

1 **NEVADA STATE BOARD OF DENTAL EXAMINERS**
2 **6010 South Rainbow Boulevard, Ste A-1**
3 **Las Vegas, Nevada 89118**
4 **Telephone Conference Call**
5

6 Telephone conferencing was available at the Board office, 6010 S Rainbow Boulevard, Suite A-1, in Las
7 Vegas Nevada 89118.
8

9 **NOTICE OF PUBLIC MEETING**
10 **Monday, July 29, 2013**
11 **6:03 p.m.**
12 **BUDGET & FINANCE COMMITTEE**
13

14
15 **Please Note:** The Nevada State Board of Dental Examiners may 1) address agenda items out of sequence to
16 accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2)
17 combine items for consideration by the public body; 3) pull or remove items from the agenda at any time. The Board
18 may convene in closed session to consider the character, alleged misconduct, professional competence or physical
19 or mental health of a person. See NRS 241.030. Prior to the commencement and conclusion of a contested case or
20 a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider
21 public comment. See NRS 233B.126.
22

23 At the discretion of the Chair, public comment is welcomed by the Board, but will be heard only when that item is
24 reached and will be limited to five minutes per person. A public comment time will also be available as the last item
25 on the agenda. The Chair may allow additional time to be given a speaker as time allows and in his/her sole
26 discretion. Once all items on the agenda are completed the meeting will adjourn.
27

28 *Asterisks (*) denote items on which the Board may take action.*
29 *Action by the Board on an item may be to approve, deny, amend, or table.*
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31
32 *1. Call to Order, roll call and establish quorum (For Possible Action).
33

34 Dr. Sill called the meeting to order and Ms. Shaffer conducted the following roll call:
35

36 Dr. J Stephen Sill -----PRESENT
37 Mrs. Lisa Wark-----PRESENT
38 Mrs. Theresa Guillen-----PRESENT
39

40 Others Present: John A. Hunt, Board Legal Counsel; Debra Shaffer, Executive Director; Stacie Hummel,
41 Board Accountant, Hummel & Associates.
42

43 2. Public Comment: No public comment.
44

45 **Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has**
46 **been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)**

47
48 * 3. Update and Discussion of FY2013 Budget Report (For Possible Action).
49

50 Ms. Shaffer indicated that they were waiting on the expense reports and, therefore, are finalizing the 2013
51 budget, which will be available at the October Board meeting. Mrs. Hummel indicated to the committee
52 that the expected reimbursement for legal fees was at \$30,000, however, the actual reimbursement
53 amount received was \$123,000. She added that the Board also saved with the Executive Director position
54 vacant for some time and with the Deputy Executive Director position being eliminated. Furthermore,

55 when adding the saving with reduced office expenses, the difference in savings accumulated to a
56 \$176,000 difference.

57
58 Dr. Sill inquired if the budget included the server upgrade, to which, Mrs. Hummel answered affirmatively.
59

60 *4. Review and Discussion of FY2014 Draft Budget (For Possible Action)
61

62 Ms. Shaffer indicated that the proposed budget for FY2014 was a very closely balanced budget. Dr. Sill
63 inquired if there were any significant areas that were cut. Ms. Shaffer indicated that the Deputy Executive
64 Director position was no longer in use. She added that now that they were no longer administering the
65 ADEX exam, there would be no exam expenses. She brought to their attention that a huge expense for
66 the Board was the AADB meetings, & therefore, in an effort to cut down on expenses they are to limit
67 travel to only three (3) Board members to each meeting. She also recommended that the Board hold an
68 administrative retreat every six months which are to proceed after a Board meeting. One of the retreats
69 will is to include a one night overstay. Ms. Shaffer discussed the budgeted amounts for IC inspections,
70 reimbursement costs and the random IC inspections were budgeted according the average costs for the
71 Board. She further added that the Board is to commence random inspections in September.
72

73 Ms. Shaffer discussed potentially increasing some fees for certain applications and increasing the
74 anesthesia application to the allowed maximum as stated in statute. They discussed granting a pay
75 increase to the anesthesia evaluators. She indicated that the Board would have to review the regulations
76 and further discuss these potential fee increases.
77

78 *(a) On-line Jurisprudence Examination (For Possible Action)
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80 Ms. Shaffer indicated that Rigo found a website that would allow the Board to offer an online exam. She
81 indicated that the annual fee is rather nominal and can accommodate up to approximately 400 exams per
82 month. She commented that there were be a cost savings to the Board.
83

84 MOTION: Mrs. Wark made the motion to recommend that the Board approve an online Jurisprudence
85 exam. The motion was seconded by Mrs. Guillen. All were in favor of the motion.
86

87 5. Public Comment: No comments.
88

89 **Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has**
90 **been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)**

91 6. Announcements: No announcements.
92

93 *7. Adjournment (For Possible Action)
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95 MOTION: Mrs. Wark made the motion to adjourn. The motion was seconded by Mrs. Guillen. All were in
96 favor of the motion.
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100 Meeting Adjourned at 6:42 pm.
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102 Respectfully submitted by:
103

104 
105 _____
106 Debra Shaffer-Kugel, Executive Director
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