referring to in discussing
111 funds available for bonuses is nowhere near where they will be at the end of the fiscal year. She stated further that
112 they are expecting funds that will go to reserves again; unless, however, they were to anticipate looking at

113 additional bonuses in the future. Dr. Pinther commented that they could give Mrs. Shaffer-Kugel a \$10,000 bonus
114 and still be able to afford a 3% salary bonus for the other staff. Dr. Sill withdrew his original motion.

115
116 MOTION: Dr. Sill made the motion to recommend a \$10,000.00 bonus for the Executive Director and a 6% salary
117 bonus to staff. The motion was seconded by Mrs. Wark. All were in favor.

118
119 4. Public Comment: No comments were made.

120
121
122 Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself
123 has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

124 5. Announcements: No announcements were made.

125
126 *6. Adjournment (For Possible Action)

127
128 MOTION: Mrs. Wark made the motion to adjourn. Motion was seconded by Mrs. Guillen. All were in favor.

129
130
131
132
133 Meeting Adjourned at 9:08 am.

134
135 Respectfully submitted by:

136
137 _____
138 Debra Shaffer-Kugel, Executive Director
139
140
141

Nevada State Board of Dental Examiners

Balance Sheet

As of November 30, 2014

	<u>Nov 30, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 · Wells Fargo-Operating	462,073.51
10010 · Wells Fargo-Savings	<u>1,001,878.19</u>
Total Checking/Savings	1,463,951.70
Accounts Receivable	
11000 · Accounts Receivable	<u>119,035.35</u>
Total Accounts Receivable	119,035.35
Other Current Assets	
11200 · Prepaid Expenses	32,595.02
11210 · Prepaid Insurance	<u>7,102.42</u>
Total Other Current Assets	<u>39,697.44</u>
Total Current Assets	<u>1,622,684.49</u>
TOTAL ASSETS	<u><u>1,622,684.49</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	<u>38,544.61</u>
Total Accounts Payable	38,544.61
Other Current Liabilities	
22125 · DDS Deferred Revenue	
22126-3 · 2015 DDS Active Licenses	307,418.07
22126-4 · 2015 DDS Inactive/Retired Fees	17,420.19
22900 · DDS-Permits	6,371.93
22901 · DDS-Limited License	3,770.10
22902 · DDS-Ltd Lic-Supervisor	<u>346.22</u>
Total 22125 · DDS Deferred Revenue	335,326.51
22136 · RDH Deferred Revenue	
22138-1 · 2016 RDH Active	303,908.49
22138-2 · 2016 RDH Inactive/Retired	<u>10,680.76</u>
Total 22136 · RDH Deferred Revenue	314,589.25
20500 · Fines Payable-State of Nevada	2,850.00
23750 · Accrued Vacation/Sick Leave	22,028.28
23820 · Employee HSA Payable	<u>112.35</u>
Total Other Current Liabilities	<u>674,906.39</u>
Total Current Liabilities	<u>713,451.00</u>
Total Liabilities	713,451.00

Nevada State Board of Dental Examiners
Balance Sheet
As of November 30, 2014

	<u>Nov 30, 14</u>
Fund Balance	
39000 - Retained Earnings	842,651.49
Net Income Over Expenses	<u>66,582.00</u>
Total Fund Balance	<u>909,233.49</u>
 TOTAL LIABILITIES & FUND BALANCE	 <u>1,622,684.49</u>

Nevada State Board of Dental Examiners
Statement of Revenues, Expenses and Fund Balance
July through November 2014

	<u>Jul - Nov 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
40000 · Dentist Licenses & Fees			
40100 · DDS Active License Fee	216,469.77	212,000.00	4,469.77
40102 · DDS Inactive License Fee	12,428.45	12,500.00	(71.55)
40135 · DDS Activate/Inactive/Suspend	4,800.00	2,125.00	2,675.00
40136 · DDS Activate Revoked License	850.00	500.00	350.00
40140 · Specialty License App	750.00	625.00	125.00
40145 · Limited License App	250.00	625.00	(375.00)
40115 · Limited License Renewal Fee	2,529.90	3,750.00	(1,220.10)
40116 · LL-S Renewal Fee	1,731.05	1,710.00	21.05
40150 · Restricted License App	1,200.00	1,000.00	200.00
40180 · Anesthesia Site Permit App	11,200.00	4,165.00	7,035.00
40182 · CS/GA/Site Permit Renewals	4,551.40	4,525.00	26.40
40183 · CS/GA Site Permit Relnp	0.00	5,250.00	(5,250.00)
40175 · Conscious Sedation Permit Appl	6,450.00	3,750.00	2,700.00
40160 · Conscious Sedation Permit Relnp	7,000.00	3,540.00	3,460.00
40170 · General Anesthesia Permit Appl	1,100.00	750.00	350.00
40155 · General Anesthesia Permit Relnp	4,150.00	1,875.00	2,275.00
40212 · DDS ADEX License Application	3,600.00	6,000.00	(2,400.00)
40205 · DDS Credential Appl Fee-Spcly	13,200.00	6,000.00	7,200.00
40211 · DDS WREB License Application	24,025.00	12,000.00	12,025.00
Total 40000 · Dentist Licenses & Fees	316,285.57	282,690.00	33,595.57
50000 · Dental Hygiene Licenses & Fees			
40105 · RDH Active License Fee	78,841.51	80,625.00	(1,783.49)
40106 · RDH Inactive License Fee	2,769.24	3,312.50	(543.26)
40130 · RDH Activate/Inactive/Suspend	2,812.50	1,800.00	1,012.50
40126 · RDH Reinstate Revoked License	0.00	2,500.00	(2,500.00)
40110 · RDH LA/N2O Permit Fee	2,500.00	1,500.00	1,000.00
40224 · RDH ADEX License Application	0.00	600.00	(600.00)
40222 · RDH WREB License Application	16,200.00	7,500.00	8,700.00
Total 50000 · Dental Hygiene Licenses & Fees	103,123.25	97,837.50	5,285.75
50750 · Other Licenses & Fees			
40220 · License Verification Fee	1,825.00	1,625.00	200.00
40227 · CEU Provider Fee	5,800.00	1,575.00	4,225.00
40240 · Check Return Fee	0.00	25.00	(25.00)
40225 · Duplicate License Fee	500.00	250.00	250.00
40555 · Fines	0.00	125.00	(125.00)
40185 · Lists/Labels Printed	3,478.00	3,000.00	478.00
40600 · Miscellaneous Income	159.00	150.00	9.00
Total 50750 · Other Licenses & Fees	11,762.00	6,750.00	5,012.00
Total Income	431,170.82	387,277.50	43,893.32

Nevada State Board of Dental Examiners
Statement of Revenues, Expenses and Fund Balance
July through November 2014

	<u>Jul - Nov 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Expense			
60500 · Bank Charges			
60500-1 · Bank Service Fees	25.00	0.00	25.00
60500-2 · Merchant Fees	2,398.65	2,345.00	53.65
Total 60500 · Bank Charges	2,423.65	2,345.00	78.65
68000 · Conferences & Seminars	3,049.88	10,555.00	(7,505.12)
63000 · Dues & Subscriptions	2,237.80	1,842.50	395.30
65100 · Furniture & Equipment	0.00	650.00	(650.00)
65500 · Finance Charges	538.42	21.00	517.42
66500 · Insurance			
66500-1 · Liability	2,417.07	2,955.00	(537.93)
66500-2 · Workers Compensation	407.49	425.00	(17.51)
Total 66500 · Insurance	2,824.56	3,380.00	(555.44)
66520 · Internet/Web/Domain			
66520-1 · GL Suites	20,234.90	14,625.00	5,609.90
66520-2 · E-mail, Website Services	865.95	820.00	45.95
66520-3 · Internet Services	512.44	640.00	(127.56)
66520-4 · Jurisprudence Exam Website	198.00	200.00	(2.00)
Total 66520 · Internet/Web/Domain	21,811.29	16,285.00	5,526.29
73500 · Information Technology			
73500-1 · Computer Repair/Upgrade	376.00	900.00	(524.00)
Total 73500 · Information Technology	376.00	900.00	(524.00)
66540 · Lab Fee - Non Board Exam	115.12	0.00	115.12
66600 · Office Supplies	3,612.74	2,250.00	1,362.74
66650 · Office Expense			
68710 · Miscellaneous Expenses	5,073.81	575.00	4,498.81
68700 · Repairs & Maintenance			
68700-1 · Janitorial	2,500.00	2,500.00	0.00
68700-2 · Copier Maintenance (7545P)	1,702.06	1,675.00	27.06
68700-3 · Copier Maintenance (7435P)	715.27	912.50	(197.23)
Total 68700 · Repairs & Maintenance	4,917.33	5,087.50	(170.17)
68724 · Scanning Services	456.00	0.00	456.00
68725 · Security	350.00	380.00	(30.00)
68715 · Shredding Services	599.38	193.75	405.63
68720 · Utilities	2,081.27	1,922.00	159.27
Total 66650 · Office Expense	13,477.79	8,158.25	5,319.54
67000 · Printing	3,290.81	750.00	2,540.81

Nevada State Board of Dental Examiners
Statement of Revenues, Expenses and Fund Balance
July through November 2014

	<u>Jul - Nov 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>
67500 · Postage & Delivery	7,672.33	4,500.00	3,172.33
68500 · Rent/Lease Expense			
68500-1 · Equipment Lease	757.46	379.00	378.46
68500-2 · Office			
68500-3 · Office Sub-Lease Income	(14,847.30)	(14,847.30)	0.00
68500-2 · Office - Other	40,419.00	40,419.00	0.00
Total 68500-2 · Office	25,571.70	25,571.70	0.00
68500-4 · Storage Warehouse	1,284.79	1,060.00	224.79
Total 68500 · Rent/Lease Expense	27,613.95	27,010.70	603.25
75000 · Telephone			
75000-1 · Telephone-Office	1,030.86	950.00	80.86
75000-2 · Board Teleconference	253.20	90.00	163.20
Total 75000 · Telephone	1,284.06	1,040.00	244.06
75100 · Travel (Staff)	1,290.86	1,000.00	290.86
73550 · Per Diem (Staff)	0.00	250.00	(250.00)
73600 · Professional Fee			
73600-1 · Accounting	11,985.00	12,500.00	(515.00)
73600-4 · Legislative Services	7,500.00	7,500.00	0.00
73600-2 · Legal-General	10,711.34	23,300.00	(12,588.66)
Total 73600 · Professional Fee	30,196.34	43,300.00	(13,103.66)
73700 · Verification Services	3,675.00	3,325.00	350.00
72000 · Employee Wages & Benefits			
72100 · Executive Director	36,315.52	37,416.69	(1,101.17)
72300 · Credentialing & Licensing Coord	22,409.18	24,215.00	(1,805.82)
72132 · Site Inspection Coordinator	15,101.30	16,260.00	(1,158.70)
72200 · Technology/Finance Liaison	18,383.61	19,430.00	(1,046.39)
72130 · Public Info & CE Coordinator	12,822.37	13,336.00	(513.63)
72140 · Administrative Assistant (P/T)	5,655.58	5,980.00	(324.42)
72010 · Payroll Service Fees	667.50	520.00	147.50
72005 · Payroll Tax Expense	2,060.97	2,500.00	(439.03)
72600 · Retirement Fund Expense (PERS)	26,126.30	26,165.00	(38.70)
65525 · Health Insurance	19,787.38	20,210.00	(422.62)
Total 72000 · Employee Wages & Benefits	159,329.71	166,032.69	(6,702.98)
72400 · Board of Directors Expense			
72400-1 · Director Stipends	2,180.00	1,760.00	420.00
72400-2 · Committee Mtgs-Stipends	250.00	450.00	(200.00)
72400-3 · Director Travel Expenses	1,389.25	1,150.00	239.25
72400-4 · Semi-Annual Review/Planning Mtg	0.00	5,500.00	(5,500.00)
72400-9 · Refreshments - Board Meetings	623.37	400.00	223.37

Nevada State Board of Dental Examiners
Statement of Revenues, Expenses and Fund Balance
July through November 2014

	<u>Jul - Nov 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Total 72400 · Board of Directors Expense	4,442.62	9,260.00	(4,817.38)
60001 · Anesthesia Eval Committee			
60001-1 · Evaluator's Fee	5,287.85	9,875.00	(4,587.15)
60001-4 · Travel Expense	3,501.38	2,000.00	1,501.38
Total 60001 · Anesthesia Eval Committee	8,789.23	11,875.00	(3,085.77)
73650 · Investigations/Complaints			
72550 · DSO Coordinator	1,325.00	2,500.00	(1,175.00)
73650-1 · DSO Consulting Fee	15,667.50	22,500.00	(6,832.50)
73650-2 · DSO Travel Expense	2,457.43	5,187.50	(2,730.07)
73650-3 · Legal Fees-Investigations	108,068.13	102,472.00	5,596.13
73650-6 · Reimb Investigation Expenses	(66,792.00)	(67,500.00)	708.00
Total 73650 · Investigations/Complaints	60,726.06	65,159.50	(4,433.44)
60002 · Infection Control Inspection			
60002-1 · Initial Inspection Expense	3,401.94	6,000.00	(2,598.06)
60002-2 · Reinspection Expense	454.17	1,542.50	(1,088.33)
60002-3 · Random Inspection Expense	400.00	1,000.00	(600.00)
60002-4 · Travel Expense	1,927.78	2,085.00	(157.22)
Total 60002 · Infection Control Inspection	6,183.89	10,627.50	(4,443.61)
Total Expense	364,962.11	390,517.14	(25,555.03)
Net Ordinary Income	66,208.71	(3,239.64)	69,448.35
Other Income/Expense			
Other Income			
40800 · Interest Income	373.29	625.00	(251.71)
Total Other Income	373.29	625.00	(251.71)
Net Other Income	373.29	625.00	(251.71)
Net Income Over Expenses	66,582.00	(2,614.64)	69,196.64



AMERICAN BOARD OF DENTAL EXAMINERS, INC.

Stanwood Kanna, D.D.S., President
William Pappas, D.D.S., Vice-President
Robert Jolly, D.D.S., Secretary
Jeffery D. Hartsog, D.M.D., Treasurer
Bruce Barrette, D.D.S., Past President

January 2, 2015

Dear President/Chairman:

As a Member State of ADEX your state board is entitled to select one dentist to represent each Member Board to serve as a Member of the ADEX Dental Examination Committee for a term of 3 years. The ADEX Bylaws do not specify a term limit for those members.

The ADEX records reflect that Dr. William Pappas has served as the Nevada Dental Board Representative to the ADEX Dental Examination Committee and that his term expired on December 1, 2014.

Dr. William Pappas can be reappointed to serve for another three year term.

Please notify ADEX in writing at the PO Box address or via e-mail at ADEXOFFICE@aol.com of your appointment to the ADEX Dental Examination Committee.

If you make a new appointment, please submit the name of the dentist, dental degree, US Mail and E-mail Addresses as well as a work and home telephone numbers so that ADEX can contact the new appointee of upcoming meetings.

If you have any questions, please feel free to contact the ADEX OFFICE.

Sincerely yours,

Stanwood H. Kanna, President
ADEX

CC: Dr. William Pappas

Received
JAN 05 2015
NSBDE

Received
JAN 05 2015
NSBDE



Nevada State Board of Dental Examiners

6010 S. Rainbow Blvd., Bldg. A, Ste. 1

Las Vegas, NV 89118

(702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

CONSCIOUS SEDATION INSPECTION AND EVALUATION

☒ ON-SITE/ADMINISTRATOR ☐ SITE ONLY

Name of Practitioner: <i>Dr. X</i>	Proposed Dates:
Location to be Inspected:	Telephone Number:
Date of Evaluation:	Time of Evaluation:

Evaluators

1.
2.
3.

INSTRUCTIONS FOR COMPLETING CONSCIOUS SEDATION ON-SITE INSPECTION AND EVALUATION FORM:

1. Prior to evaluation, review criteria and guidelines for Conscious Sedation (CS) On-Site/Administrator and Site Only Inspection and Evaluation in the Examiner Manual.
2. Each evaluator should complete a CS On-Site/Administrator or Site Only Inspection and Evaluation form independently by checking the appropriate answer box to the corresponding question or by filling in a blank space.
3. Answer each question. (For Site Only Inspections complete sections A, B, and C)
4. After answering all questions, each evaluator should make a separate overall "pass" or "fail" recommendation to the Board. "Fail" recommendations must be documented with a narrative explanation.
5. Sign the evaluation report and return to the Board office within ten (10) days after evaluation has been completed.

Received

JAN 16 2015

NSBDE

A. OFFICE FACILITIES AND EQUIPMENT

1. Operating Theater	YES	NO
a. Is operating theater large enough to adequately accommodate the patient on a table or in an operating chair?	/	
b. Does the operating theater permit an operating team consisting of at least three individuals to freely move about the patient?	/	
2. Operating Chair or Table		
a. Does operating chair or table permit the patient to be positioned so the operating team can maintain the airway?	/	
b. Does operating chair or table permit the team to quickly alter the patient's position in an emergency?	/	
c. Does operating chair or table provide a firm platform for the management of cardiopulmonary resuscitation?	/	
3. Lighting System		
a. Does lighting system permit evaluation of the patient's skin and mucosal color?	/	
b. Is there a battery powered backup lighting system?	/	
c. Is backup lighting system of sufficient intensity to permit completion of any operation underway at the time of general power failure?	/	
4. Suction Equipment		
a. Does suction equipment permit aspiration of the oral and pharyngeal Cavities?	/	
b. Is there a backup suction device available which can operate at the time of General power failure?	/	
5. Oxygen Delivery System		
a. Does oxygen delivery system have adequate full face masks and appropriate connectors and is capable of delivering oxygen to the patient under positive pressure?	/	
b. Is there an adequate backup oxygen delivery system which can operate at the Time of general power failure?	/	
6. Recovery Area (Recovery area can be operating theater)		
a. Does recovery area have available oxygen?	/	
b. Does recovery area have available adequate suction?	/	
c. Does recovery area have adequate lighting?	/	
d. Does recovery area have available adequate electrical outlets?	/	

Received

JAN 16 2015

NSBDE

7. Ancillary Equipment in Good Operating Condition?	YES	NO
a. Are there oral airways?	X	
b. Is there a tonsillar or pharyngeal type suction tip adaptable to all office outlets?	X	
c. Is there a sphygmomanometer and stethoscope?	X	
d. Is there adequate equipment for the establishment of an intravenous infusion?	X	
e. Is there a pulse oximeter?	X	

B. RECORDS – Are the following records maintained?

1. An adequate medical history of the patient?	K	
2. An adequate physical evaluation of the patient?	X	
3. Sedation records show blood pressure reading?	K	
4. Sedation records show pulse reading?	K	
5. Sedation records listing the drugs administered, amounts administered, and time administered?	X	
6. Sedation records reflecting the length of the procedure?	K	
7. Sedation records reflecting any complications of the procedure, if any?	K	
8. Written informed consent of the patient, or if the patient is a minor, his or her parent or guardian's consent for sedation?	K	

C. DRUGS

	DRUG NAME	EXPIRES	YES	NO
1. Vasopressor drug available?	Ephedrine	12/16	K	
2. Corticosteroid drug available?	Solumedrol	5/17	X	
3. Bronchodilator drug available?	Albuterol	12/15	X	
4. Appropriate drug antagonists available?	Flumazenil Nalox	7/15 4/16	X	

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	DRUG NAME	EXPIRES	YES	NO
5. Antihistaminic drug available?	diphenhydramine	2/16	X	
6. Anticholinergic drug available?	Atropine	9/15	X	
7. Coronary artery vasodilator drug available?	nitroglycerin	10/16	X	
8. Anticonvulsant drug available?	Midazolam	3/16	X	
9. Oxygen available?	O ₂	12/19	X	

D. DEMONSTRATION OF CONSCIOUS SEDATION

1. Who administered conscious sedation? Dentist's Name: _____		
2. Was sedation case demonstrated within the definition of conscious sedation?		
3. While sedated, was patient continuously monitored during the procedure with a pulse oximeter?		
If not, what type of monitoring was utilized?	X	
4. Was the patient monitored while recovering from sedation?		
Monitored by whom: _____	X	
5. Is this person a licensed health professional experienced in the care and resuscitation of patients recovering from conscious sedation?	X	
6. Were personnel competent?	X	
7. Are all personnel involved with the care of patients certified in basic cardiac life support?	X	
8. Was dentist able to perform the procedure without any action or omission that could have resulted in a life threatening situation to the patient?	X	
9. What was the length of the case demonstrated?		

50 min
50 min

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E. SIMULATED EMERGENCIES – Was dentist and staff able to demonstrate knowledge and ability in recognition and treatment of:

	YES	NO
1. Airway obstruction laryngospasm?		
2. Bronchospasm?		/
3. Emesis and aspiration of foreign material under anesthesia?		
4. Angina pectoris?		
5. Myocardial infarction?		
⑥ Hypotension?		/
7. Hypertension?		
8. Cardiac arrest?		
9. Allergic reaction?		
10. Convulsions?		
11. Hypoglycemia?		
12. Asthma?		/
13. Respiratory depression?		
14. Allergy to or overdose from local anesthesia?		
15. Hyperventilation syndrome?		
16. Syncope?	*	

Evaluator Overall Recommendation

☐ Pass

☒ Fail

Comments: DR WAS NOT ABLE TO demonstrate Knowledge and Ability in Recognition ~~of~~ and Treatment of the 8 Simulated Emergency Scenarios Due TO Studying from DR. MALANED'S study materials. DR Did not study board given materials. He was Knowledgeable in what he studied - Just not Board Required. He demonstrated great Ability and Passed the Sedation of the Patient as well as the Site and Equipment. I Recommend DR be Retested on Oral Section only.

Signature _____ Evaluator

Date _____

We started our oral Exam - Syncope. He was nervous but we got thru it. The next one we tried was Hypertension. He used his course manual from MALANED which is slightly different than what we are looking for. When we "worked" ~~the~~ through this Scenario we ~~stated~~ Tachycardia Asphyxia & he was not able to pass. We asked him if he would explain the difference between a Bradycardia & Long QT syndrome he was not able to. We Aborted the oral Exam as we'd spent nearly 40 min to work thru the above. It was clear he was not ready for the oral Section.

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Nevada State Board of Dental Examiners

6010 S. Rainbow Blvd., Bldg. A, Ste. 1

Las Vegas, NV 89118

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CONSCIOUS SEDATION INSPECTION AND EVALUATION

☐ ON-SITE/ADMINISTRATOR ☐ SITE ONLY

Name of Practitioner: <i>Dr. X</i>	Proposed Dates: <i>1/15/16</i>
Location to be Inspected: <i>123 Main St.</i>	Telephone Number: <i>702-123-4567</i>
Date of Evaluation: <i>1/15/16</i>	Time of Evaluation: <i>10:00 AM</i>

Evaluators

1.	
2.	
3.	

INSTRUCTIONS FOR COMPLETING CONSCIOUS SEDATION ON-SITE INSPECTION AND EVALUATION FORM:

1. Prior to evaluation, review criteria and guidelines for Conscious Sedation (CS) On-Site/Administrator and Site Only Inspection and Evaluation in the Examiner Manual.
2. Each evaluator should complete a CS On-Site/Administrator or Site Only Inspection and Evaluation form independently by checking the appropriate answer box to the corresponding question or by filling in a blank space.
3. Answer each question. (For Site Only Inspections and Evaluations, complete sections A, B, and D)
4. After answering all questions, each evaluator should make a separate overall "pass" or "fail" recommendation to the Board. "Fail" recommendations must be documented with a narrative explanation.

Sign the evaluation report and return to the Board office within ten (10) days after evaluation has been completed.

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A. OFFICE FACILITIES AND EQUIPMENT

	YES	NO
1. Operating Theater		
a. Is operating theater large enough to adequately accommodate the patient on a table or in an operating chair?	X	
b. Does the operating theater permit an operating team consisting of at least three individuals to freely move about the patient?	X	
2. Operating Chair or Table		
a. Does operating chair or table permit the patient to be positioned so the operating team can maintain the airway?	X	
b. Does operating chair or table permit the team to quickly alter the patient's position in an emergency?	X	
c. Does operating chair or table provide a firm platform for the management of cardiopulmonary resuscitation?	X	
3. Lighting System		
a. Does lighting system permit evaluation of the patient's skin and mucosal color?	X	
b. Is there a battery powered backup lighting system?	X	
c. Is backup lighting system of sufficient intensity to permit completion of any operation underway at the time of general power failure?	X	
4. Suction Equipment		
a. Does suction equipment permit aspiration of the oral and pharyngeal Cavities?	X	
b. Is there a backup suction device available which can operate at the time of General power failure?	X	
5. Oxygen Delivery System		
a. Does oxygen delivery system have adequate full face masks and appropriate connectors and is capable of delivering oxygen to the patient under positive pressure?	X	
b. Is there an adequate backup oxygen delivery system which can operate at the Time of general power failure?	X	
6. Recovery Area (Recovery area can be operating theater)		
a. Does recovery area have available oxygen?	X	
b. Does recovery area have available adequate suction?	X	
c. Does recovery area have adequate lighting?	X	
d. Does recovery area have available adequate electrical outlets?	X	

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7. Ancillary Equipment in Good Operating Condition?	YES	NO
a. Are there oral airways?	X	
b. Is there a tonsillar or pharyngeal type suction tip adaptable to all office outlets?	X	
c. Is there a sphygmomanometer and stethoscope?	X	
d. Is there adequate equipment for the establishment of an intravenous infusion?	X	
e. Is there a pulse oximeter?	X	

B. RECORDS – Are the following records maintained?

1. An adequate medical history of the patient?	✓	
2. An adequate physical evaluation of the patient?	✓	
3. Sedation records show blood pressure reading?	✓	
4. Sedation records show pulse reading?	✓	
5. Sedation records listing the drugs administered, amounts administered, and time administered?	✓	
6. Sedation records reflecting the length of the procedure?	✓	
7. Sedation records reflecting any complications of the procedure, if any?	✓	
8. Written informed consent of the patient, or if the patient is a minor, his or her parent or guardian's consent for sedation?	✓	

C. DRUGS

	DRUG NAME	EXPIRES	YES	NO
1. Vasopressor drug available?	Epinephrine	12/16	X	
2. Corticosteroid drug available?	Solu Medrol	5/17	X	
3. Bronchodilator drug available?	Albuterol	12/15	X	
4. Appropriate drug antagonists available?	Flumazenil 7/15 NALOXONE 4/16	7/15 4/16	X	

- post op Sign

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	DRUG NAME	EXPIRES	YES	NO
5. Antihistaminic drug available?	Diphenhydramine	2/16	X	
6. Anticholinergic drug available?	Atropine	9/15	X	
7. Coronary artery vasodilator drug available?	Nitroglycerin	10/16	X	
8. Anticonvulsant drug available?	Midazolam	3/16	X	
9. Oxygen available?	O ₂	12/19	X	

D. DEMONSTRATION OF CONSCIOUS SEDATION

1. Who administered conscious sedation? Dentist's Name: _____		
2. Was sedation case demonstrated within the definition of conscious sedation?	✓	
3. While sedated, was patient continuously monitored during the procedure with a pulse oximeter?	✓	
If not, what type of monitoring was utilized? _____		
4. Was the patient monitored while recovering from sedation?	✓	
Monitored by whom: _____		
5. Is this person a licensed health professional experienced in the care and resuscitation of patients recovering from conscious sedation?	✓	
6. Were personnel competent?	✓	
7. Are all personnel involved with the care of patients certified in basic cardiac life support?	✓	
8. Was dentist able to perform the procedure without any action or omission that could have resulted in a life threatening situation to the patient?	✓	
9. What was the length of the case demonstrated?	50min	✓

1- O₂
2- Resch

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7. **SIMULATED EMERGENCIES** – Was dentist and staff able to demonstrate knowledge and ability in recognition and treatment of:

	YES	NO
1. Airway obstruction laryngospasm?		
2. Bronchospasm?		X
3. Emesis and aspiration of foreign material under anesthesia?		
4. Angina pectoris?		
5. Myocardial infarction?		
6. Hypotension?		X
7. Hypertension?		
8. Cardiac arrest?		
9. Allergic reaction?		
10. Convulsions?		
11. Hypoglycemia?		
12. Asthma?		X
13. Respiratory depression?		
14. Allergy to or overdose from local anesthesia?		
15. Hyperventilation syndrome?		
16. Syncope?	X	

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Evaluator Overall Recommendation	
<input type="checkbox"/> Pass	<input checked="" type="checkbox"/> Fail

Comments: DR. Demonstrated Sedation technique along with site visit. DR. WAS NOT ABLE to demonstrate knowledge and ability in Recognition and treatment of simulated emergency. DR. PASSED Sedation portion with patient. BUT need, to RETAKE ORAC portion due to using Attached MA/med course to study from instead of Board provided Scenarios.

Signature of Evaluator

Date

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