

NEVADA STATE BOARD OF DENTAL  
EXAMINERS  
PUBLIC MEETING  
OCTOBER 4, 2013

PUBLIC MATERIALS

NEVADA STATE BOARD OF DENTAL  
EXAMINERS  
PUBLIC MEETING  
OCTOBER 4, 2013

\*AGENDA

**NEVADA STATE BOARD OF DENTAL EXAMINERS**  
**6010 South Rainbow Boulevard, Ste A-1**  
**Las Vegas, Nevada 89118**

Videoconferencing is available at the Board office, 6010 S Rainbow Boulevard, Suite A-1, in Las Vegas and at the Nevada State Board of Medical Examiners located at 1105 Terminal Way, Suite 301, Reno, NV 89502

**NOTICE OF PUBLIC MEETING**

**Friday, October 4, 2013**  
**9:00 a.m.**

**Agenda**

**Please Note:** The Nevada State Board of Dental Examiners may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. See NRS 241.030. Prior to the commencement and conclusion of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment. See NRS 233B.126.

At the discretion of the Chair, public comment is welcomed by the Board, but will be heard only when that item is reached and will be limited to five minutes per person. A public comment time will also be available as the last item on the agenda. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn.

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***Asterisks (\*) denote items on which the Board may take action.***  
***Action by the Board on an item may be to approve, deny, amend, or table.***

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**\*1. Call to Order, roll call and establish quorum** (For Possible Action)

**2. Public Comment.**

<p><b>Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)</b></p>
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**\*3. Executive Director's Report** (For Possible Action)

**\*a. Minutes** (For Possible Action)

- (1) Budget & Finance Committee Meeting (07/29/2013) (For Possible Action)
- (2) Board Meeting - 08/02/2013 (For Possible Action)
- (3) Board Meeting – 09/05/2013 (For Possible Action)

**\*b. Approval for travel to the AADB Meeting in New Orleans, LA October 30-31, 2013**  
(For Possible Action)

- (1) James G Kinard, DDS (For Possible Action)
- (2) Leslea Villigan, RDH (For Possible Action)
- (3) Jade Miller, DDS (For Possible Action)
- (4) Theresa Guillen, RDH (For Possible Action)

**\*c. Approval from NSBDE for Representative to ADEX House of Representatives**  
(For Possible Action)

- (1) Rick B Thiriot, DDS (For Possible Action)

**\*d. Approval for Calendar of Events 2014 – NRS 631.190** (For Possible Action)

**\*e. Review of Balance Sheet/Financials for month of July 2014** (For Possible Action)

**\*f. Approval to Submit Audit to the State** (For Possible Action)

**\*4. Board Counsel's Report** (For Possible Action)

**\*a. Legal Actions/Lawsuit(s) Update** (For Possible Action)

**\*b. Consideration of Stipulation Agreements** (For Possible Action)

- \* (1) William B Gussow, DDS (For Possible Action)
- \* (2) Jaren T Jensen, DDS (For Possible Action)
- \* (3) Trung Q Xa, DDS (For Possible Action)
- \* (4) Joseph Duong, DDS (For Possible Action)
- \* (5) Thien T Tang, DDS (For Possible Action)
- \* (6) Robin Lee, DDS (For Possible Action)
- \* (7) James Callaway, DDS (For Possible Action)

**\*5. New Business** (For Possible Action)

**\*a. Discussion at the request of Sharon Peterson, RDH, Program Director for CSN Dental Hygiene Program regarding protocol for dental hygiene licensure NRS631.300 and NAC 631.030** (For Possible Action)

**\*b. Request for Advisory Opinion from Jaleh Pourhamidi, DMD Program Director in Orthodontics at Roseman University regarding limited license to practice dentistry or dental hygiene– permits authorizing certain persons to practice dentistry or dental hygiene. – NRS 631.271 and NAC 631.279** (For Possible Action)

**\*c. Appointment of Board Member to Resource Groups -NRS 631.190** (For Possible Action)

- (1) Gregory Pisani, DDS

**\*d. Approval for Re-Classification of Titles and Duties for Employees – NRS 631.190** (For Possible Action)

**\*e. Approval for Dental Licensure by ADEX - NRS 631.240(1)(b)(1)** (For Possible Action)

- (1) Edward Y Lee DDS
- (2) Brittany A Wilson DDS

**\*f. Approval for Dental Licensure by WREB – NRS 631.240(1)(b)(2)** (For Possible Action)

- (1) Renee M Calkins DDS
- (2) Scott R Cardall DMD
- (3) April J Cole DDS
- (4) Donald J Fowkes DDS
- (5) Jason C Hsieh DDS
- (6) Christina V Myrin DMD
- (7) Christian R Peralta DMD
- (8) Jonathan Shouhed DDS
- (9) Nathan E Swensen DMD
- (10) Benjamin J Whitted DDS
- (11) Jaime N Williams DDS

**\*g. Approval for Specialty License by Application – NRS 631.250** (For Possible Action)

- (1) Brian C Anderson DDS – Orthodontics
- (2) Scott R Cardall DMD – Orthodontics
- (3) Pamela C Ejiolor DDS – Pediatric Dentistry
- (4) Shokofeh R Motlagh DMD – Orthodontics

**\*h. Approval for Specialty License by Credential – NRS 631.255(1)(a)** (For Possible Action)

- (1) Craig K Andresen DDS – Prosthodontics
- (2) Matthew H Gustafsson DDS, MS – Pediatric Dentistry

**\*i. Approval for Specialty License by Credential – NRS 631.255(1)(b)** (For Possible Action)

- (1) Allison Y Andresen DDS – Prosthodontics
- (2) Edward D Asdel DDS – Endodontics
- (3) Greg Y Kim DDS – Endodontics
- (4) Micah G Mortensen DDS, MS – Orthodontics
- (5) Ryan R Plewe DDS - Orthodontics

**\*j. Approval for Limited License for Post-Graduate Residency Program – NRS 631.271 (Pending 90-Day Completion)** (For Possible Action)

- (1) Lauren M Wegrzyniak DMD

**\*k. Approval for Limited License for Supervision of Live-Patient Continuing Education Course – NRS 631.2715** (For Possible Action)

- (1) Norman R Thomas DDS

**\*l. Approval for Dental Hygiene Licensure by ADEX – NRS 631.300(1)(b)(1)**  
(For Possible Action)

- (1) Sydni M Morris RDH
- (2) Eugenia M Moses RDH
- (3) Lisa M Nitkowski RDH
- (4) Christy L Thomas RDH

**\*m. Approval for Dental Hygiene Licensure by WREB – NRS 631.300(1)(b)(2)**  
(For Possible Action)

- (1) Lindsey A Baldini RDH
- (2) Amber M Benjamin RDH
- (3) Michelle R Fasbinder RDH
- (4) Katelyn I Francoeur RDH
- (5) Jessica L Goette RDH
- (6) Laura G Helber RDH
- (7) Lloyd L Howard RDH
- (8) Melissa Hunnicutt RDH
- (9) April K Larsen RDH
- (10) Danielle L Lemmel RDH
- (11) Lani E Ward RDH
- (12) Jason J Williams RDH

**\*n. Approval of Voluntary Surrender of License – NAC 631.160** (For Possible Action)

- (1) Reen U Chung DDS
- (2) Kathleen S Bennett RDH
- (3) Frances Cox RDH
- (4) Kelly J Hicks RDH
- (5) Laralyn D Jones RDH
- (6) Anna M Lindstrom RDH
- (7) Jana F Lucas RDH
- (8) Lonnie C Lindstrom RDH
- (9) Georgia L Ryan RDH

**\*o. Reactivation of Inactive Specialty License (Periodontia) – NAC 631.170**  
(For Possible Action)

- (1) Jennifer S Cha DMD – Periodontics

**\*p. Approval of Public Health Endorsement – NRS 631.287** (For Possible Action)

- (1) Anastasia Cheremnykh, RDH – Future Smiles

**\*q. Approval for Anesthesia-Temporary Permit – NAC 631.2254** (For Possible Action)

**\*(1) General Anesthesia** (For Possible Action)

- a. Nathan R Baxter, DDS

**\*(2) Conscious Sedation** (For Possible Action)

- a. Pamela C Ejiofor, DDS

**\*r. Approval for Anesthesia-Permanent Permit – NAC 631.2233** (For Possible Action)

**\*(1) General Anesthesia** (For Possible Action)

a. Bryce D Leavitt, DMD

**\*(2) Conscious Sedation** (For Possible Action)

a. Benjamin D Syndergaard, DMD

b. Crystal L Bill, DMD

**\*s. Approval for a 90-Day Extension of Anesthesia Permit – NAC 631.2254(2)**  
(For Possible Action)

**\*(1) General Anesthesia** (For Possible Action)

a. Shaheen M Moezzi, DDS

**6. Resource Group Reports**

**\*a. Legislative and Dental Practice** (For Possible Action)

(Chair: Dr. Pinther; Dr. Champagne; Dr. Blasco; Dr. Kinard; Mrs. Guillen, Mrs. Wark)

**\*b. Legal and Disciplinary Action** (For Possible Action)

(Chair: Dr. Kinard; Dr. Soltani; Dr. Sill; Dr. Blasco; Mrs. Villigan; Mrs. Wark)

**\*c. Examinations** (For Possible Action)

**\*(1) Dental** (For Possible Action)

(Chair: Dr. Miller; Dr. Kinard and Mrs. Guillen)

**\*(2) Dental Hygiene** (For Possible Action)

(Chair: Mrs. Villigan; Mrs. Guillen, Ms. Solie; Dr. Pinther)

**\*d. Continuing Education** (For Possible Action)

(Chair: Dr. Sill; Dr. Blasco; Dr. Soltani; Mrs. Villigan; Ms. Solie)

**\*e. Committee of Dental Hygiene** (For Possible Action)

(Chair: Mrs. Guillen; Mrs. Villigan, Ms. Solie; Dr. Sill)

**\*f. Specialty** (For Possible Action)

(Chair: Dr. Soltani; Dr. Miller; Dr. Pinther)

**\*g. Anesthesia** (For Possible Action)

(Chair: Dr. Miller; Dr. Pinther; Dr. Champagne, Dr. Kinard)

**\*h. Infection Control** (For Possible Action)

(Chair: Mrs. Villigan; Dr. Blasco; Dr. Champagne; Dr. Soltani; Ms. Solie; Mrs. Wark)

**\*i. Budget and Finance Committee** (For Possible Action)

(Chair: Dr Sill, Mrs. Wark, Mrs. Guillen)

**7. Public Comment**

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## **8. Announcements**

### **\*9. Adjournment** (For Possible Action)

\* For Possible Action: Indicates items which may be acted upon by the Board.  
Agenda Items may be taken out of order by motion of the Board.  
The Board may combine two or more agenda items for discussion.  
The Board may remove an agenda item or delay discussion relating to any item on the agenda at any time. (See NRS 241)

### **AGENDA POSTING LOCATIONS**

**Clark County Government Center,  
500 Grand Central Parkway, Las Vegas, Nevada  
Elko County Courthouse, Room 106, Elko, Nevada  
Washoe County Courthouse, 75 Court Street, Reno, Nevada  
Office of the N.S.B.D.E., 6010 S Rainbow Boulevard, #A-1, Las Vegas, Nevada  
On the Internet at the Nevada State Board of Dental Examiners website:  
<http://www.nvdentalboard.nv.gov>**

Persons/facilities who want to be on the mailing list must submit a written request every six (6) months to the Nevada State Board of Dental Examiners at the address listed in the previous paragraph. With regard to any board meeting or telephone conference, it is possible that an amended agenda will be published adding new items to the original agenda. Amended Nevada notices will be posted in compliance with the Open Meeting Law.

We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Sandra Spilsbury, at (702) 486-7044 ext 24 no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

Pursuant to NRS 241.020(2) you may contact Sandra Spilsbury at (702) 486-7044 ext 24 to request supporting materials for the public body or you may download the supporting materials for the public body from the Board's website at [www.nvdentalboard.nv.gov](http://www.nvdentalboard.nv.gov). In addition, the supporting materials for the public body are available at the Board's office located at 6010 S Rainbow Blvd, Ste A-1, Las Vegas, Nevada..

**PLEASE DO NOT CONTACT THE BOARD OFFICE REGARDING APPROVAL OF AGENDA ITEMS.  
NOTIFICATION WILL BE SENT BY MAIL WITHIN 15 BUSINESS DAYS**

Agenda Item 3(a)  
Minutes

1 **NEVADA STATE BOARD OF DENTAL EXAMINERS**

2 6010 South Rainbow Boulevard, Ste A-1

3 Las Vegas, Nevada 89118

4 Telephone Conference Call

5  
6 Telephone conferencing was available at the Board office, 6010 S Rainbow Boulevard, Suite A-1, in Las Vegas Nevada 89118.

8  
9 **NOTICE OF PUBLIC MEETING**

10 **Monday, July 29, 2013**

11 **6:03 p.m.**

12 **BUDGET & FINANCE COMMITTEE**

13 **DRAFT Minutes**

14  
15  
16 **Please Note:** The Nevada State Board of Dental Examiners may 1) address agenda items out of sequence to  
17 accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2)  
18 combine items for consideration by the public body; 3) pull or remove items from the agenda at any time. The Board  
19 may convene in closed session to consider the character, alleged misconduct, professional competence or physical  
20 or mental health of a person. See NRS 241.030. Prior to the commencement and conclusion of a contested case or  
21 a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider  
22 public comment. See NRS 233B.126.

23  
24 At the discretion of the Chair, public comment is welcomed by the Board, but will be heard only when that item is  
25 reached and will be limited to five minutes per person. A public comment time will also be available as the last item  
26 on the agenda. The Chair may allow additional time to be given a speaker as time allows and in his/her sole  
27 discretion. Once all items on the agenda are completed the meeting will adjourn.

28  
29 *Asterisks (\*) denote items on which the Board may take action.*  
30 *Action by the Board on an item may be to approve, deny, amend, or table.*

31  
32  
33 \*1. Call to Order, roll call and establish quorum (For Possible Action).

34  
35 Dr. Sill called the meeting to order and Ms. Shaffer conducted the following roll call:

36  
37 Dr. J Stephen Sill -----PRESENT  
38 Mrs. Lisa Wark-----PRESENT  
39 Mrs. Theresa Guillen-----PRESENT

40  
41 Others Present: John A. Hunt, Board Legal Counsel; Debra Shaffer, Executive Director; Stacie Hummel,  
42 Board Accountant, Hummel & Associates.

43  
44 2. Public Comment: No public comment.

45  
46 **Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has**  
47 **been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)**

48  
49 \* 3. Update and Discussion of FY2013 Budget Report (For Possible Action).

50  
51 Ms. Shaffer indicated that they were waiting on the expense reports and, therefore, are finalizing the 2013  
52 budget, which will be available at the October Board meeting. Mrs. Hummel indicated to the committee  
53 that the expected reimbursement for legal fees was at \$30,000, however, the actual reimbursement  
54 amount received was \$123,000. She added that the Board also saved with the Executive Director position  
55 vacant for some time and with the Deputy Executive Director position being eliminated. Furthermore,

when adding the saving with reduced office expenses, the difference in savings accumulated to a \$176,000 difference.

Dr. Sill inquired if the budget included the server upgrade, to which, Mrs. Hummel answered affirmatively.

\*4. Review and Discussion of FY2014 Draft Budget (For Possible Action)

Ms. Shaffer indicated that the proposed budget for FY2014 was a very closely balanced budget. Dr. Sill inquired if there were any significant areas that were cut. Ms. Shaffer indicated that the Deputy Executive Director position was no longer in use. She added that now that they were no longer administering the ADEX exam, there would be no exam expenses. She brought to their attention that a huge expense for the Board was the AADB meetings, & therefore, in an effort to cut down on expenses they are to limit travel to only three (3) Board members to each meeting. She also recommended that the Board hold an administrative retreat every six months which are to proceed after a Board meeting. One of the retreats will is to include a one night overstay. Ms. Shaffer discussed the budgeted amounts for IC inspections, reimbursement costs and the random IC inspections were budgeted according the average costs for the Board. She further added that the Board is to commence random inspections in September.

Ms. Shaffer discussed potentially increasing some fees for certain applications and increasing the anesthesia application to the allowed maximum as stated in statute. They discussed granting a pay increase to the anesthesia evaluators. She indicated that the Board would have to review the regulations and further discuss these potential fee increases.

\*(a) On-line Jurisprudence Examination (For Possible Action)

Ms. Shaffer indicated that Rigo found a website that would allow the Board to offer an online exam. She indicated that the annual fee is rather nominal and can accommodate up to approximately 400 exams per month. She commented that there were be a cost savings to the Board.

MOTION: Mrs. Wark made the motion to recommend that the Board approve an online Jurisprudence exam. The motion was seconded by Mrs. Guillen. All were in favor of the motion.

5. Public Comment: No comments.

**Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)**

6. Announcements: No announcements.

\*7. Adjournment (For Possible Action)

MOTION: Mrs. Wark made the motion to adjourn. The motion was seconded by Mrs. Guillen. All were in favor of the motion.

Meeting Adjourned at 6:42 pm.

Respectfully submitted by:

\_\_\_\_\_  
Debra Shaffer-Kugel, Executive Director



1 **NEVADA STATE BOARD OF DENTAL EXAMINERS**

2 6010 South Rainbow Boulevard, Ste A-1

3 Las Vegas, Nevada 89118

4  
5 Videoconferencing was available at the Board office, 6010 S Rainbow Boulevard, Suite A-1, in Las Vegas  
6 and at the Nevada State Board of Nursing, 5011 Meadowood Mall Way, Suite 300, Reno, Nevada 89502.

8 **NOTICE OF PUBLIC MEETING**

9 **Friday, August 2, 2013**

10 **9:18 a.m.**

11  
12 **Board Meeting**  
13 **DRAFT Minutes**

14  
15 **Please Note:** The Nevada State Board of Dental Examiners may 1) address agenda items out of sequence to  
16 accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2)  
17 combine items for consideration by the public body; 3) pull or remove items from the agenda at any time. The Board  
18 may convene in closed session to consider the character, alleged misconduct, professional competence or physical  
19 or mental health of a person. See NRS 241.030. Prior to the commencement and conclusion of a contested case or  
20 a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider  
21 public comment. See NRS 233B.126.

22  
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26 discretion. Once all items on the agenda are completed the meeting will adjourn.

27  
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29 *Action by the Board on an item may be to approve, deny, amend, or table.*  
30

31  
32 **\*1. Call to Order, roll call and establish quorum** (For Possible Action)

33  
34 Dr. Kinard called the meeting to order and Ms. Shaffer conducted the following role call:

35  
36 Dr. Jade Miller-----PRESENT  
37 Dr. H. Masih Soltani-----EXCUSED  
38 Dr. Byron Blasco-----PRESENT  
39 Dr. J Gordon Kinard-----PRESENT  
40 Dr. Timothy Pinther-----PRESENT  
41 Dr. Jason Champagne-----PRESENT  
42 Dr. J. Stephen Sill-----PRESENT  
43 Mrs. Theresa Guillen-----PRESENT  
44 Mrs. Leslea Villigan-----PRESENT  
45 Ms. Caryn L. Solie-----PRESENT  
46 Mrs. Lisa Wark-----EXCUSED

47  
48 Others Present: John Hunt, Board Legal Counsel; Debra Shaffer, Executive Director.

49  
50 Public Attendees: Stacie Hummel, Board Accountant, Hummel & Associates;

51  
52 **2. Public Comment:** No public comment.

53  
54 **Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has**  
55 **been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)**

36 **3. Executive Director's Report** (For Possible Action)

37  
38 **\*a. Minutes** (For Possible Action)

39  
40 \*(1) Board Meeting – 06/28/2013 (For Possible Action)

41  
42 MOTION: Dr. Blasco made the motion to approve. The motion was seconded by Ms. Solie. All were in  
43 favor.

44  
45 **\*b. Budget** (For Possible Action)

46  
47 \*(1) Consideration of the Recommendations from the Budget and Finance  
48 Committee Meeting Held on July 29, 2013 with regards to the FY2014  
49 Draft Budget (For Possible Action)

50  
51 Dr. Sill requested a change to the regulations to allow for an increase to the compensation for the  
52 anesthesia evaluators. Ms. Shaffer commented to the Board that the committee did approve the  
53 recommendation of offering an online Jurisprudence exam. She explained the online and fingerprinting  
54 process the applicants will be responsible to complete. Mrs. Villigan inquired if there needs to be a  
55 workshop scheduled for the proposed changes. Dr. Kinard answered affirmatively and indicated that the  
56 current costs incurred by the Board are rather significant and are not covered by the fees currently  
57 charged.

58  
59 MOTION: Dr. Sill made the motion to approve the recommendations to hold a workshop for the fee  
60 increase for anesthesia permit holders. The motion was seconded by Dr. Miller. All were in favor.

61  
62 MOTION: Dr. Sill made the motion to approve the Budget Committee's recommendation for the  
63 Jurisprudence exam to be conducted online and to approve the budget. The motion was seconded by Dr.  
64 Blasco. All were in favor.

65  
66 \*(2) Review, Discussion and Approval of FY2014 Draft Budget (For Possible Action)

67  
68 Dr. Sill indicated that they will be limiting the number of Board members traveling to the AADB meetings.  
69 The budget will allow for three (3) to four (4) Board members to travel to one of the two annual meetings.  
70 Ms. Shaffer commented that the Board has spent a lot on travels and, therefore, are trying to cut costs.

71  
72 Mrs. Hummel noted to the Board that the collection of legal fee reimbursements were quite  
73 significant. Further, that the consolidation of positions and office expenses, also, contributed to the huge  
74 significance in budget savings.

75  
76 MOTION: Dr. Blasco made the motion to approve the budget. The motion was seconded by Mrs. Villigan.  
77 Discussion: Dr. Miller inquired of Mrs. Hummel if there was a significant change in the revenues and  
78 expenses since the Board no longer administers the exam. Mrs. Hummel indicated that changes were  
79 rather significant.

80  
81 **\*c. Request for Permission to Re-Apply for Licensure Pursuant to NAC 631.060** (For  
82 Possible Action)

83  
84 \*(1) Mark D Duncan, DDS (For Possible Action)

85  
86 Ms. Shaffer commented to the Board that when an applicant is denied licensure for any other reason that  
87 the failure of a clinical examination the applicant is required to request permission from the Board to re-  
88 apply pursuant NAC 631.061.

89  
90 MOTION: Dr. Kinard made the motion to approve. The motion was seconded by Dr. Pinther. All were in  
91 favor.

12 **u. Discussion for Attendance at the AADB Meeting in New Orleans, LA October 30-**  
13 **31, 2013 (For Possible Action)**  
14

15 Dr. Sill, Dr. Pinther, Ms. Solie, and Dr. Champagne indicated that they were not available to attend this  
16 meeting. Dr. Miller indicated that he will be attending; however, because he is representing the Pedo  
17 Society they have covered his travel. There was discussion of which Board members would travel  
18 according to what was feasible within the budget. There were four Board members wanting to travel, but  
19 there is only a budget for three to travel, therefore, after much discussion Dr. Kinard and Dr. Blasco are to  
20 communicate and make accommodations to stay within budget so that all four members can attend. Dr.  
21 Miller indicated that he was willing to incur his lodging expenses. It was agreed that Mrs. Guillen, Dr.  
22 Blasco, Dr. Kinard, and Dr. Miller will be attending the meeting; therefore, the Board would pay the  
23 registration fees.  
24

25 MOTION: Dr. Kinard made the motion to pay the registration fees for Mrs. Guillen, Dr. Blasco, Dr. Kinard,  
26 and Dr. Miller. The motion was seconded by Dr. Miller. All were in favor.  
27

28 **\*4. Board Counsel's Report (For Possible Action)**  
29

30  
31 **\*a. Legal Actions/Lawsuit(s) Update (For Possible Action)**  
32

33 Mr. Hunt indicated that there were no pending lawsuits, and that all previous lawsuits have been resolved.  
34 He noted to the Board that there are thirteen (13) informal hearings scheduled for the remainder of the  
35 year. He noted to the Board that in the budget for 2013, only \$35,000 was budgeted in recuperated fees,  
36 however, in total the Board received \$125,000 in fee reimbursements.  
37

38 **\*5. Old Business (For Possible Action)**  
39

40 **\*a. Approval for Limited License for Post-Graduate Residency Program – NRS**  
41 **631.271 (Pending 90-Day Completion) (For Possible Action)**  
42

- 43 (1) Ashley Bancroft, DMD  
44 (2) *Timothy J Jernberg, DMD-----withdrew application*  
45 (3) Dennis H Pham, DDS  
46

47 Dr. Sill noted to the Board that Dr. Jernberg withdrew his application. He indicated that he reviewed the  
48 other applications; all met criteria, and recommended approval of items (1) and (3).  
49

50 MOTION: Mrs. Villigan made the motion to approve. The motion was seconded by Dr. Blasco. Discussion:  
51 Dr. Miller inquired on the process for this application type, which Dr. Sill explained to him. All were in favor;  
52 Dr. Sill abstained.  
53

54 **\*b. Approval for Specialty Licensure By Credential – NRS 631.255(1)(b) (For**  
55 **Possible Action)**  
56

- 57 (1) Otabor E Okundaye, DDS - Periodontics  
58

59 Dr. Sill indicated that he reviewed the application; meets the criteria and recommended approval.  
60

61 MOTION: Mrs. Villigan made the motion to approve. The motion was seconded by Mrs. Guillen. All were in  
62 favor; Dr. Sill abstained.  
63

64 **\*6. New Business (For Possible Action)**  
65

66 **\*a. Discussion and Recommendations regarding Inspections of Dental Offices**  
67 **applying for General Anesthesia Site Permits and Compensation for**

**Evaluators/inspectors** (For Possible Action)

Ms. Shaffer indicated that currently the office is having difficulty having inspections done in Northern Nevada. She raised the concern of the financial impact affecting the Board with having to send inspectors from the South to the North. She noted to the Board that there were some issues with some dentists not wanting to have inspectors who did not hold a General Anesthesia (GA) permit to evaluate office for those applying for a GA permit. She further noted that upon speaking with Dr. Twesme (an evaluator for the Board) commented to her that any inspector can evaluate an office whether they hold a GA or Conscious Sedation (CS) permit. She clarified that he indicated that a CS permit holder can evaluate any office for a GA permit, and vice-versa.

Dr. Sill commented on the current reimbursement amounts for the inspectors should be re-evaluated, reason being that some inspectors conduct multiple inspections that consist of an entire day's work. Ms. Shaffer indicated that currently the Board is being financially impacted with every inspection conducted because the cost to inspect an office exceeds the amount charged to apply for a permit. She recommended that the Board consider increasing the permit application fee to the statutory maximum of seven hundred and fifty dollars (\$750), especially, if they are going to consider increasing the compensation amount paid to the inspectors.

MOTION: Mrs. Solie made the motion to vote on the compensation and inspections separately. The motion was seconded by Dr. Blasco. All were in favor.

SECOND MOTION: Dr. Sill made the motion to allow for anyone who holds either a GA and/or CS permit to be able to conduct site inspections for any GA/CS location. The motion was seconded by Mrs. Guillen. All were in favor; Dr. Miller abstained.

THIRD MOTION: Dr. Sill made the motion to increase the inspector compensation amount to fifty dollars (\$50) an hour, contingent upon an application fee increase workshop being held to create a structure so that the compensation will not exceed the Board budget; furthermore, travel compensation is to start upon the inspector arriving at the first inspection site. Mr. Hunt brought up concerns that a workshop would have to be held first to consider increasing the application fees for a GA or CS site permit. Dr. Sill withdrew his motion.

MOTION: Dr. Blasco made the motion to have the Board convene a workshop to evaluate a fee increase of the fees for site permit applications and inspector compensation. The motion was seconded by Dr. Sill. All were in favor.

**\*b. Report from Byron Blasco, DMD regarding the DERB/WREB Annual Meeting held July 19, 2013 in Santa Fe, New Mexico** (For Possible Action)

Dr. Blasco indicated that the he received minutes from the meeting that were approved by the chairman. He commented that WREB was excited that Nevada joined them. He noted that they would like for the Board members to participate in at least two exams per year. He went over WREBs' exam protocol. He noted that WREB's exam is computerized and, therefore, results are automatic. Results are traditionally provided to candidates within nine (9) days preceding the exam. He added that the WREB candidates must complete the exam within one (1) year. He added that the exam procedures are quite similar to the ADEX exam. Per Dr. Miller's inquiry, Dr. Blasco indicated that he would disseminate a copy of the minutes from the meeting to the Board members.

**\*c. Approval for Dental Licensure By ADEX - NRS 631.240(1)(b)(1)** (For Possible Action)

- (1) Ryan D Katausky, DMD
- (2) Dieu-Hoa T Nguyen, DMD
- (3) Anisha V Paul, DMD
- (4) Jacqueline L Sadeghian, DDS
- (5) Alan L Topham, DDS
- (6) Justin J Katsur, DMD

24 Dr. Sill noted to the Board that Dr. Katsur was placed under licensure by WREB, however, he is applying  
25 by ADEX and, therefore, is to be considered for licensure by ADEX. He indicated that he reviewed all  
26 applications, they met the criteria; and recommended approval.  
27

28 MOTION: Mrs. Villigan made the motion to approve. The motion was seconded by Dr. Blasco. All were in  
29 favor; Dr. Sill abstained.

30  
31  
32 **\*d. Approval for Dental Licensure By WREB – NRS 631.240(1)(b)(2)** (For Possible Action)

- |                               |                                 |
|-------------------------------|---------------------------------|
| (1) Brian L Beckstrom, DDS    | (6) Kelvin A Simmons, DDS       |
| (2) Carter C Christensen, DMD | (7) Benjamin D Syndergaard, DMD |
| (3) Ryan K Harris, DMD        | (8) Michaela J Tozzi, DMD       |
| (4) Scott P Holm, DMD         | (9) Megan L Tufteland, DMD      |
| (5) Heather M Parsons, DMD    | (10) Randal T Wilson, DMD       |

33  
34 Dr. Sill indicated that he reviewed the applications; they met the criteria, and recommended approval.  
35

36 MOTION: Dr. Blasco made the motion to approve. The motion was seconded by Mrs. Villigan. All were in  
37 favor; Dr. Sill abstained.  
38

39  
40 **\*e. Approval for Specialty License by Application – NRS 631.250** (For Possible Action)  
41

- 42 (1) Brian L Beckstrom, DDS – Orthodontics
- 43 (2) Bryce D Leavitt, DMD – Oral & Maxillofacial Surgery
- 44 (3) Seran S Ng, DMD – Pediatric Dentistry
- 45 (4) Benjamin D Syndergaard, DMD - Periodontics

46  
47 Dr. Sill indicated that he reviewed the applications, met criteria; and recommended approval.  
48

49 MOTION: Mrs. Villigan made the motion to approve. The motion was seconded by Dr. Blasco. All were in  
50 favor; Dr. Sill abstained.  
51

52 **\*f. Approval for Limited License for Post-Graduate Residency Program – NRS**  
53 **631.271 (Pending 90-Day Completion)** (For Possible Action)  
54

- 55 (1) Heather M Luong-Nguyen, DDS
- 56 (2) Jonathan Shouhed, DDS

57  
58 Dr. Sill indicated that he reviewed the applications and recommended approval.  
59

60 MOTION: Mrs. Villigan made the motion to approve. The motion was seconded by Ms. Solie. All in favor;  
61 Dr. Sill abstained.  
62

63 **\*g. Approval for Dental Hygiene Licensure by ADEX – NRS 631.300(1)(b)(1)** (For  
64 Possible Action)  
65

- |                               |                                |
|-------------------------------|--------------------------------|
| (1) Anastasia Cheremnykh, RDH | (8) Holli D Musson, RDH        |
| (2) Hannah M Cox, RDH         | (9) Stephanie L Nickerson, RDH |
| (3) Larene K Haas, RDH        | (10) Ashlee M Sandeck, RDH     |
| (4) Harkirat Kaur, RDH        | (11) Misty L Stevenson, RDH    |
| (5) Janice Legaspi, RDH       | (12) Erica L Vosseteig, RDH    |
| (6) Jennifer J Moore, RDH     | (13) Rowena S Wong, RDH        |
| (7) Vicky Mouansengphet, RDH  |                                |

66  
67 Dr. Sill indicated that he reviewed the applications, they met the criteria; and recommended approval.

39 MOTION: Ms. Solie made the motion to approve. The motion was seconded by Mrs. Villigan. All were in  
70 favor; Dr. Sill abstained.

71  
72 **\*h. Approval for Dental Hygiene Licensure By WREB- NRS 631.300(1)(b)(2)**  
73 (For Possible Action)

- 74 (1) Josselyn D Aguilar, RDH
- 75 (2) Michelle R Bott, RDH
- 76 (3) Jamie Anne M Calimag, RDH
- 77 (4) Charlotte Y Carnegie, RDH
- 78 (5) Hasty Estes, RDH
- 79 (6) Christina N Krueger, RDH
- 80 (7) Kyoko Ochiai, RDH
- 81 (8) Patricia A Valdez, RDH
- 82 (9) Ruth A Webb, RDH

83  
84  
85 Dr. Sill indicated that he reviewed the applications, they met the criteria; and recommended approval.

86  
87 MOTION: Mrs. Villigan made the motion to approve. The motion was seconded by Mrs. Guillen. All were in  
88 favor; Dr. Sill abstained.

89 **\*i. Approval for Anesthesia-Temporary Permit – NAC 631.2254** (For Possible Action)

90  
91 **\*(1) Conscious Sedation** (For Possible Action)

- 92 a. Crystal L Bill, DMD
- 93 b. Benjamin D Syndergaard, DMD
- 94 c. Dallin C Young, DDS

95  
96  
97 Dr. Sill indicated that he reviewed the applications, and recommended approval.

98  
99 MOTION: Dr. Miller made the motion to approve. The motion was seconded by Mrs. Guillen. All were in  
100 favor; Dr. Sill abstained.

101  
102 **\*j. Approval for Anesthesia-Permanent Permit – NAC 631.2233** (For Possible Action)

103  
104 **\*(1) General Anesthesia** (For Possible Action)

- 105 a. Bryan J Horgan, DDS

106  
107  
108 Dr. Miller recommended approval.

109  
110 MOTION: Dr. Sill made the motion to approve. The motion was seconded by Dr. Blasco. All were  
111 in favor; Dr. Miller abstained.

112  
113 **\*(2) Conscious Sedation** (For Possible Action)

- 114 a. Ashley T Roberts, DMD
- 115 b. William Todd Thompson, DMD

116  
117  
118 Dr. Miller recommended approval.

20 MOTION: Dr. Sill made the motion to approve. The motion was seconded by Mrs. Solie. All were  
21 in favor; Dr. Miller abstained.  
22  
23  
24

25 **7. Resource Group Reports**

27 \*a. **Legislative and Dental Practice** (For Possible Action)  
28 (Chair: Dr. Pinther; Dr. Champagne; Dr. Blasco; Dr. Kinard; Mrs. Guillen, Mrs. Wark)  
29

30 No report.  
31

32 \*b. **Legal and Disciplinary Action** (For Possible Action)  
33 (Chair: Dr. Kinard; Dr. Soltani; Dr. Sill; Dr. Blasco; Mrs. Villigan; Mrs. Wark)  
34

35 No report.  
36

37 \*c. **Examinations** (For Possible Action)  
38

39 \*(1) **Dental** (For Possible Action)  
40 (Chair: Dr. Miller; Dr. Kinard and Mrs. Guillen)  
41

42 Dr. Miller reminded the Board members that there was a call for examiners for the ADEX exam.  
43

44 \*(2) **Dental Hygiene** (For Possible Action)  
45 (Chair: Mrs. Villigan; Mrs. Guillen, Ms. Solie; Dr. Pinther)  
46

47 No report.  
48

49 \*d. **Continuing Education** (For Possible Action)  
50 (Chair: Dr. Sill; Dr. Blasco; Dr. Soltani; Mrs. Villigan; Ms. Solie)  
51

52 No report.  
53

54 \*e. **Committee of Dental Hygiene** (For Possible Action)  
55 (Chair: Mrs. Guillen; Mrs Villigan, Ms. Solie; Dr. Sill)  
56

57 No report.  
58

59 \*f. **Specialty** (For Possible Action)  
60 (Chair: Dr. Soltani; Dr. Miller; Dr. Pinther)  
61

62 No report.  
63

64 \*g. **Anesthesia** (For Possible Action)  
65 (Chair: Dr. Miller; Dr. Pinther; Dr. Champagne, Dr. Kinard)  
66

67 Dr. Miller indicated that in speaking with Mr. Drizin, they will be looking at making changes to the  
68 regulations and will potentially hold a workshop for further discussion and recommendations of changes.  
69 He added that no date has been set for a workshop.  
70

71 \*h. **Infection Control** (For Possible Action)  
72 (Chair: Mrs. Villigan; Dr. Blasco; Dr. Champagne; Dr. Soltani; Ms. Solie; Mrs.  
73 Wark)  
74

75 No report.

76 \*i. **Budget and Finance Committee** (For Possible Action)  
77 (Chair: Dr Sill, Mrs. Wark, Mrs. Guillen)  
78

79 Dr. Kinard indicated that the committee held a meeting that previous Monday and were able to finalize  
30 the budget, for which he thanked Mrs. Hummel for all her hard work.  
31

32 **8. Public Comment:** No comments.  
33

34 **Note: No vote may be taken upon a matter raised under this item of the agenda until the matter**  
35 **itself has been specifically included on an agenda as an item upon which action may be taken.**  
36 **(NRS 241.020)**

37  
38 **9. Announcements:** Mr. Hunt commented to the Board regarding a public comment made at the  
39 previous Board meeting regarding the North Carolina Board. He noted to the Board that such a comment  
40 had no merit, reason being that the North Carolina Board is not considered a state agency and their Board  
41 members are elected by the Dental Association, not by the Governor. He noted further that the North  
42 Carolina Board is going to be appealing the ruling because they are not protected by the State of North  
43 Carolina. He commented that he was rather hopeful that the Supreme Court would overrule the Fourth  
44 (4<sup>th</sup>) Circuit ruling, thus making the public comment made inaccurate.  
45

46 Mr. Hunt advised the Board an anonymous inquiry via telephone asking whether Chapter 622 is  
47 applicable to our Board. Specifically, NRS 622.230. This statute addresses independent contractors and  
48 if they are an immediate relative to a Board Member and providing services to the Board in the capacity of  
49 an DSO, Anesthesia Evaluator and/or an Infection Control Inspector. Mr. Hunt asked the Board  
50 Members to review and if this statute applies to any Board Member to contact him  
51

52 Mr. Hunt commented to the Board that currently the board does not charge a fee to conduct the  
53 Infection Control (IC) inspections, and, therefore, may want to consider adding a fee at the next legislative  
54 session.

55 Ms. Shaffer announced that the new server was installed; however, that they are still waiting for the  
56 state to work with the landlord to have a air conditioning unit installed.

57 Dr. Pinther inquired on the Board retreat, to which Ms. Shaffer indicated that the annual retreat was  
58 cancelled and that the Board will be holding a one-day administrative session in October and another one-  
59 day administrative session in March.  
60

61 **\*10. Adjournment** (For Possible Action)  
62

63 MOTION: Dr. Pinther made the motion to adjourn. The motion was seconded by Dr. Sill. All were in favor.  
64  
65  
66  
67

68 Meeting Adjourned at 11:18 am.  
69

70 Respectfully submitted by:  
71  
72

73 \_\_\_\_\_  
74 Debra Shaffer-Kugel, Executive Director



# NEVADA STATE BOARD OF DENTAL EXAMINERS

6010 South Rainbow Boulevard, Ste A-1

Las Vegas, Nevada 89118

(Telephone Conference Call)

Telephone conferencing was available at the Board office, 6010 S Rainbow Boulevard, Suite A-1, in Las Vegas Nevada 89118.

## NOTICE OF PUBLIC MEETING

Thursday, September 5, 2013

6:17 p.m.

### Board Meeting

### DRAFT Minutes

**Please Note:** The Nevada State Board of Dental Examiners may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. See NRS 241.030. Prior to the commencement and conclusion of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment. See NRS 233B.126.

At the discretion of the Chair, public comment is welcomed by the Board, but will be heard only when that item is reached and will be limited to five minutes per person. A public comment time will also be available as the last item on the agenda. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn.

---

*Asterisks (\*) denote items on which the Board may take action.  
Action by the Board on an item may be to approve, deny, amend, or table.*

---

**\*1. Call to Order, roll call and establish quorum (For Possible Action).**

Dr. Kinard called the meeting to order and Ms. Shaffer conducted the following role call:

Dr. Jade Miller-----	PRESENT
Dr. M Masih Soltani-----	EXCUSED
Dr. Byron Blasco-----	PRESENT
Dr. J Gordon Kinard-----	PRESENT
Dr. Timothy Pinther-----	PRESENT
Dr. Jason Champagne-----	PRESENT
Dr. J. Stephen Sill-----	PRESENT
Mrs. Theresa Guillen-----	PRESENT
Mrs. Leslea Villigan-----	PRESENT
Mrs. Caryn L Solie-----	PRESENT
Mrs. Lisa Wark-----	EXCUSED

Others Present: Bert Wuester, representative for John Hunt, Board Legal Counsel; Debra Shaffer, Executive Director.

Public Attendees: Kelly Taylor, RDH; Heather Rogers, RDH, former President SNDHA.

2. **Public Comment:** No comments.

**Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)**

**\* 3. Consideration of Recommendations of Report from Board Appointed Anesthesia Evaluators Pursuant To NAC 631.2233(2) to determine Pass or Fail of Anesthesia Site Inspection. (For Possible Action)**

**\*a. General Anesthesia (For Possible Action)**  
(1) Dr. X

Ms. Shaffer indicated that Dr. X submitted an application on August 21<sup>st</sup>; however, the inspectors failed the site. Ms. Shaffer went on to read the evaluation forms and the areas that were marked as critically deficient. Dr. Miller shared with the Board some of the guidelines from the ADA (available for review on Board website). Ms. Solie inquired if Dr. X was currently administering. Ms. Shaffer indicated that the dentist cannot administer until the site has passed, in this case they did not pass and, therefore, cannot administer.

MOTION: Dr. Miller made the motion to deny the site permit to Dr. X. The motion was seconded by Dr. Pinther. Discussion: Dr. Pinther commented that anesthesia has a very high risk and an applicant must follow the guidelines strictly. Dr. Miller added that there are high stakes when it comes to administering deep sedation; therefore, the Board is not asking for much when they require that the guidelines be abided by. Dr. Kinard indicated that he accidentally became informed of who Dr. X is, and therefore, is abstaining from the vote. Roll call vote:

Dr. Jade Miller----- yes  
Dr. Jason Champagne-----yes  
Dr. Byron Blasco-----yes  
Dr. J Gordon Kinard-----abstain  
Dr. Timothy Pinther-----yes  
Dr. M Masih Soltani-----excused  
Dr. J. Stephen Sill-----yes  
Ms. Theresa Guillen-----yes  
Mrs. Leslea Villigan-----yes  
Mrs. Caryn L Solie-----yes  
Mrs. Lisa Wark-----excused

Motion passes; Dr. X's site inspection failure affirmed.

**\*b. Based on Board Consideration and Action From Item 3(a)(1), Further Consideration of NAC 631.2235 and Granting Executive Director Authority to Respond Accordingly to any Request Made Pursuant to NAC 631.2235(2)(3). (For Possible Action)**

Ms. Shaffer read NAC 631.2235(2)(3). She indicated upon a dentist receiving a notice of failure of the site inspection, they then have fifteen (15) days to request a re-evaluation; however, because the Board does not meet regularly, in the event that the Board were to receive a notice to re-inspect, she recommended perhaps, granting her authorization to follow thru with the re-inspection on behalf the Board. Therefore, the Board would be pre-authorizing the re-inspection in the event that the Dentist would submit a request for a re-inspection, which with pre-authorization, the Board will authorize Ms. Shaffer to follow through with the re-inspection. Further, should the site pass the re-inspection, grant the Executive Director the authority to issue the notice of the site passing inspection.

MOTION: Mrs. Solie made the motion that if a re-inspection is requested within 15 days that the Executive Director be able to proceed with the re-inspection process. The motion was seconded by Dr. Blasco. Discussion: Dr. Blasco inquired why the Board did not provide the Dentist with a copy of the inspection. Ms. Shaffer indicated that the Board would have to accept the investigators recommendation prior to the dentist being noticed of inspection failure. Roll call vote:

- Dr. Jade Miller----- yes
- Dr. Jason Champagne-----yes
- Dr. Byron Blasco-----yes
- Dr. J Gordon Kinard-----abstain
- Dr. Timothy Pinther-----yes
- Dr. M Masih Soltani-----excused
- Dr. J. Stephen Sill-----yes
- Ms. Theresa Guillen-----yes
- Mrs. Leslea Villigan-----yes
- Mrs. Caryn L Solie-----yes
- Mrs. Lisa Wark-----excused

Motion passes; should Board receive a request for re-inspection from Dr. X, authorize Executive Director to proceed with re-inspection process on behalf of the Board.

4. **Public Comment:** No comments.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

5. **Announcements:** No announcements.

\*6. **Adjournment** (For Possible Action)

MOTION: Dr. Pinther made the motion to adjourn. The motion was seconded by Mrs. Solie. All were in favor.

Meeting Adjourned at 6:55 pm.

Respectfully submitted by:

\_\_\_\_\_  
Debra Shaffer-Kugel, Executive Director

Executive Director's Report  
Agenda Item 3(c)



**AMERICAN BOARD OF DENTAL EXAMINERS, INC.**

**Bruce Barrette, D.D.S., President**  
**Stanwood Kanna, D.D.S., Vice-President**  
**William Pappas, D.D.S., Secretary**  
**Robert Jolly, D.D.S. Treasurer**  
**Guy Champaine, D.D.S., Past President**

August 1, 2013

TO: Presidents/Chairs, Member State Boards  
FROM: Bruce Barrette, D.D.S., ADEX President  
SUBJECT: ADEX House of Representatives (ADEXHR) Meeting

Attached you will find a preliminary agenda for the 9th ADEX House of Representatives, Sunday, November 10, 2013, 8:00 a.m. to 12:00 p.m., Doubletree Hotel, Rosemont, IL.

The primary responsibility of the state representatives attending will be:

- To elect the officers of ADEX
- To elect Members of the Board of Directors (Attached is a list of current Board Members and their terms of office.)
- To elect the Consumer Representatives and Dental Hygienists from the districts for the next year. (Attached is a list of members of the 2012 ADEX House of Representatives.)
- To approve Bylaws amendments
- To approve the examinations in Dentistry and Dental Hygiene:

This year examination committees will meet on November 8<sup>th</sup> and 9<sup>th</sup>, the Board of Directors will meet on November 9<sup>th</sup> and the testing agencies will be invited to attend the open meeting of the Board of Directors. This should facilitate greater communication and the ability to implement any exam changes during the next examination cycle rather than two cycles down the road. The member states should keep this in mind during their district elections for dental hygiene and consumer representatives.

Each member state should select their representative (dentist or executive director). This representative will be funded and reimbursed by ADEX as well as the district dental hygiene and consumer representatives who were elected at the November 2012 ADEXHR

If a dental hygiene or consumer representative from your state chooses to attend the meeting their attendance will not be reimbursed unless they are the district representatives at the meeting.

Representatives will be housed in the Doubletree Hotel in Rosemont, IL.

Presidents/Chairs Letter  
August 1, 2013  
Page 2

Official representatives of your state board need to make their own hotel reservations by going to the Web site that the hotel has created for ADEX, so please have them go to:

**The web page address is:** [http://doubletree.hilton.com/en/dt/groups/personalized/C/CHIDTDT-DEX-20131104/index.jhtml?WT.mc\\_id=POG](http://doubletree.hilton.com/en/dt/groups/personalized/C/CHIDTDT-DEX-20131104/index.jhtml?WT.mc_id=POG)

Group Name: ADEX  
Group Code: DEX  
Check-in: 04-NOV-2013  
Check-out: 13-NOV-2013  
Hotel Name: DoubleTree by Hilton Hotel Chicago O'Hare Airport - Rosemont  
Hotel Address: 5460 North River Road  
Rosemont, Illinois 60018

Phone Number: 847-928-7630

They will not need to pay for their room as rooms are to be billed to the ADEX Master Account.

**Please have your representatives make their hotel reservation as soon as possible, so that we will know that we have enough rooms in the ADEX Block. We can always cancel a room reservation prior to the meeting so there is no harm in making the reservation early.**

On Saturday, November 9, 2013, ADEX will host an evening Reception featuring Chicago Restaurants from 5:30 p.m. to 7:30 p.m., all those attending the Meetings on this weekend are invited and funded to attend the ADEX Reception on Saturday, the exact room location will be provided in the follow-up material before the meeting.

**Delegates to the ADEX House of Representatives who do not serve on any other ADEX Committees that will be meeting during the weekend are expected to arrive on Saturday, November 9, 2013 and depart on Sunday November 10, 2013. ADEX will not reimburse for attendance at meetings that representatives are not official members of the Committee.**

Also please complete the attached form indicating your state's representative and mail it to ADEX, P.O. Box 8733, Portland, OR 97207-8733 or email it to [ADEXOFFICE@aol.com](mailto:ADEXOFFICE@aol.com).

We have made considerable progress during the past seven years in the development of uniform initial licensure examinations in dentistry and dental hygiene and I look forward meeting and working with all of you. Please call 503-724-1104 if you have any questions.

Enclosures  
cc: Administrators, State Boards  
Members, ADEX Board of Directors

Agenda Item 3(d)  
Calendar of Events 2014

# Nevada State Board of Dental Examiners



6010 S. Rainbow Blvd., Bldg. A, Ste.1 • Las Vegas, NV 89118 • (702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

TENTATIVE PENDING BOARD APPROVAL

## Calendar of Events for 2014

Board Meetings - Starting time 9:00 a.m.

Friday January 24, 2014

Friday April 11, 2014

Friday June 27, 2014

Friday August 1, 2014

Friday October 3, 2014

Friday December 12, 2014

American Association of Dental Board Meetings:

Mid-Year Meeting – April 6-7, 2014 – Chicago, Illinois

Annual Meeting- TBA

Agenda Item 3(e)  
Balance Sheet/Financials  
07/2014

**Nevada State Board of Dental Examiners Statement of Revenues, Expenses and  
Fund Balance July 2013**

Ordinary Income/Expense	<u>Jul 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>			
<b>40000 · Dentist Licenses &amp; Fees</b>			
40212 · DDS ADEX License Application	0.00	2,000.00	(2,000.00)
40116 · LL-S Renewal Fee	320.00	0.00	320.00
40100 · DDS Active License Fee	39,154.17	44,825.00	(5,670.83)
40102 · DDS Inactive License Fee	1,991.67	1,745.00	246.67
40115 · LL Renewal Fee	366.67	400.00	(33.33)
40135 · DDS Activate Inactive/Suspend	3,800.00	6,000.00	(2,200.00)
40136 · DDS Activate Revoked License	0.00	30.00	(30.00)
40140 · Specialty License App	375.00	105.00	270.00
40145 · LL License App	500.00	210.00	290.00
40180 · Anesthesia Site Permit App	1,400.00	350.00	1,050.00
40182 · CS/GA/Site Permit Renewals	902.08	645.00	257.08
40160 · Conscious Sedation Permit Renwl	0.00	292.00	(292.00)
40175 · Conscious Sedation Permit Appl	950.00	233.00	717.00
40155 · General Anesthesia Permit Renwl	0.00	200.00	(200.00)
40170 · General Anesthesia Permit Appl	250.00	146.00	104.00
40205 · DDS Credential Appl Fee-Spclty	6,000.00	500.00	5,500.00
40211 · DDS WREB License Application	14,400.00	6,500.00	7,900.00
<b>Total 40000 · Dentist Licenses &amp; Fees</b>	<u>70,409.59</u>	<u>64,181.00</u>	<u>6,228.59</u>
<b>50000 · Dental Hygiene Licenses &amp; Fees</b>			
40224 · RDH ADEX License Application	0.00	1,200.00	(1,200.00)
40105 · RDH Active License Fee	14,758.92	14,555.00	203.92
40106 · RDH Inactive License Fee	611.13	589.00	22.13
40130 · RDH Activate Inactive/Suspend	0.00	200.00	(200.00)
40110 · RDH LA/N2O Permit Fee	175.00	105.00	70.00
40222 · RDH WREB License Application	3,600.00	750.00	2,850.00
<b>Total 50000 · Dental Hygiene Licenses &amp; Fees</b>	<u>19,145.05</u>	<u>17,399.00</u>	<u>1,746.05</u>
<b>50750 · Other Licenses &amp; Fees</b>			
40220 · License Verification Fee	325.00	450.00	(125.00)
40227 · CEU Provider Fee	140.00	315.00	(175.00)
40240 · Check Return Fee	25.00	5.00	20.00
40215 · Copy Fee	0.00	5.00	(5.00)
40225 · Duplicate License Fee	25.00	75.00	(50.00)
40555 · Fines	0.00	25.00	(25.00)
40185 · Lists/Labels Printed	639.00	600.00	39.00
40600 · Miscellaneous Income	0.00	30.00	(30.00)
<b>Total 50750 · Other Licenses &amp; Fees</b>	<u>1,154.00</u>	<u>1,505.00</u>	<u>(351.00)</u>
<b>Total Income</b>	<u>90,708.64</u>	<u>83,085.00</u>	<u>7,623.64</u>

**Nevada State Board of Dental Examiners Statement of Revenues, Expenses and  
Fund Balance July 2013**

	<u>Jul 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Expense</b>			
60400 · Advertising	(499.00)	0.00	(499.00)
60500 · Bank Charges			
60500-1 · Bank Service Fees	218.81	150.00	68.81
60500-2 · Merchant Fees	986.50	2,500.00	(1,513.50)
Total 60500 · Bank Charges	<u>1,205.31</u>	<u>2,650.00</u>	<u>(1,444.69)</u>
68000 · Conferences & Seminars	0.00	815.00	(815.00)
63000 · Dues & Subscriptions	547.00	549.00	(2.00)
65100 · Furniture & Equipment	0.00	4,100.00	(4,100.00)
65500 · Finance Charges	0.00	21.00	(21.00)
66500 · Insurance			
66500-1 · Liability	590.29	591.00	(0.71)
66500-2 · Workers Compensation	143.10	135.00	8.10
Total 66500 · Insurance	<u>733.39</u>	<u>726.00</u>	<u>7.39</u>
66520 · Internet/Web/Domain			
66520-1 · GL Suites	1,788.75	1,788.00	0.75
66520-2 · E-mail, Website Services	0.00	45.00	(45.00)
Total 66520 · Internet/Web/Domain	<u>1,788.75</u>	<u>1,833.00</u>	<u>(44.25)</u>
73500 · Information Technology			
73500-1 · Computer Repair/Upgrade	485.37	308.00	177.37
Total 73500 · Information Technology	<u>485.37</u>	<u>308.00</u>	<u>177.37</u>
66540 · Lab Fee - Non Board Exam	143.16	0.00	143.16
66600 · Office Supplies	541.18	650.00	(108.82)
66650 · Office Expense			
68710 · Miscellaneous Expenses	0.00	25.00	(25.00)
68700 · Repairs & Maintenance			
68700-1 · Janitorial	500.00	500.00	0.00
68700-2 · Copier Maintenance (7545P)	638.69	310.00	328.69
68700-3 · Copier Maintenance (7435P)	128.08	125.00	3.08
Total 68700 · Repairs & Maintenance	<u>1,266.77</u>	<u>935.00</u>	<u>331.77</u>
68725 · Security	70.00	70.00	0.00
68715 · Shredding Services	34.90	33.00	1.90
68720 · Utilities	459.76	475.00	(15.24)
Total 66650 · Office Expense	<u>1,831.43</u>	<u>1,538.00</u>	<u>293.43</u>
67000 · Printing	58.50	390.00	(331.50)
67500 · Postage & Delivery	136.67	600.00	(463.33)

**Nevada State Board of Dental Examiners Statement of Revenues, Expenses and  
Fund Balance July 2013**

	<u>Jul 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>
68500 · Rent/Lease Expense			
68500-1 · Equipment Lease	0.00	379.00	(379.00)
68500-2 · Office			
68500-3 · Office Sub-Lease Income	(2,969.46)	(2,969.00)	(0.46)
68500-2 · Office - Other	8,083.80	8,084.00	(0.20)
<b>Total 68500-2 · Office</b>	<u>5,114.34</u>	<u>5,115.00</u>	<u>(0.66)</u>
68500-4 · Storage Warehouse	199.17	210.00	(10.83)
<b>Total 68500 · Rent/Lease Expense</b>	<u>5,313.51</u>	<u>5,704.00</u>	<u>(390.49)</u>
75000 · Telephone			
75000-1 · Telephone-Office	135.25	185.00	(49.75)
75000-2 · Board Teleconference	0.00	60.00	(60.00)
<b>Total 75000 · Telephone</b>	<u>135.25</u>	<u>245.00</u>	<u>(109.75)</u>
75100 · Travel (Staff)	0.00	300.00	(300.00)
73550 · Per Diem (Staff)	0.00	50.00	(50.00)
73600 · Professional Fee			
73600-1 · Accounting	2,137.50	2,500.00	(362.50)
73600-2 · Legal	17,320.56	22,870.00	(5,549.44)
73600-3 · Reimbursed Legal Fees	(5,000.00)	(14,250.00)	9,250.00
73600-4 · Legislative Services	1,500.00	1,500.00	0.00
<b>Total 73600 · Professional Fee</b>	<u>15,958.06</u>	<u>12,620.00</u>	<u>3,338.06</u>
73700 · Verification Services	1,862.50	560.00	1,302.50
72000 · Employee Wages & Benefits			
72100 · Executive Director			
72101 · Executive Director-Wages	6,695.00	7,083.37	(388.37)
72102 · Exec Dir-Accrued/Used Sickleave	0.00	250.00	(250.00)
72103 · Exec Dir-Accrued/Used Vacation	(849.64)	150.00	(999.64)
<b>Total 72100 · Executive Director</b>	<u>5,845.36</u>	<u>7,483.37</u>	<u>(1,638.01)</u>
72300 · Licensing Specialist			
72301 · Licensing Specialist-Wages	4,189.38	4,357.00	(167.62)
72302 · Licensing Specialist-OT	0.00	150.00	(150.00)
72303 · Lic Spec-Accrued/Used Sickleave	0.00	168.00	(168.00)
72304 · Lic Spec-Accrued/Used Vacation	241.70	168.00	73.70
<b>Total 72300 · Licensing Specialist</b>	<u>4,431.08</u>	<u>4,843.00</u>	<u>(411.92)</u>

**Nevada State Board of Dental Examiners Statement of Revenues, Expenses and  
Fund Balance July 2013**

	<u>Jul 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>
72132 · Administrative Assistant I			
72133 · Admin Assist I-Wages	2,791.66	2,903.00	(111.34)
72136 · Admin Assist I-OT	0.00	125.00	(125.00)
72137 · Admin I-Accrued/Used Sickleave	(23.07)	112.00	(135.07)
72138 · Admin I-Accrued/Used Vacation	(215.32)	112.00	(327.32)
Total 72132 · Administrative Assistant I	<u>2,553.27</u>	<u>3,252.00</u>	<u>(698.73)</u>
72200 · Administrative Assistant II			
72201 · Admin Assist II-Wages	3,398.04	3,534.00	(135.96)
72202 · Admin Assist II-OT	0.00	83.37	(83.37)
72203 · Admin II-Accrued/Used Sickleave	0.00	136.00	(136.00)
72204 · Admin II-Accrued/Used Vacation	196.04	136.00	60.04
Total 72200 · Administrative Assistant II	<u>3,594.08</u>	<u>3,889.37</u>	<u>(295.29)</u>
72130 · Administrative			
72131 · Administrative-Wages	2,322.06	2,415.00	(92.94)
72134 · Administrative-OT	0.00	66.63	(66.63)
72135 · Admin-Accrued/Used Sickleave	(104.05)	93.00	(197.05)
72139 · Admin-Accrued/Used Vacation	130.06	93.00	37.06
Total 72130 · Administrative	<u>2,348.07</u>	<u>2,667.63</u>	<u>(319.56)</u>
72140 · Administrative Assistant (P/T)			
72141 · Administrative Assistant-Wages	0.00	1,192.00	(1,192.00)
72143 · Admin Assist-Accrued /Used Sick	0.00	23.00	(23.00)
72144 · Admin Asst-Accrued/Used Vac	0.00	23.00	(23.00)
Total 72140 · Administrative Assistant (P/T)	<u>0.00</u>	<u>1,238.00</u>	<u>(1,238.00)</u>
72010 · Payroll Service Fees	100.00	100.00	0.00
72005 · Payroll Tax Expense	379.41	960.00	(580.59)
72600 · Retirement Fund Expense (PERS)	4,994.51	4,607.00	387.51
65525 · Health Insurance	3,879.33	4,050.00	(170.67)
Total 72000 · Employee Wages & Benefits	<u>28,125.11</u>	<u>33,090.37</u>	<u>(4,965.26)</u>
72400 · Board of Directors Expense			
72400-2 · Committee Mtgs-Stipends	150.00	175.00	(25.00)
72400-3 · Director Travel Expenses	1,092.22	0.00	1,092.22
Total 72400 · Board of Directors Expense	<u>1,242.22</u>	<u>175.00</u>	<u>1,067.22</u>
60001 · Anesthesia Eval Committee			
60001-1 · Evaluator's Fee	400.00	1,200.00	(800.00)
60001-4 · Travel Expense	607.25	350.00	257.25
Total 60001 · Anesthesia Eval Committee	<u>1,007.25</u>	<u>1,550.00</u>	<u>(542.75)</u>

**Nevada State Board of Dental Examiners Statement of Revenues, Expenses and  
Fund Balance July 2013**

	<u>Jul 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>
73650 · DSO Fees			
73650-1 · DSO Consulting Fee	1,300.00	4,500.00	(3,200.00)
73650-2 · DSO Travel Expense	16.95	420.00	(403.05)
Total 73650 · DSO Fees	<u>1,316.95</u>	<u>4,920.00</u>	<u>(3,603.05)</u>
72550 · DSO Coordinator	300.00	500.00	(200.00)
60002 · Infection Control Inspection			
60002-1 · Initial Inspection Expense	550.00	1,200.00	(650.00)
60002-2 · Reinspection Expense	87.50	100.00	(12.50)
60002-4 · Travel Expense	104.15	240.00	(135.85)
Total 60002 · Infection Control Inspection	<u>741.65</u>	<u>1,540.00</u>	<u>(798.35)</u>
 Total Expense	 <u>62,974.26</u>	 <u>75,434.37</u>	 <u>(12,460.11)</u>
 Net Ordinary Income	 27,734.38	 7,650.63	 20,083.75
 Other Income/Expense			
Other Income			
40803 · Unrealized Gain/(Loss) on Inv	37.00	0.00	0.00
40800 · Interest Income	2.89	150.00	(147.11)
Total Other Income	<u>39.89</u>	<u>150.00</u>	<u>(110.11)</u>
 Net Other Income	 <u>39.89</u>	 <u>150.00</u>	 <u>(110.11)</u>
 Net Income	 <u>27,774.27</u>	 <u>7,800.63</u>	 <u>19,973.64</u>

Agenda Item 3(f)  
Audit to the State

NEVADA STATE BOARD OF DENTAL EXAMINERS  
PUBLIC MEETING  
OCTOBER 4, 2013

NEW BUSINESS

- 5(a) Discussion of Dental Hygiene licensure  
Request by Sharon Peterson, RDH
- 5(b) Request for Advisory Opinion-limited licensure  
Request by Jaleh Pourhamidi, DMD
- 5(c) Appointment of Board Members  
to Resource Groups
- 5(d) Approval for Re-Classification of Job Titles  
And Duties
- 5(e) Approval of Dental Licensure by ADEX
- 5(f) Approval of Dental Licensure by WREB
- 5(g) Approval fo Specialty Licensure-NRS 631.250
- 5(h) Approval of Specialty Licensure-NRS 631.255(a)
- 5(i) Approval of Specialty Licensure-NRS 631.255(b)
- 5(j) Approval of Limited Licensure for Post-Graduate  
Residency Program (90 day Completion)
- 5(k) Approval for Limited License for Supervision  
Live Patient CE

- 5(l) Approval for Dental Hygiene Licensure by ADEX
- 5(m) Approval for Dental Hygiene Licensure by WREB
- 5(n) Approval of Voluntary Surrender of License
- 5(o) Reactivation of Inactive Specialty License
- 5(p) Approval of Public Health Endorsement
- 5(q) Approval of Anesthesia Permit-Temporary
- 5(r) Approval of Anesthesia Permit – Permanent
- 5(s) Approval for 90 day extension of  
Anesthesia Permit

NEW BUSINESS  
AGENDA ITEM 5(b)  
Advisory Opinion



September 5, 2013

Ms. Debra Shaffer, Executive Director  
Nevada State Board of Dental Examiners  
6010 South Rainbow Blvd  
Las Vegas, Nevada 89118



Dear Ms. Shaffer and Members of the Nevada State Board of Dental Examiners:

I would like to respectfully request an **advisory opinion** regarding Nevada Revised Statute (NRS) 631.271 as it pertains to "Limited License to Practice Dentistry or Dental Hygiene; Permit Authorizing Certain Persons to Practice Dentistry or Dental Hygiene" at the next meeting of the Board.

Thank you for your time and consideration on this matter. I look forward to hearing from you.

Cordially Yours,

A handwritten signature in black ink, appearing to read "Jaleh Pourhamidi".

Jaleh Pourhamidi DMD, MDSc  
Dean, College of Dental Medicine, Henderson Campus  
Program Director, Advanced Education in Orthodontics and  
Dentofacial Orthopedics/MBA Residency Program  
Associate Professor of Dental Medicine  
Roseman University of Health Sciences  
4 Sunset Way, Building C  
Henderson, NV 89014

NEW BUSINESS  
AGENDA ITEM 5(d)  
Re-Classification of Job Titles and  
Duties

OLD JOB TITLES AND DUTIES  
08/29/2011

# Nevada State Board of Dental Examiners

William G. Pappas, D.D.S.  
*President*



Donna J. Hellwinkel, D.D.S.  
*Secretary-Treasurer*

6010 S. Rainbow Blvd., Bldg. A, Ste. 1 • Las Vegas, NV 89118 • (702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

DUTIES: As of 8/29/2011

Kathleen J. Kelly: Executive Director 8am – 5pm (Additional hours as scheduled)

- Agency Chief
- Application Review
- Ensure Chapter Compliance (NRS/NAC)/Disciplinary matters
- Certify Board Documents/ Issue Subpoenas
- Budget/ Financial management
- Media Contact/Board Legal Counsel Coordination
- Legislative Management / Nevada Legislature
- Issuance of Suspensions/Revocations/Reinstatements
- Liaison with Licensing Software Vendor
- CE Stipulation Approvals and Stipulation Compliance (Monitor with Thiriot)
- CCOH Board Liaison
- Certify Minutes Preparation
- Public Document Requests/State Liaison
- Exam coordination

Debra A. Shaffer: Deputy Executive Director 8:00am – 5pm (Additional hours as scheduled)

- Assist Overall Agency Management (back-up ED)
- Process Complaints / Meet w/ Complainants (By appt: Wednesdays 1-5pm)
- Coordinate Complaint Notice to Licensees
- Process Disciplinary Cases
- Meet with Complainants
- Coordinate Disciplinary Investigators
- Report Disciplinary Cases / LCB
- Manage Stipulation Compliance (Monitor with Thiriot)
- Process Disciplinary Payments
- Process False Advertising Claims
- Manage Malpractice Filings
- Monitor Disciplinary Filings of Notice

Candice Stratton: Licensing Specialist 8:30am – 5:30pm

- Manage/Process Licensing: general; specialty; restricted; limited; hygiene; geo restricted
- Process Pocket Cards / Certificates
- Manage/Initiate License Renewal Process: Assisted by Rigo/Sandra/Angie
- Process Reinstatements for Inactive/Suspended/Revoked
- Process Local/N20 Applications/Approval
- Process Check Transactions: Detail/Summary

Rick Thiriot, DDS: DSO Coordinator (Wed 1-4) (Part-time)

Coordinate/Train DSO / Hearing Officers

Compliance Monitor for Board Actions / Stipulation Agreements  
Process Complaint Notices  
Review Complaints / Meet with Complainants for Dental Review

Sandra Spilsbury Administrative Assistant II 8am – 5pm

Process Applications/Coordinate Clinical Licensure Examinations: Dental and Hygiene  
Process Public Health Dental Hygiene Endorsements  
Process Continuing Education Applications/Review Requirements/Audit  
Scheduling  
Process Travel: Staff and Members  
Office Administration / Order Equipment/Furniture/Repairs  
Jurisprudence Examination Coordination / Fingerprinting (back up for Rigo)  
Update all Applications / Forms / Packets  
Rulemaking/Meetings Postings  
Newsletter  
Anesthesia Administration (Conscious Sedation, Deep Sedation, General Anesthesia): Schedule  
Exams/permit processing/re-evals

Rigoberto Morales: Administrative Assistant II 7:30am – 4:30pm

Coordinate Jurisprudence Examination  
Maintain and Process Fingerprinting Verification  
Credit Card Processing/ Transaction/Payments Data Entry  
Website Management  
General Filing  
Process Stipulation Agreement/ Board Action Requests  
Verification of Licensure Requests  
Process Address Changes/Updates/ Process Name Changes  
Answer Phones/Process Mail (back up for Angie for phones)  
Media Clippings  
Assist Monitoring Stipulations with Thiriot

Angelica Bejar: Staff Assistant/Receptionist 8am – 5pm

Front Office Reception: Answer calls/Direct calls / Greet Visitors  
Process Incoming Mail: including faxes  
General Filing  
Board Meetings: Coordinate Board Book Preparations  
Maintain Minutes Book (Draft Minutes) and Board Agendas  
Disseminate Email from NSBDE Master Account for Reply  
Assist Deputy ED with processing complaint forms  
Data Entry for Licensing System –Assist Candice  
Prepare/Mail Friday Packets to all Board Members  
General Administrative Duties

Andrew Kachurak: Board Investigator (Part Time) (Reno)

Background investigations  
Investigative Research/Surveillance  
Interviews Witnesses/Collects Evidence  
Assists DSO/HO with Complaint Investigations

AGENDA ITEM 5(d)  
RE-CLASSIFICATION OF JOB TITLES AND  
DUTIES  
10/04/2013

# Nevada State Board of Dental Examiners



6010 S. Rainbow Blvd., Bldg. A, Ste.1 • Las Vegas, NV 89118 • (702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

For Board Approval: October 4, 2013

## Re-Classification of Job Titles and Job Duties:

Executive Director: (Debra Shaffer-Kugel)

Oversee day to day administrative operation of Board office  
Oversee Board Financials-Budget (Payroll, Benefits, Invoices & Budget)  
Oversee Board Meetings, Agenda & Minutes  
Oversee State Audit  
Track Contracts  
Certify Board Minutes  
Oversee Calibration of IC, Anesthesia Inspectors and DSO's  
Oversee Compliance of NRS and NAC Chapter 631  
Legislative Matters (Sessions and Notification to Board Members)  
Oversee Licensure Application Process  
Process Advisory Opinion Request  
Liaison to State Agencies (PERS, PEBS, Purchasing, Attorney General and LCB)  
Oversee Site Inspections (IC and Anesthesia)  
Execute Suspension/Revocations/ Subpoenas  
Yearly Review of all Board Forms and Applications  
Oversee and process complaints-false advertising, malpractice claims  
Oversee monitoring of stipulation agreements  
Approval CE's pursuant to Stipulation Agreements  
Interim Finance Reports  
Attend AADA and AADB Meetings  
LCB Quarterly reporting  
Report to NPDB  
Liaison to GL Suites

License & Credentialing Coordinator: (Candice Stratton)

Process all licensure applications—including correspondence  
Process/initiate all licensure renewals (Angie/Rigo assist in input of renewals)  
Process all check payments/deposit  
Process Pocket cards for licensure renewal

- Update all address notifications
- Process Licensure Verification Requests
- Process Reinstatements for Inactive/Suspended/Revocation
- Process Reactivation of Licensure Requests
- Maintain quarterly licensure data
- Maintain Database for Dental Practice Management Registration
- Oversee Fingerprints
- Oversee JP Examination
- Licensure Data Requests (lists)
- Liaison to GL Suites
- Any other duties assigned

Information Technology (IT) Coordinator: (Rigo Morales)

- Maintain server updates
- Liaison to DoIT (state) Help desk
- Oversee all office equipment (purchase & maintenance)
- Oversee, Maintain and Update website
- Update all applications and forms
- Input all invoices/checks QB
- Answer Phones
- Assist with complaints and monitoring of Stipulation Agreements
- Assist w/input of renewals into GL system
- Liaison to GL Suites (Candice backup)
- Filing
- Scanning
- Any other duties assigned

Site Inspection – CE Coordinator: (Sandra Spilsbury)

- Process application/request for Infection Control and Anesthesia-(including correspondence)
- Data input all initial applications into GL Suites
- Schedule all evaluations/inspections for CS/DS/GA and IC (including correspondence)
- Process Certificates for Renewal (CS/DS/GA)
- Process Special Health Endorsement Applications
- Update Licensees Bio-Terrorism Information
- Laser Certification Request/Applications
- Process all Continuing Education Applications
- Process Random CE Audits
- Answer Phones
- Newsletter
- Scanning
- Filing
- Any other duties assigned

Public Information-Travel Administrator: (Angie Bejar)

- Draft Agendas for Board Meetings
- Post all Public Meetings/Workshops
- Prepare Board Books-Public Books
- Draft Board Minutes
- Attend All Board Meetings-Notes
- Answer Phones
- Process Public Information Requests
- Process all Credit Cards Payments
- Friday Packets to Board Members
- Process Travel for Board Members & Staff
- Liaison to Medical Board-Scheduling
- Maintain Board Calendar-Staff Meetings
- Assist w/input of renewals into GL System
- Back-up Office Receptionist
- Scanning of documents
- Filing
- Any other duties assigned

Office Receptionist: (Part-Time Position): (TBA)

- Answer Phones
- Open and process mail
- Office Administration of office repairs
- Disseminate facsimile
- Oversee office maintenance-Landlord
- Scanning
- Any other duties assigned

Disciplinary Screening Officer Coordinator: (Rick Thriot, DDS)

- Coordinate/Train DSO/Hearing Officers
- Review all complaints
- Monitor Stipulation Agreements for Compliance

AGENDA ITEM 5(m)  
Voluntary Surrender of License



# Nevada State Board of Dental Examiners

6010 S. Rainbow Blvd., Bldg. A, Ste. 1

Las Vegas, NV 89118

(702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

## VOLUNTARY SURRENDER OF LICENSE

STATE OF NV

COUNTY OF Clark

I, Reen Chung, hereby surrender my Nevada Dental Dental Hygiene (circle one) license number 5599 on 15th day of August, 2013.

By signing this document, I understand, pursuant to Nevada Administrative Code (NAC) 631.160, the surrender of this license is absolute and irrevocable. Additionally, I understand that the voluntary surrender of this license does not preclude the Board from hearing a complaint for disciplinary action filed against this licensee.

[Signature]  
Licensee Signature

[Signature]

8/14/13  
Date

[Signature] 08-14-2013  
Notary Signature

Notary Seal

GRANT W. HUANG  
NOTARY PUBLIC  
STATE OF WASHINGTON  
MY COMMISSION EXPIRES  
09-20-16





# Nevada State Board of Dental Examiners

6010 S. Rainbow Blvd., Bldg. A, Ste. 1  
Las Vegas, NV 89118  
(702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046



## VOLUNTARY SURRENDER OF LICENSE

STATE OF Nevada

COUNTY OF Clark

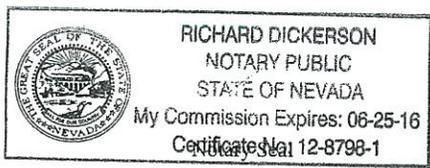
I, Kathleen Stucker Bennett, hereby surrender my Nevada  
Dental/Dental Hygiene (circle one) license number 781 on 3rd day of  
September, 2013.

By signing this document, I understand, pursuant to Nevada Administrative Code (NAC) 631.160, the surrender of this license is absolute and irrevocable. Additionally, I understand that the voluntary surrender of this license does not preclude the Board from hearing a complaint for disciplinary action filed against this licensee.

Kathleen J. Bennett  
Licensee Signature

9/3/2013  
Date

[Signature]  
Notary Signature



Licensee Current Mailing Address: 4289 Vista Bonita Drive  
Las Vegas NV 89149-0308  
Home Phone 702-658-3296 Cell Phone: 702-677-2546



# Nevada State Board of Dental Examiners

6010 S. Rainbow Blvd., Bldg. A, Ste. 1  
Las Vegas, NV 89118  
(702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

## VOLUNTARY SURRENDER OF LICENSE

STATE OF Nevada

COUNTY OF Clark

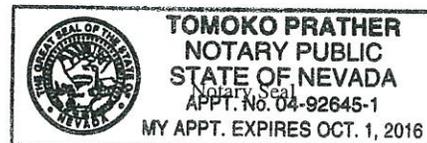
I, Frances Cox, hereby surrender my Nevada  
Dental Dental Hygiene (circle one) license number 457 on 21 day of  
August, 2013.

By signing this document, I understand, pursuant to Nevada Administrative Code (NAC) 631.160, the surrender of this license is absolute and irrevocable. Additionally, I understand that the voluntary surrender of this license does not preclude the Board from hearing a complaint for disciplinary action filed against this licensee.

Frances Cox  
Licensee Signature

8-21-13  
Date

Tomoko Prather  
Notary Signature



Licensee Current Mailing Address: 1491 Cordero Bay Ave  
Las Vegas, NV 89123

Home Phone 702-736-2184 Cell Phone: 702-481-2881





**Nevada State Board of Dental Examiners**

6010 S. Rainbow Blvd., Bldg. A, Ste. 1  
Las Vegas, NV 89118  
(702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

**VOLUNTARY SURRENDER OF LICENSE**

STATE OF New Mexico  
COUNTY OF Otero



I, Kelly Hicks, hereby surrender my Nevada  
Dental (Dental Hygiene) (circle one) license number 2410 on 26<sup>th</sup> day of  
August, 20 13.

By signing this document, I understand, pursuant to Nevada Administrative Code (NAC) 631.160, the surrender of this license is absolute and irrevocable. Additionally, I understand that the voluntary surrender of this license does not preclude the Board from hearing a complaint for disciplinary action filed against this licensee.

K Hicks  
Licensee Signature

Aug. 26, 2013  
Date

Notary Seal

Sorathyn Waldy  
Notary Signature

Licensee Current Mailing Address: 3251 Scenic Dr.  
Alamogordo, NM 88310  
Home Phone 575-439-0016 Cell Phone:



# Nevada State Board of Dental Examiners

6010 S. Rainbow Blvd., Bldg. A, Ste. 1  
Las Vegas, NV 89118  
(702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046



## VOLUNTARY SURRENDER OF LICENSE

STATE OF Oklahoma

COUNTY OF Comanche

I, Laralyn Jones, hereby surrender my Nevada  
Dental (Dental Hygiene) (circle one) license number 101163 on 29 day of  
August, 2013.

By signing this document, I understand, pursuant to Nevada Administrative Code (NAC) 631.160, the surrender of this license is absolute and irrevocable. Additionally, I understand that the voluntary surrender of this license does not preclude the Board from hearing a complaint for disciplinary action filed against this licensee.

Laralyn Jones  
Licensee Signature

8-30-13  
Date

R. Machelie Reynolds  
Notary Signature



Licensee Current Mailing Address: 4623 NE Watts Rd

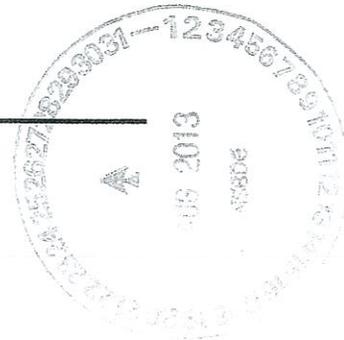
Elgin, OK 73538

Home Phone (580) 492-4850 Cell Phone: (580) 919-9674



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## VOLUNTARY SURRENDER OF LICENSE

STATE OF Nevada  
COUNTY OF Washoe

I, ANNAM LINDSTROM, hereby surrender my Nevada  
Dental /Dental Hygiene (circle one) license number #855 on 03 day of  
AUG, 2013.

By signing this document, I understand, pursuant to Nevada Administrative Code (NAC) 631.160, the surrender of this license is absolute and irrevocable. Additionally, I understand that the voluntary surrender of this license does not preclude the Board from hearing a complaint for disciplinary action filed against this licensee.

Annam Lindstrom  
Licensee Signature  
8/23/13  
Date

Notary Seal

Notary Signature

Licensee Current Mailing Address:

1374 ARSAC LAWE  
SPARKS, NV

Home Phone

359-9629

Cell Phone:

City of Washoe  
State of Nevada

On the 23 day of August, 2013, Annam Lindstrom

Personally appeared before me

\_\_\_\_\_ who is personally known to me.

who's identity I verified on the bases of NV DL

who's identity I verified on the oath/affirmation of a creditable witness,

to be the signer of the foregoing document, and he/she acknowledges that he/she signed it

[Signature]  
Notary Public  
June 4, 2013





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## VOLUNTARY SURRENDER OF LICENSE



STATE OF Nevada

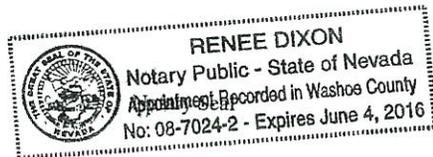
COUNTY OF Washoe

I, Louise Carol Lindstrom, hereby surrender my Nevada  
Dental /Dental Hygiene (circle one) license number #856 on 23<sup>rd</sup> day of  
August, 2013.

By signing this document, I understand, pursuant to Nevada Administrative Code (NAC) 631.160, the surrender of this license is absolute and irrevocable. Additionally, I understand that the voluntary surrender of this license does not preclude the Board from hearing a complaint for disciplinary action filed against this licensee.

Louise Lindstrom  
Licensee Signature

8/23/2013  
Date



\_\_\_\_\_  
Notary Signature

Licensee Current Mailing Address: 1374 ARSAC Lane  
SPARKS, NV 89436

State Home Phone \_\_\_\_\_ Cell Phone: \_\_\_\_\_

County of Washoe  
On this 23 day of August, 2013, Louise Lindstrom

personally appeared before me  
 who is personally known to me.  
 whose identity I verified on the basis of NUOL  
 whose identity I verified on the basis of affirmation of  
a credible witness,  
to be the signer of the foregoing document, and he/she  
acknowledges that he/she signed it.

[Signature]  
Notary Public

My Commission Expires June 4, 2016



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## VOLUNTARY SURRENDER OF LICENSE



STATE OF ~~Nevada~~ Arkansas  
COUNTY OF ~~Clark~~ Saline

I, Dina Feli Lucas, hereby surrender my Nevada  
Dental Dental Hygiene (circle one) license number 9177 on 4<sup>th</sup> day of  
September, 2013.

By signing this document, I understand, pursuant to Nevada Administrative Code (NAC) 631.160, the surrender of this license is absolute and irrevocable. Additionally, I understand that the voluntary surrender of this license does not preclude the Board from hearing a complaint for disciplinary action filed against this licensee.

Dina Lucas  
Licensee Signature  
9/4/13  
Date

Susan Beckwith  
Notary Signature



Licensee Current Mailing Address: 25 Illinois Way  
Hot Springs Village, AR 71906  
Home Phone 501-226-5800 Cell Phone: 5760-9201651



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## VOLUNTARY SURRENDER OF LICENSE



STATE OF ARIZONA

COUNTY OF MOHAVE

I, GEORGIA L RYAN, hereby surrender my Nevada  
Dental (Dental Hygiene) (circle one) license number 1076 on 31<sup>ST</sup> day of  
AUGUST, 2013.

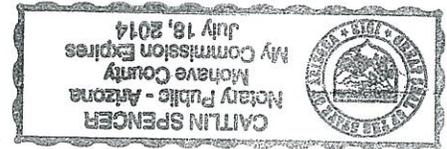
By signing this document, I understand, pursuant to Nevada Administrative Code (NAC) 631.160, the surrender of this license is absolute and irrevocable. Additionally, I understand that the voluntary surrender of this license does not preclude the Board from hearing a complaint for disciplinary action filed against this licensee.

Georgia L Ryan  
Licensee Signature

30 AUGUST 2013  
Date

CAITLIN SPENCER  
Notary Signature

Notary Seal



Licensee Current Mailing Address: 9755 DIKE RD

MOHAVE VALLEY, AZ 86440

Home Phone NONE Cell Phone: (928) 303-1292

NEW BUSINESS

AGENDA ITEM 5(s)

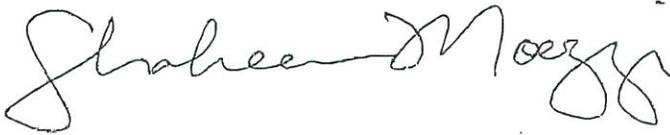
Request for 90 day extension of  
Anesthesia Permit

September 11, 2013

Nevada State Board of Dental Examiners:

I am requesting an extension on my temporary GA permit because I have not yet relocated to Las Vegas. I will be moving home to Las Vegas following completion of my residency at the end of September this year. Thank you for your consideration.

Sincerely,



Shaheen Moezzi, DDS

